

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held December 9, 2015

Members Present: Secretary A. Tom Anderson, Gordon Andoe, President Dr. Albert Beck, Jack Bequette, Vice President Charles Bird, Assistant Secretary Jerry Ann Fichter, Dr. Larry Kirk, Terry Mallan, Allan Seefeldt, Bo Sheppard, and Carl Starkey.

Members Excused: None.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Doug Weseman, Office Manager Darlene Starkey, Regional Supervisor Jim Richards, Mosquito and Vector Control Specialists Eric Dillard, Don Lasik, Glen Williams, Phillip Henry, and Steve Norman of Davis Hammon and Company.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on December 9, 2015, at 5117 Larkin Road, Oroville, CA 95965-9250.
2. The December 9, 2015, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 6:02 PM by President Beck.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Bequette, seconded by Member Kirk, and passed unanimously to approve the minutes of the Board of Trustees meeting held November 11, 2015, as written.
5. No closed session matters.
6. Reports (6.1 – 6.3)
 - 6.1 Under item 6.1 of reports, Steve Norman with Davis Hammon & Company presented a comprehensive summary and evaluation of the District's annual audit for the Board. Mr. Norman highlighted that the District is in a good financial position and is well managed. The Board and District management thanked Mr. Norman for his presentation, report, summary, and his years of service to the District.
 - 6.2 Under item 6.2 of reports, District Manager's Report, the District Manager reported that on November 16, 2015, the District completed the monthly staff meeting, safety committee meeting, and all vehicle inspections.

On November 24, 2015, the District Manager held a "meet and confer" with employees interested in attending. The District Manager provided the employees with the District's proposal regarding salaries, wages, and benefits. Also on this day, the District Manager and Office Manager met with Steve Norman of Davis Hammon and Company to review and receive the District's annual financial audit.

On December 1, 2015, the non-management employees of the District met for a "meet and confer" session at 1:00 PM. This meeting was authorized by the District Manager.

The District Manager reminded the Board that the District closed at 12:00 PM on November 25, 2015, as all employees were scheduled off or requested to be off at that time and the District offices' will be closed for Christmas week (Dec 21-24) as well as New Year's week (Dec 28-31).

- 6.3 Under item 6.3 of reports, Department Reports, the District Manager reported that the District's New Jersey light traps and gravid traps were taken down for the season. All mosquito and yellowjacket surveillance has been suspended until next season. The District submitted 415 mosquito pools this year. Tick surveillance commenced in December and will continue throughout the end of spring. Tick / pools will be tested again this year by Placer MVCD.

WNV activity has finally ceased for the year within the District's service area. The District had a record number of mosquito pools and humans testing positive with WNV. The number of neuroinvasive cases reported was a record for Butte County. The District has confirmation of human illness infections, asymptomatic human infections, mosquito pools, dead birds, and sentinel

chickens wide spread throughout the District's Service Area. The District received confirmation that a resident had passed away due to WNV. This was the first fatality since 2007. WNV activity has continued to increase throughout the state.

All sentinel tanks were removed in early November. The public may still get fish from either of the District's offices. District staff are continuing to prep the new fish room for the installation of the new fish tanks. The tanks should be installed soon after the start of the new year.

Mosquito and Vector Control Specialists (Specialists) have continued with urban mosquito surveillance and control. Such sources inspected and controlled include but not limited to, storm drains, catch basins, retention/detention ponds, and unmaintained swimming pools. Rural and agricultural sources are not being inspected as of now. Specialists have now commenced with winter projects, mosquito readiness, and other off season projects.

The District's aircraft are now receiving annual maintenance and repairs. 606Y is undergoing an engine replacement. 714Y and 6633K will have annual maintenance and needed modifications completed prior to the start of the next spray season.

The Public Relations (PR) Department has completed a very busy season. The PR Department is now working on the District's Annual Report and preplanning for next season.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

7. Policy Matters (7.1 - 7.4)

- 7.1 Under item 7.1 of policy matters, the Board considered adoption of Resolution #15-05 which continues the Regular Meetings of the Board of Trustees on the second Wednesday of each month commencing at 6:00 PM. After some discussion it was then moved by Anderson, seconded by Member Bequette, and approved unanimously to have the January 13, 2016, Regular Meeting of the Board of Trustees to commence at 6:30 PM and to consider the future meeting time at that meeting.
- 7.2 Under item 7.2 of policy matters, the Board was asked to consider adoption of Resolution #15-06 and Resolution #15-07 for Board Members with terms expiring on December 31, 2015. It was then moved by Member Sheppard, seconded by Member Anderson, and passed unanimously to adopt Resolution #15-06 and #15-07 for Member Seefeldt and Member Fichter. Member Seefeldt served 16 years for the District and Member Fichter served 8 years. The Board and staff thanked both Members for their years of service.
- 7.3 Under item 7.3 of policy matters, the Board was asked to consider declaring two trucks surplus to need, establish the minimum bid amount for each truck, authorize the sale to the highest bidder, and to approve the notice for publication. It was then moved by Member Bird, seconded by Member Bequette, and passed unanimously to declare the two trucks surplus to need, established the minimum bid for 1996 Chevrolet S10 Regular Cab 4WD, 2 door, V6 4.3Liter pickup truck with 97,773 miles at \$1,500.00 and the 1996 Ford F150 Regular Cab 2WD, 2 door, V8 5.0 Liter pickup truck with 170,487 miles minimum bid at \$750.00, authorized the sale to the highest bidder, and approved the notice of publication as written.
- 7.4 Under item 7.4 of policy matters, the Board was asked to consider how the Board wished to handle possible complaints against individual Trustees. After some discussion, the Board directed the District Manager to have the draft policy created by Member Anderson reviewed by the District's legal counsel and to agendize this subject for the January 13, 2016, Regular Meeting of the Board of Trustees.

After this final item of policy matters, President Beck asked the District Manager to proceed to topic of the month.

8. Under topic of the month, the Board reviewed the District's brochure regarding the biology of ticks of medical importance.
9. After reviewing the demands made upon the District for the past month it was then moved by Member Anderson, seconded by Member Fichter, and passed unanimously to authorize checks numbered 39636 to 39727, inclusive be signed and distributed. Expenditures for the month totaled \$143,151.78.

10. No items of personnel.
11. No items of correspondence.
12. Under other business, the District Manager reminded the Board that the District would be closed for Christmas week (Dec 21-24) as well as New Year's week (Dec 28-31). The District Manager also reported that some employees have requested the Board to consider amending the current weapons policy in light of recent events throughout the country. The Board directed the District Manager to consult with security consultants, law enforcement agencies, and the VCJPA and to bring the item back for discussion at the January 13, 2016, Regular Meeting of the Board of Trustees.
13. Under persons wishing to address the Board pertaining to closed session matters, Regional Supervisor Jim Richards requested the Board consider an additional 1% COLA for year two of the contract.
14. Under closed session matters, President Beck announced that the District was going into closed session for Labor Negotiations – CONFERENCE WITH LABOR NEGOTIATOR(s). Gov't. Code 54957.6. District Designated Representative(s): District Manager Ball. Labor negotiations involving unrepresented employees of the Butte County Mosquito and Vector Control District; Office Manager; Regional Supervisors; Pilot II; Entomologist II; Vector Ecologist / Fish Biologist; and Mosquito and Vector Control Specialists. The Board went off the record and into closed session at 7:17 PM, and returned from closed session and on the record at 7:29 PM. It was then moved by Member Seefeldt, seconded by Member Fichter, and passed unanimously to reject the employees counter offer and to continue to honor the original proposal.
15. President Beck announced adjournment at 7:30 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at **6:30** PM on January 13, 2016, at the Chico Substations' Board Room at 444 Otterson Drive, Chico, CA 95928.

Approved as written at the Board of Trustees meeting held January 13, 2016.

Respectfully submitted,

A. Tom Anderson,
Secretary