

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held May 13, 2015

Members Present: A. Tom Anderson, Gordon Andoe, Dr. Albert Beck, Jack Bequette, Charles Bird, Jerry Ann Fichter, Dr. Larry Kirk, Terry Mallan, Allan Seefeldt, Bo Sheppard, and Carl Starkey.

Members Excused: None.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Doug Weseman, Office Manager Darlene Starkey, and Vector Ecologist / Fish Biologist Chris Ocegueda.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on May 13, 2015, at 444 Otterson Drive, Chico, CA 95928.
2. The May 13, 2015, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 7:30 PM by President Beck.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Fichter, seconded by Member Seefeldt and passed unanimously to approve the minutes of the Board of Trustees meeting held April 8, 2015, as written with Member Anderson abstaining due to his excused absence.
5. No closed session matters.
6. Reports (6.1 – 6.2)
- 6.1 Under item 6.1 of reports, District Manager's Report, the District Manager reported on April 9, 2015, the District completed the monthly staff meeting, safety committee meeting, and all vehicle inspections.

On April 13, 2015, the District Manager and Assistant Manager attended a meeting with Ron O'Hanlon to discuss and plan the upcoming aerial surveillance project. The Butte County Sheriff's Department has agreed to donate the use of a pilot and a helicopter to provide 12 hours of flight time. The District distributed a press release on April 22, 2015, and received TV, radio, and newspaper interviews. The District also purchased a public notice with information about the project which was printed in all major newspapers. The aerial surveillance project commenced on April 27, 2015, and should take approximately three weeks to complete. Also on March 16, 2015, the District Manager met with officials and representatives at the Gateway Science Museum. The District continues to provide larvae for the museum's exhibit.

On April 15, 2015, the District Manager and Assistant Manager gave a presentation at the Gateway Science Museum. The presentation covered mosquitoes and ticks of Butte County, the vector-borne diseases associated, and the role of the District. The District's Vector Ecologist/Fish Biologist attended to gain presentation experience.

On April 16, 2015, all District licensed employees (1 absent due to medical leave) attended the Sac Valley Region Continuing Education (CE) Session in Yuba City. A wide variety of topics were covered and CE hours were gained.

On April 23, 2015, the District Manager attended the Sac Valley Region meeting in Artois, California. MVCAC Board action items were discussed, committee updates were provided, and industry, CDPH, and district updates were discussed.

Also on April 23, 2015, the District Manager attended a Teichert Ponds Kiosk meeting in the city of Chico. The kiosk project is progressing and the project may be completed by July.

On May 4, 2015, the District hosted a mosquito season monthly meeting with Butte County Health to discuss mosquito and tick populations, vector-borne disease activity, and to formalize responses and plans during West Nile virus season.

On May 5, 2015, the District had its bi-annual compliance inspection from the California Department of Public Health (CDPH). CDPH representatives complimented the District for its quality and thoroughness of record keeping, data, pesticide storage, and all other areas of the inspection.

- 6.2 Under item 6.2 of reports, Department Reports, the District Manager reported tick surveillance has ceased until the fall, but the last tick flagging yielded *Ixodes pacificus* and *Dermacentor occidentalis* in areas of the District (Upper Bidwell and Lake Oroville areas). All ticks have been pooled and sent to Placer MVCD for testing. The District's New Jersey light traps and gravid traps have continued catching mosquitoes. The sentinel chickens have arrived and samples are being taken biweekly. Yellow jacket surveillance has commenced and small populations have been caught. CO2 trapping will commence when mosquito populations and weather yield favorable.

No WNV activity has been reported within the District's service area for 2015. WNV activity has been detected in the state and the District reported the statistics.

The District is demolishing, repairing, and improving the steam rack building and prepping the area for the new fish tanks. The District's contracted work as been completed to the exterior as well as the insulation. Work is also progressing for pond reared fish hatchery. A lot of requests for fish have already been taken and filled. The District's sentinel mosquitofish tanks have been set and are operating.

Mosquito and Vector Control Specialists (Specialists) have continued with winter/spring flood water mosquito surveillance in rock pits, dredger pits, flood water areas and due to above average high temperatures, urban sources. Specialists have continued with urban mosquito surveillance and control. Such sources inspected and controlled include but not limited to, storm drains, catch basins, retention/detention ponds, and unmaintained swimming pools. Managed wetlands are starting some flooding and irrigations and the District has already treated a managed wetland.

The District's Air Operations is continuing annual maintenance on the three District aircraft and loader truck. 714Y (Horse) engine has been replaced and the new engine mount installed. 6633K (Jaws) electrical system is being upgraded and 606Y (Bat) is receiving annual maintenance and repairs. All three aircraft are close to being ready.

The Public Relations (PR) Department is currently preparing for the upcoming public relations season. The PR Department is reviewing and updating (if needed) the District's website, brochures, photo and video files, and other informational documents. The PR Department recently had a booth at the Chico Home and Garden Show and Gold Nugget Days and has more public events slated for the near future such as, the Silver Dollar Fair in Chico (May), and many more. The PR Department has done several TV, radio, and newspaper interviews, has released several press releases, and recently published a public notice. The billboard campaign is now again running. Billboards will be present from May to September and the locations will rotate on a monthly basis. This year's theme is Fight the Bite. The District is currently advertising in the Chico ER and News and Review. The District will be advertising with Deer Creek Broadcasting starting in June and running through October.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

7. Policy Matters (7.1 - 7.6)

- 7.1 Under item 7.1 of policy matters, the Board was asked to consider receiving, reviewing, and ordering posted for 30 days the 2015/2016 preliminary fiscal budgets. The District Manager and Office Manager reviewed and explained the proposed preliminary budgets. It was then moved by Member Anderson, seconded by Member Sheppard, and passed unanimously to receive and order posted for 30 days the 2015/2016 fiscal budgets as proposed.
- 7.2 Under item 7.2 of policy matters, the Board was asked to consider reviewing the Hamilton City benefit assessment. It was then moved by Member Anderson, seconded by Member Kirk, and passed unanimously to keep the level of service and budgeted expenses as proposed.
- 7.3 Under item 7.3 of policy matters, per the request of the Board and the desire of the District Manager at the April 8, 2015, Regular Meeting of the Board of Trustees, the Board was asked to consider a new 5-year contract between the District and District Manager. Per the Boards request, all provisions of the contract are the same as the original contract with the duration being 5 years.

The contract will be retroactive back to May 1, 2015, for performance evaluation and merit timing considerations pursuant to the terms of the agreement. The District Manager also reported that legal counsel advised that should the new 5-year contract be approved, all previous contracts between the District and District Manager would be nullified. It was then moved by Member Mallan, seconded by Member Sheppard, and passed unanimously to approve the new 5-year contract between the District and the District Manager. The District Manager thanked the Board for the opportunity to serve.

- 7.4 Under item 7.4 of policy matters, the Board was asked to consider approving amendments to the District's Personnel Policy, Sick Leave, Policy #7040. The changes are pursuant of the Healthy Workplaces, Healthy Families Act of 2014, AB 1522. It was then moved by Member Bird, seconded by Member Kirk, and passed unanimously to approve the amendments to the District's Personnel Policy, Sick Leave, Policy #7040 as written and proposed.
- 7.5 Under item 7.5 of policy matters, the Board was asked to consider approving an amendment to the District's Personnel Policy, Compensation, Policy #7150, Subsection #7150.8.4. It was then moved by Member Seefeldt, seconded by Member Starkey, and passed unanimously to approve the amendments to the District's Personnel Policy, Compensation, Policy #7150, Subsection #7150.8.4 as written and proposed.
- 7.6 Under item 7.6 of policy matters, the Board was asked to consider a capital expenditure in the amount of \$4,575.20 plus any customs or other applicable fees for a MicroEYE Discovery video microscope, a transmitted light plinth, a specimen turntable, and shipping. The scope will be used for training of laboratory and field staff and public relations and is needed as soon as possible. This scope could minimize identification training time considerably. It was then moved by Member Sheppard, seconded by Member Mallan, and passed unanimously to approve the capital expenditure in the amount of \$4,575.20 plus any customs or other applicable fees for a MicroEYE Discovery video microscope, a transmitted light plinth, a specimen turntable, and shipping.

After this final item of policy matters, President Beck asked the District Manager to proceed to topic of the month.

8. Under topic of the month, the Board watched a District generated video on the biology of *Culex pipiens*.
9. After reviewing the demands made upon the District for the past month it was then moved by Member Sheppard, seconded by Member Anderson, and passed unanimously to authorize checks numbered 38668 to 38808, inclusive be signed and distributed. Expenditures for the month totaled \$399,573.89.
10. No items to report under personnel.
11. No items to report under correspondence.
12. Under other business, the District Manager thanked the Board for the new 5-year contract and explained that serving as the District's manager is an honor and privilege.
13. No persons wishing to address the Board pertaining to closed session matters.
14. No closed session matters.
15. President Beck announced adjournment at 8:03 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 7:30 PM on June 10, 2015, at the Oroville Headquarters Board Room at 5117 Larkin Road, Oroville, CA 95965-9250.

Approved as written at the Board of Trustees meeting held June 10, 2015.

Respectfully submitted,

A. Tom Anderson,
Secretary