

**Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control
District Meeting held April 8, 2015**

Members Present: Gordon Andoe, Dr. Albert Beck, Jack Bequette, Charles Bird, Jerry Ann Fichter, Dr. Larry Kirk, Terry Mallan, Allan Seefeldt, Bo Sheppard, and Carl Starkey.

Members Excused: A. Tom Anderson.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Doug Weseman, and Office Manager Darlene Starkey.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on April 8, 2015, at 5117 Larkin Road, Oroville, CA 95965-9250.
2. The April 8, 2015, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 7:30 PM by President Beck.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Bequette, seconded by Member Kirk and passed unanimously to approve the minutes of the Board of Trustees meeting held March 11, 2015, as written.
5. No closed session matters.
6. Reports (6.1 – 6.4)
- 6.1 Under item 6.1 of reports, District Manager's Report, the District Manager reported on March 12, 2015, the District completed the monthly staff meeting, safety committee meeting, and all vehicle inspections.

On March 16, 2015, the District Manager and Assistant Manager attended an annual coordination meeting with USFWS. The meeting was held at Colusa MAD. Pesticide use proposals, procedures, policies, and management practices were discussed. Also on this day, the District sold both truck #115 and truck #136 for the Board's original asking price.

On March 18, 2015, a Clarke Mosquito Control Products equipment technician and representatives toured the District to provide advice on optimizing District ULV equipment, provide installation techniques, and reviewed the current fleet of ULV foggers.

On March 25, 2015, the MVCAC held its annual legislative lobby day. Topics of discussion with legislators included the use of drones in mosquito surveillance and control, AB 896 BMP bill, and research funding.

On March 26, 2015, a AMVAC representative visited the District and met with the District Manager to discuss new products, efficacy of existing products, and prices.

On April 7, 2015, the District Manager met with the Manager and Assistant Manager of Glenn County Mosquito and Vector Control District to discuss and plan the upcoming surveillance and control strategies in and around Hamilton City. The two districts plan to coordinate public relation messages and share surveillance and control information throughout the season.

- 6.2 Under item 6.2 of reports, Department Reports, the District Manager reported tick surveillance has continued and tick flagging has yielded *Ixodes pacificus* and *Dermacentor occidentalis* in areas of the District (Upper Bidwell and Lake Oroville areas). The District's New Jersey light traps and gravid traps are now operational. Gravid traps were placed and running on April 6, 2015, and the New Jersey light traps were placed and operational on April 7, 2015. The sentinel chickens are scheduled to arrive on April 21, 2015. Yellow jacket surveillance and CO2 trapping will commence when populations and climate conditions warrant. Large populations of overwintering *Anopheles freeborni* have been observed and reported throughout the valley and lower elevations of the District's Service Area. As of March 28, 2015, large populations of extremely active *Aedes sierrensis* were observed and reported in the foothill and mountain areas of the District.

No WNV activity has been reported within the District's service area for 2015. WNV activity has been detected in the state now. Four dead birds from two counties (Alameda and Santa Clara) and one mosquito pool from Los Angeles County has tested positive with WNV.

The new Vector Ecologist / Fish Biologist commenced with employment on March 2, 2015. The District is demolishing, repairing, and improving the steam rack building and prepping the area for the new fish tanks. Work is also progressing for pond reared fish hatchery. A lot of requests for fish have already been taken and filled.

Mosquito and Vector Control Specialists (Specialists) have continued with winter/spring flood water mosquito surveillance in rock pits, dredger pits, flood water areas and due to above average high temperatures, urban sources. Specialists have now commenced with urban mosquito surveillance and control. Such sources inspected and controlled include but are not limited to, storm drains, catch basins, retention/detention ponds, and unmaintained swimming pools. Specialists have also continued with annual training, calibration, maintenance, required annual reading, and winter compound projects. Specialists are progressing towards completing "Mosquito Readiness." Several winter projects have been completed and many more are currently in progress.

The District's Air Operations is continuing annual maintenance on the three District aircraft and loader truck. 714Y (Horse) is having an engine replaced and a new engine mount installed. 6633K (Jaws) electrical system is being upgraded and 606Y (Bat) is receiving annual maintenance and repairs.

The Public Relations (PR) Department is currently preparing for the upcoming public relations season. The PR Department is reviewing and updating (if needed) the District's website, brochures, photo and video files, and other informational documents. The PR Department recently had a booth at the Chico Home and Garden Show and has more public events slated for the near future such as, the Gold Nugget Days in Paradise (April), the Silver Dollar Fair in Chico (May), and many more. The PR Department is scheduled to give a presentation at the Gateway Science Museum in Chico on April 15, 2015.

- 6.3 Under item 6.3 of reports, 2014/2015 Fiscal Budgets Reports, the District Manager reported on the 2014/2015 3rd quarter fiscal budgets. The District Manager reported that the District had expended 65.8% of Salaries and Wages, 78.5% of Services and Supplies, 111.2% of Capital Outlay, for an overall expended percentage of 73.0%. The District Manager then reviewed the projected revenues.
- 6.4 Under item 6.4 of reports, first quarter newsletter, the Assistant Manager reviewed and presented the 2015 first quarter newsletter. The main theme of the newsletter was the District's ongoing surveillance and control activities. The newsletter also included information such as public education and outreach activities and new hire information.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

7. Policy Matters (7.1 - 7.3)

- 7.1 Under item 7.1 of policy matters, the Board was asked to consider the organic rice letter and agreement, the aggressive mosquito control on lands in excess of three acres (new owner / manager) letter and agreement, the aggressive mosquito control on lands in excess of three acres (reminder) letter, and the post harvest rice re-flooding letter that will be sent out when appropriate upon approval. It was then moved by Member Mallan, seconded by Member Sheppard, and passed unanimously to approve all the letters and MOUs as written and directed staff to send when appropriate.
- 7.2 Under item 7.2 of policy matters, the Board was asked to consider a capital expenditure for the amount of \$7,150.00 from Robert Farley Construction for a free standing 25'x25' roof structure. The Board had previously (February 11, 2015, Board meeting) approved 3 metal carports. The District will only purchase one of the three approved carports and recommends this structure in lieu of the other two carports. The District Manager explained the benefits of this structure as opposed to the carports. It was then moved by Member Seefeldt, seconded by Member Kirk, and passed unanimously to approve the capital expenditure for the amount of \$7,150.00 from Robert Farley Construction for a free standing 25'x25' roof structure.

- 7.3 Under item 7.3 of policy matters, the Board was asked to consider a donation to the Mosquito Research Foundation (MRF). The Board considered three options; Option 1 to donate for general research and administration support; Option 2 to donate for specific research project(s); Option 3 was to decide to not donate. The MRF is seeking donations of any denomination, but strongly encourages .05% of a districts operating budget. After some discussion, it was then moved by Member Mallan, seconded by Member Bequette, and passed unanimously to authorize a donation of \$7,500.00 to the MRF for three (3) specific research projects; \$2,500.00 for Dr. Coffey's research; \$2,500.00 for Dr. Peterson's research; \$2,500.00 for Dr. Walton's research.

After this final item of policy matters, President Beck asked the District Manager to proceed to topic of the month.

8. Under topic of the month, the Board heard a presentation by the District Manager reviewing and explaining the various mosquito traps utilized by the District.
9. After reviewing the demands made upon the District for the past month it was then moved by Member Fichter, seconded by Member Sheppard, and passed unanimously to authorize checks numbered 38562 to 38667, inclusive be signed and distributed. Expenditures for the month totaled \$271,457.73.
10. No items to report under personnel.
11. Under correspondence, President Beck reviewed and read letters of appreciation from the Board to the District Manager, Assistant Manager, and Office Manager for their roles and effort in regards to the special benefit assessment project. The Board agreed with the letters and directed staff to have them placed in the respective employees personnel file.
12. No other business to report.
13. No persons wishing to address the Board pertaining to closed session matters.
14. Closed session matters (14.1 - 14.2)
- 14.1 Under closed session matters 14.1, President Beck announced closed session, Government Code 54957, for a conference with District Manager Ball for an annual public employee performance evaluation and went into closed session and off the record at 8:25 PM and returned on the record / back in session at 8:36PM. President Beck announced that the Board had discussed the District Manager's performance and progress. The consensus of the Board was that the District Manager's performance was deemed to be exceeding expectations in all performance criteria. President Beck stated that a letter would be submitted to the District Manager for inclusion into the District Manager's personnel file.
- 14.2 Under closed session matters, the Board of Trustees and District Manager agreed that there was no need to go into closed session for labor negotiations, Government Code 54957.6, employment agreement extension. Currently both parties are satisfied with the terms of the employment agreement. It was then moved by Member Bird, seconded by Member Starkey, and passed unanimously to approve a one-year contract extension and to approve the District Manager's merit increase pursuant to District policy. President Beck announced that the contract extension revalidates the terms of the three-year contract and this approval will be executed by both parties. The executed amendment will be attached to the agreement and identified as Amendment #6. The Board directed the District Manager to amend the current contract to a five year contract and to bring that contract before the Board's consideration at the May Board meeting.
15. President Beck announced adjournment at 8:37 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 7:30 PM on May 13, 2015, at the Chico Substation's Board Room, at 444 Otterson Drive, Chico, CA 95928.

Approved as written at the Board of Trustees Meeting held May 13, 2015.

Respectfully submitted,

Jerry Ann Fichter,
Assistant Secretary