

***Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control
District Meeting held February 11, 2015***

Members Present: A. Tom Anderson, Gordon Andoe, Dr. Albert Beck, Jack Bequette, Charles Bird, Jerry Ann Fichter, Dr. Larry Kirk, Terry Mallan, Allan Seefeldt, and Bo Sheppard.

Members Excused: Carl Starkey.

Members Absent: None.

Also Present: District Manager Matt Ball and Assistant Manager Doug Weseman.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on February 11, 2015, at 5117 Larkin Road, Oroville, California 95965-9250.
2. The February 11, 2015, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 7:30 PM by President Beck.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Anderson, seconded by Member Bird and passed unanimously to approve the minutes of the Board of Trustees meeting held January 14, 2015, with a correction to several date typos under Manager's Report.
5. No closed session matters.
6. Reports (6.1 – 6.2)
- 6.1 Under item 6.1 of reports, District Manager's Report, the District Manager reported that on January 15, 2015, the District completed the monthly staff meeting, safety committee meeting, and all vehicle inspections.

On January 19, 2015, the District was closed in observance of Martin Luther King Day.

On January 20, 2015, the District Manager and Pilot met with Russ Stocker to discuss potential contracted ULV flight missions. The District is currently awaiting the quotes. Mr. Stocker may be used to provide contracted aerial ULV missions should West Nile virus and/or vector populations exceed treatment thresholds. Currently the District's Pilot is not available to fly ULV missions during the month of July due to flight hours being flown conducting larvicide flights.

Also on January 20, 2015, the District Manager met with representatives of Wells Fargo to discuss the possibility of providing financial services for the District. The District is interested in further exploring the possibilities of separating from the county.

On January 21, 2015, the District Manager, Assistant Manager and Office Manager attended a 2-hour webinar presented by CSDA. Webinar topics included updates and amendments to employer-employee laws and regulations, new legislation such as AB 1522 the new sick leave law, and recent case law.

Also on January 21, 2015, the District Manager met with Dennis Candito of Adapco to discuss products, prices, and contracts. The District Manager also met with John Holick to discuss the same topics.

On January 22, 2015, the District Manager met with Curtis Lemire of Esplanade Office Furniture to measure the Manager's office dimensions and to pick a desk and filing cabinets that will fit to the room.

Also commencing on January 22, 2015, the District's management conducted interviews for Vector Ecologist / Fish Biologist and Regional Supervisor. District management completed interviews on February 5, 2015.

January 26 through the 28, the District Manager, Assistant Manager, Regional Supervisor and two Board Members attended the MVCAC Annual Conference in Monterey, California. The meeting was well attended and the topics covered were current. President Beck and Member Bird reported on the meeting and provide illustrations of things learned during the conference.

On February 3, 2015, the District Manager met with the Teichert Ponds Restoration Foundation regarding the kiosk that will be located on the northwest corner of the Teichert Pond area. This was a steering committee meeting to discuss the options of the kiosk and the content. Meetings will continue throughout the design phase.

On February 10, 2015, the District Manager met with Erin Arnott of Clarke Mosquito Control Products to discuss products, prices, and contracts.

On February 11, 2015, the District hosted a meeting with VDCI to discuss options and costs for aerial ULV contract work.

The District Manager reminded the Board that the District will be closed on February 12th and 16th in observance of Lincoln's birthday and President's Day. Board reimbursement checks will be delayed by the closure.

- 6.2 Under item 6.2 of reports, Department Reports, the District Manager reported tick surveillance has commenced and tick flagging has yielded *Ixodes pacificus* and *Dermacentor occidentalis* in areas of the District (Upper Bidwell and Lake Oroville areas). *Ixodes pacificus* and *Dermacentor occidentalis* populations have increased over the past month but are much lower than this time last year. Mosquito and Vector Control Specialist Beth Vice assisted the California Department of Public Health's Ashley Freeman with a tick flagging operation at Loafer Creek. The District's New Jersey light traps and gravid traps are being serviced and scheduled to be set up for operation around the first week of April. The sentinel chickens are scheduled to arrive sometime in early April. Yellow jacket surveillance and CO2 trapping will commence when populations and climate conditions warrant. Large populations of overwintering *Anopheles freeborni* have been observed and reported throughout the valley and lower elevations of the District's Service Area.

The District Manager reported that no additional 2014 West Nile virus (WNV) activity has been reported within the District's service area over the past month. No WNV activity has been reported within the District's service area or within the state for 2015.

The new Vector Ecologist / Fish Biologist will start on March 2, 2015, and will help with the setup on and installation of the new tanks. Currently the District is demolishing, repairing, and improving the steam rack building and prepping the area for the new fish tanks. Work is also progressing for pond reared fish hatchery. A lot of requests for fish have already been taken and filled.

Mosquito and Vector Control Specialists (Specialists) have commenced with winter/spring flood water mosquito surveillance in rock pits, dredger pits, flood water areas and due to above average high temperatures, urban sources. Specialists have also continued with annual training, calibration, maintenance, required annual reading, and winter compound projects. Specialists are progressing towards completing "Mosquito Readiness." Several winter projects have been completed and many more are currently in progress.

The District's Air Operations is continuing annual maintenance on the three District aircraft and loader truck. 714Y (Horse) is having an engine replaced and a new engine mount installed. 6633K (Jaws) electrical system is being upgraded and 606Y (Bat) is receiving annual maintenance and repairs.

The Public Relations (PR) Department is currently preparing for the upcoming public relations season. The PR Department is reviewing and updating (if needed) the District's website, brochures, photo and video files, and other informational documents. Several public events are slated for the near future; Chico Home and Garden Show, Chico (March); Gold Nugget Days, Paradise (April); Silver Dollar Fair, Chico (May); and more to come in the summer.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

7. Policy Matters (7.1 - 7.4)

- 7.1 Under item 7.1 of policy matters, the Board was asked to consider a capital expenditure for the amount of \$11,650.00 from Robert Farley Construction for new walls, two (2) new windows, a new man door, and insulation to the District's existing shop, the portion known as the "steam rack" which will now be the new fish building. It was then moved by Member Bird, seconded by Member Seefeldt, and passed unanimously to approve the capital expenditure for the amount of \$11,650.00 from Robert Farley Construction for new walls, two (2) new windows, a new man door, and insulation to the District's existing shop.
- 7.2 Under item 7.2 of policy matters, the Board was asked to consider a capital expenditure for the amount of \$5,746.00 from Pro Aggregate for 13 loads of angular road base. The road base will be installed to the west of the old vehicle shed, around the District's pump, and east of the ponds. After several questions of the quote, it was then moved by Member Fichter, seconded by Member Bird, and passed unanimously to approve the capital expenditure for the amount of \$5,746.00 from Pro Aggregate for 13 loads of angular road base.

- 7.3 Under item 7.3 of policy matters, the Board was asked to consider a capital expenditure for the amount of \$14,664.24 for three (3) carports from American Steel Carports. Two of the proposed carports will be installed over the new base rock which is to the west of the old vehicle shed allowing the District to park vehicles and equipment under roofed protection. The third carport will be installed to the west of the new fish building (formerly steam rack) and will house the service tanks holding field ready mosquitofish. The District Manager reported that this was not budgeted and an appropriation transfer will need to take place later in the fiscal year. It was then moved by Member Anderson, seconded by Member Mallan, and passed unanimously to approve the capital expenditure for the amount of \$14,664.24 for three (3) carports from American Steel Carports.
- 7.4 Under item 7.4 of policy matters, the Board was asked to consider approving and adopting Resolution 15-01 which provides workers' compensation coverage for certain District volunteers pursuant to the provisions of Section 3363.5 of the Labor Code. The positions that will be covered are a Pilot Assistant Volunteer, Lab Assistant Volunteer, and Public Relations Volunteer. It was then moved by Member Bequette, seconded by Member Sheppard, and passed unanimously (Member Anderson: Yes, Member Andoe: Yes, Member Beck: Yes, Member Bequette: Yes, Member Bird: Yes, Member Fichter: Yes, Member Kirk: Yes, Member Mallan: Yes, Member Seefeldt: Yes, Member Sheppard: Yes, Member Starkey: Absent) to approve and adopt Resolution 15-01 which provides workers' compensation coverage for certain District volunteers pursuant to the provisions of Section 3363.5 of the Labor Code
8. Under topic of the month, the Board reviewed a District generated video and brochure on the biology of ticks and the risks of Lyme disease.
9. After reviewing the demands made upon the District for the past month it was then moved by Member Bird, seconded by Member Bequette, and passed unanimously to authorize checks numbered 38348 to 38458, inclusive be signed and distributed. Expenditures for the month totaled \$246,636.86.
10. The District Manager reported that Chris Ocegueda has been offered the position of Vector Ecologist / Fish Biologist. Once all the pre-employment requirements of the District are successful fulfilled, Mr. Ocegueda will start work with the District on March 2, 2015. Mosquito and Vector Control Specialist Jim Richards was promoted to Regional Supervisor.
11. No items of correspondence to report.
12. No other business to report.
13. No persons wishing to address the Board pertaining to closed session matters.
14. No closed session matters without District legal counsel.
15. President Beck announced adjournment at 8:17 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 7:30 PM on March 11, 2015, at the Chico Substation's Board Room, at 444 Otterson Drive, Chico, California 95928.

Respectfully submitted,

A. Tom Anderson,
Secretary