

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held March 11, 2015

Members Present: A. Tom Anderson, Gordon Andoe, Dr. Albert Beck, Jack Bequette, Charles Bird, Jerry Ann Fichter, Dr. Larry Kirk, Terry Mallan, Allan Seefeldt, Bo Sheppard, and Carl Starkey.

Members Excused: None.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Doug Weseman, Office Manager Darlene Starkey, and Vector Ecologist / Fish Biologist Chris Ocegueda.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on March 11, 2015, at 444 Otterson Drive, Chico, CA 95928.
2. The March 11, 2015, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 7:30 PM by President Beck.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Sheppard, seconded by Member Mallan and passed unanimously to approve the minutes of the Board of Trustees meeting held February 11, 2015, with Member Starkey abstaining due to his excused absence.
5. No closed session matters.
6. Reports (6.1 – 6.2)
 - 6.1 Under item 6.1 of reports, District Manager's Report, the District Manager opened by introducing the District's newly hired Vector Ecologist / Fish Biologist Chris Ocegueda. The Board and management welcomed Mr. Ocegueda. The District Manager then reported that on February 12th and 16th in observance of Lincoln's birthday and President's Day the District offices were closed.

On February 17, 2015, the District Manager attended and presented at the Oroville City Council meeting. The Council was discussing and deciding a potential land lease amendment for 5117 Larkin Road, Oroville, California. The Council was extremely supportive of the services provided by the District and chose the best option for a lease amendment.

On February 24, 2015, Clarke Mosquito Control Products provided classroom training of various products and control tactics, provided a field demonstration on control equipment and calibration techniques, and completed the District's 2015 droplet testing on ULV equipment. All District foggers were optimized for the best volume mean diameter droplets. The District Manager stated that these services were provided free of charge.

On February 25, 2015, the District completed and submitted all required elements of the 2014 NPDES Annual Report as required by the Regional Permit Order Number 2011-0002-DWQ. The annual report requires a cover letter, executive summary, pesticide application log, and maps showing each pesticide application to waters of the U.S.

On February 26, 2015, the District completed the monthly staff meeting, safety committee meeting, and all vehicle inspections.

On March 5, 2015, the District Manager, Assistant Manager, Office Manager, and Member Starkey attended the VCJPA Annual Conference. The conference reviewed the specifics of the coverage and the various services that are provided. Additionally, a great session on employment liability practices. The VCJPA Annual Conference always provides valuable information and is well worth attending.

On March 9, 2015, the District Manager attended the MVCAC Legislative Committee meeting. The committee is currently reviewing legislative bills and deciding if any action needs to be taken to either support or oppose potential legislation. The MVCAC is still pursuing implementation of AB 896 and has been meeting with CDFW to negotiate the process towards implementation. AB 896 requires the Department of Fish and Wildlife to consult with local vector control districts on best management practices (BMPs) for state wildlife management areas. The District Manager reported that

Republican Bob Gibbs (R-Ohio) reintroduced his bill (H.R. 897 the Reducing Regulatory Burdens Act of 2015) exempting agriculture from the NPDES General Permitting Requirements.

- 6.2 Under item 6.2 of reports, Department Reports, the District Manager reported tick surveillance has continued and tick flagging has yielded *Ixodes pacificus* and *Dermacentor occidentalis* in areas of the District (Upper Bidwell and Lake Oroville areas). The District's New Jersey light traps and gravid traps are being serviced and scheduled to be set up for operation around the first week of April. The sentinel chickens are scheduled to arrive sometime April 21, 2015. Yellow jacket surveillance and CO2 trapping will commence when populations and climate conditions warrant. Large populations of overwintering *Anopheles freeborni* have been observed and reported throughout the valley and lower elevations of the District's Service Area.

No WNV activity has been reported within the District's service area or within the state for 2015.

The new Vector Ecologist / Fish Biologist commenced with employment on March 2, 2015. The District is demolishing, repairing, and improving the steam rack building and prepping the area for the new fish tanks. Work is also progressing for pond reared fish hatchery. A lot of requests for fish have already been taken and filled.

The District Manager reported that Mosquito and Vector Control Specialists (Specialists) have commenced with winter/spring flood water mosquito surveillance in rock pits, dredger pits, flood water areas and due to above average high temperatures, urban sources. Specialists have also continued with annual training, calibration, maintenance, required annual reading, and winter compound projects. Specialists are progressing towards completing "Mosquito Readiness." Several winter projects have been completed and many more are currently in progress.

The District's Air Operations is continuing annual maintenance on the three District aircraft and loader truck. 714Y (Horse) is having an engine replaced and a new engine mount installed. 6633K (Jaws) electrical system is being upgraded and 606Y (Bat) is receiving annual maintenance and repairs.

The Public Relations (PR) Department is currently preparing for the upcoming public relations season. The PR Department is reviewing and updating (if needed) the District's website, brochures, photo and video files, and other informational documents. Several public events are slated for the near future; Chico Home and Garden Show, Chico (March); Gold Nugget Days, Paradise (April); Silver Dollar Fair, Chico (May); and more to come in the summer. The PR Department just gave a presentation at a PAPAs meeting and is scheduled to give a presentation at the Gateway Science Museum in Chico on April 15, 2015.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

7. Policy Matters (7.1 - 7.8)

- 7.1 Under item 7.1 of policy matters, the Board was asked to consider a special service expenditure not to exceed \$15,000.00 for the cost of Ron O'Hanlon and Associates to provide aerial photography and GIS mapping of un-maintained swimming pools and other suspect mosquito-breeding sources in Butte County and Hamilton City. The Board reviewed an estimate from Ron O'Hanlon and Associates. It was then moved by Member Bird, seconded by Member Anderson, and passed unanimously to approve the special service expenditure not to exceed \$15,000.00 for the cost of Ron O'Hanlon and Associates to provide aerial photography and GIS mapping of un-maintained swimming pools and other suspect mosquito-breeding sources in Butte County and Hamilton City.
- 7.2 Under item 7.2 of policy matters, the Board was asked to consider authorizing the District Manager to execute an amendment to the current land lease at 5117 Larkin Road, Oroville, California 95965-9250. The amended lease is a 30-year lease with a monthly rental of \$350.00 with an annual Consumer Price Index adjustment of one time the annual CPI. The Oroville City Council approved and authorized the amended lease at the Oroville City Council meeting held on February 17, 2015. It was then moved by Member Anderson, seconded by Member Seefeldt, and passed unanimously to authorize the District Manager to execute an amendment to the current land lease at 5117 Larkin Road, Oroville, California 95965-9250.
- 7.3 Under item 7.3 of policy matters, per the conditions of the Employment Agreement between the District and District Manager, the manager must remind and request an annual performance

evaluation. The District Manager performance evaluation will be held in closed session at the April 8, 2015, Board meeting.

- 7.4 Under item 7.4 of policy matters, the Board was asked to consider if it would like to extend the current employment agreement with the District Manager. Should the Board want to proceed, the consideration for a one-year contract extension will be held during the April Board Meeting. Per the conditions of the Employment Agreement between the District and District Manager, the manager must request a one-year contract extension. The District Manager requested a one-year extension.
- 7.5 Under item 7.5 of policy matters, the Board was asked to consider the formation of an ad hoc committee to assist the District Manager with the revision of the District's Trustee Reference Manual. President Beck then asked for volunteers. Member Anderson, Member Sheppard, and President Beck volunteered to serve on the ad hoc committee. The first meeting was tentatively scheduled of the first or second week of April.
- 7.6 Under item 7.6 of policy matters, the Board was asked to consider a nomination for a Special District Regular Member from an enterprise district. No nomination was made. No action taken, nor needed.
- 7.7 Under item 7.7 of policy matters, the Board was asked to consider declaring two pickup trucks surplus to need and to set a sale price. The District's management is recommending truck #115 1989 Toyota 4x4 and truck #136 1998 Ford F150 to be declared surplus to need due to the miles on the vehicles and the current condition of each vehicle. Used vehicle price guides range the Toyota from \$1,500.00 to \$3,325.00 and the Ford \$1,000.00 to \$2,500.00. It was then moved by Member Kirk, seconded by Member Bequette, and passed unanimously to declare the two trucks surplus to need and set the selling price of truck #115 at \$2,500.00 and truck #136 at \$1,500.00 and authorized management to reduce the price by up to \$1,000.00 dollars for each vehicle should the trucks not sell at the current asking price.
- 7.8 Under item 7.8 of policy matters, the Board was allowed time to complete the Form 700 Statement of Economic Interest as required by the Fair Political Practices Commission.
8. Under topic of the month, the Board reviewed a District brochure regarding overwintering *Anopheles freeborni*. The District Manager then described and explained the challenges to meet the needs and requests of the public during the cooler months of the year.
9. After reviewing the demands made upon the District for the past month it was then moved by Member Bequette, seconded by Member Bird, and passed unanimously to authorize checks numbered 38459 to 38561, inclusive be signed and distributed. Expenditures for the month totaled \$264,442.27
10. Under Personnel, the District Manager reported that the District's Entomologist II will be on an extended leave starting March 9, 2015, for medical reasons. Estimated leave to be 6 months.
11. Under correspondence, the District Manager reviewed letters written to the Board of Trustees and to the FAA, both written by District Manager Matthew C. Ball.
12. No other business to report.
13. No persons wishing to address the Board pertaining to closed session matters.
14. No closed session matters without District legal counsel.
15. President Beck announced adjournment at 8:18 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 7:30 PM on April 8, 2015, at the Oroville Headquarters Board Room, at 5117 Larkin Road, Oroville, CA 95965-9250.

Approved as written at the Board of Trustees meeting held April 8, 2015.

Respectfully submitted,

A. Tom Anderson,
Secretary