

Regular Meeting Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held January 8, 2025

Members Present: Darlene Fredericks, Andrew Haymond, Assistant Secretary Bruce Johnson, Vice President Dr. Larry Kirk, Steve Ostling, Secretary Melissa Schuster, President Bo Sheppard, Eric Smith, and Carl Starkey.

Members Excused: Philip LaRocca.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Aaron Lumsden, Administrative Manager Maritza Sandoval, and Entomologist Amanda Bradford.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on January 8, 2025, at 444 Otterson Drive, Chico, CA 95928.
2. The January 8, 2025, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:00 PM by President Sheppard.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Sheppard proceeded to request approval of the minutes.
4. After review, it was then moved by Member Johnson, seconded by Member Kirk, and passed unanimously with a vote of 9 ayes and 0 nays with Member Fredericks abstaining due to her excused absence to approve the minutes of the Board of Trustees regular meeting held December 11, 2024, as written.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters needing legal counsel.
7. The District Manager informed the Board of Trustees that Member Starkey was reappointed by the Butte County Board of Supervisors to serve a 4-year term.
8. Under election of officers, President Sheppard opened nominations for election of officers, it was moved by Member Kirk, seconded by Member Ostling, and passed unanimously with a vote 9 ayes and 0 nays to keep the current slate of officers. Member Sheppard as President, Member Kirk as Vice President, Member Schuster as Secretary, and Member Johnson to Assistant Secretary.
9. Reports (9.1 – 9.2)
 - 9.1 Under item 9.1 of Reports, District Manager's Report, the District Manager reported that annual employee evaluations were conducted on December 10, December 11, December 17, and December 18, 2024.

On December 19, 2024, District management met with Leading Edge and Associates to discuss the direction and re-commencement on the MapVision 3.0 project. The District Manager provided an update regarding the project. Staff met with MapVision 3.0 on January 8, 2025, with an anticipated live date of March 24, 2025.

On December 19, 2024, the District completed the monthly management meeting, staff meeting, and all vehicle inspections. The District's Safety Committee held their monthly meeting as well as management.

On December 20, 2024, the District Manager attended the MVCAC Legislative Committee meeting to discuss the upcoming legislative year, funding mechanisms, the possibility of bill introduction, and scheduling of future meetings and events.

The District was closed the week of December 23rd and the week of December 30th.

The District Manager reported that the District's Thrush aircraft should be completed January 20, 2025, and the AG Cat super B has an approximate completion date of June 1, 2025. The District Manager reported to the Board of Trustees that the District was looking to contract a pilot to fly the Thrush aircraft to the District. The contractor was recommended by the company selling the aircraft.

- 9.2 Under item 9.2 of Reports, 2024/2025 2nd Quarter Fiscal Reports, the Administrative Manager reported that salaries and benefits category is 51.8% expended, services and supplies category is

71.3% expended, capital outlay category is 46.4%. It was then stated that overall expenditures are currently at 57.8% expended and current revenues are at 61.6% received.

10. Policy Matters (10.1 – 10.2)

- 10.1 Under item 10.1 of Policy Matters, the Board was asked to consider a capital expenditure for a Merit LH250 Pilot Helmet in the amount of \$4,918.00 plus applicable fees and taxes from Merit Apparel Company Inc. It was moved by Member Starkey, seconded by Member Schuster and approved with a vote of 9 ayes 0 nays to approve the purchase for a Merit LH250 Pilot Helmet in the amount of \$4,918.00 plus applicable fees and taxes from Merit Apparel Company Inc.
- 10.2 Under item 10.2 of Policy Matters, the Board was asked to consider approving and adopting the District's amended Heat Illness Prevention Program. This program now includes indoor heat illness and awareness and the program is pursuant with the law. It was then moved by Member Smith, seconded by Member Ostling, and passed unanimously with a vote of 9 ayes 0 nays to adopt amended Heath Illness Prevention Program as proposed.
11. Under topic of the month, the District's Entomologist gave a presentation on the biology of tick-borne diseases.
12. After reviewing the demands made upon the District for the past month, it was then moved by Member Starkey, seconded by Member Johnson, and passed unanimously with a vote of 9 ayes 0 nays to authorize checks numbered 54850 through 55030 be signed and distributed. Expenditures for the month totaled \$482,499.83.
13. Under personnel to report, the District Manager reported that on January 6, 2025, Preston Parcell commenced his employment with the District as Pilot I and on December 17, 2024, Aaron Goff was promoted from a Mosquito and Vector Control Specialist (MVCS) II, to a MVCS III.
14. Under correspondence, the Board reviewed a letter received from Butte County Board of Supervisors confirming Member Starkey's reappointment.
15. No other business to report.
16. No persons wishing to address the Board pertaining to closed session matters.
17. No closed session matters not warranting legal counsel.
18. President Sheppard announced adjournment at 4:36 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on February 12, 2025, at the Chico Substation Board Room at 444 Otterson Drive, Chico, CA 95928.

Respectfully submitted,

Melissa Schuster,
Secretary