



## **Butte County Mosquito and Vector Control District**

5117 Larkin Road • Oroville, CA 95965-9250  
Phone: 530-533-6038 • Fax: 530-534-9916  
[www.BCMVCD.com](http://www.BCMVCD.com)

**Matthew C. Ball**  
Manager

### **AGENDA**

#### **REGULAR MEETING OF THE BOARD OF TRUSTEES LOCATION: TELECONFERENCE - SEE BELOW April 8, 2020 4:00 PM**

##### **IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:**

Based on the mandates by the Governor in Executive Order 33-20 to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not open to the public at this time.
- The meeting will be conducted via teleconference using Zoom in accordance with the Governor's EO N-29-20
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

##### **HOW TO OBSERVE THE MEETING:**

**Telephone:** Listen to the meeting live by calling Zoom at 1-253-215-8782 Enter the Meeting ID# 861 773 060 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/j/861773060>

**Computer:** Watch the live streaming of the meeting from a computer by navigating to the Zoom link <https://us04web.zoom.us/j/861773060?pwd=dFILWHJ3SE04c1pSQTZaZzBOMUMxdz09> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

**Mobile:** Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 861 773 060 with password 646537.

##### **HOW TO SUBMIT PUBLIC COMMENTS:**

**Written / Read Aloud:** Please email your comments to [matthewcball@att.net](mailto:matthewcball@att.net), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 3:00 PM the day of the meeting will be included in the minutes and provided to the Trustees at the meeting. Comments received after this time will be treated as telephonic/electronic comments.

**Telephonic / Electronic Comments:** During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally less than 3 minutes) will take place during the time public comment is open to allow the comments to be collected. Please email your comments to [matthewcball@att.net](mailto:matthewcball@att.net), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Once the public comment period is closed, all comments timely received will be read aloud. Comments received after the close of the public comment period will be added to the record after the meeting.

##### **ACCESSIBILITY INFORMATION:**

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Matt Ball, District Manager, at least 48 hours before the



meeting at (530) 533-6038. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

### **PUBLIC RECORDS:**

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.ButteMosquito.com> as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager.

1. ***Regular Board of Trustees Meeting Time:*** 4:00 PM ***Date:*** April 8, 2020
2. ***Call to Order*** – 4:00 PM (Call Roll)
3. ***Persons Wishing to Address the Board on Items Not on the Agenda (limit to 5 minutes):***
4. ***Approval of Minutes of the Meeting of:*** March 11, 2020
5. ***Persons Wishing to Address the Board Pertaining to Closed Session Matters:***
6. ***Closed Session Announcement (District Legal Counsel Present):*** None
7. ***Board Member of the Month:*** President Beck
8. ***Reports: (8.1 – 8.3)***

#### ***8.1 District Manager's Report***

The District Manager will provide a brief report on current District business and activities. The Manager will also report on District employees, meetings attended, and current projects.

#### ***8.2 2019 / 2020 Third Quarter Fiscal Report***

The District Manager and Office Manager will review the 2019/2020 3<sup>rd</sup> quarter fiscal report.

#### ***8.3 2020 BCMVCD 1<sup>st</sup> Quarter Newsletter***

The Assistant Manager will review the District's 2020 1<sup>st</sup> Quarter Newsletter.

### ***9. Policy Matters: (9.1 – 9.6)***

#### ***9.1 Consider Approval and Adoption of Resolution #20-02***

The Board will be asked to consider approving and adopting Resolution #20-02, a Resolution Declaring a Local Emergency.

#### ***9.2 Consider Approval and Adoption of Resolution #20-03***

The Board will be asked to consider approving and adopting Resolution #20-03, a Resolution making a Declaration of Altering the Regular and Special Meeting Locations Due to a Local Emergency Caused by the Coronavirus Pandemic.

**9.3 Consider the 2020/2021 Fiscal Budgets and Then Receive, and Order Posted for 30 Days**

The Board will be asked to consider receiving, reviewing, and ordering posted for 30 days the 2020/2021 preliminary budgets. The District Manager and Office Manager will review and explain the proposed budgets.

**9.4 Consider Approving the Four Annual Letters, Two MOUs, and Authorize Mailing When Appropriate**

The Board will be asked to review and consider the enclosed draft copies of the organic rice letter and Memorandum of Understanding (MOU), the aggressive mosquito control on lands in excess of three acres (new owner/manager) letter and MOU, the aggressive mosquito control on lands in excess of three acres (reminder) letter, and the post-harvest rice re-flooding letter. The Board will also be asked to authorize the mailing of the aforementioned letters and MOUs when appropriate.

**9.5 Consider Approving Personnel Policy, Policy #7285, Lactation Accommodation**

The Board will be asked to consider approving Personnel Policy, Policy #7285, Lactation Accommodation. California Law for 2020, SB 142, imposes important new employee lactation accommodation requirements. This new law requires the location to have certain mandatory features, requires employers to have a lactation accommodation policy, changes the ability to claim an exemption, and expands the available penalties. This policy has been reviewed by the District's legal counsel.

**9.6 Consider Voting for an Alternate Commissioner to Serve on the Butte LAFCo Commission**

The Board will be asked to vote for an alternate to serve on the Butte LAFCo Commission. Enterprise and Non-Enterprise special districts were allowed to make nominations.

**10. Topic of the Month:**

The Office Manager will provide an explanation of why the District uses Quickbooks, the bill paying process, and review a "new" bill recap which better explains District expenditures.

**11. Approve Payment of The Bills:**

The Board will be asked to review the demands made upon the District for the past month and consider approving the payment of the bills.

**12. Personnel:**

The District has offered employment to Renee "Abby" Scheurer to the part-time permanent Office Assistant position. Pending the successful passage of the District's pre-employment requirements, Abby will join the District on May 18, 2020.

**13. Correspondence:**

The Board will review a letter written by Lee Heringer and letter written to Governor Newsom.

**14. Other Business: N/A**

**15. Persons Wishing to Address the Board Pertaining to Closed Session Matters:**

**16. Closed Session Matters (District Legal Counsel Not Present): (16.1-16.2)**

**16.1** Employee Performance Evaluation – PUBLIC EMPLOYEE PERFORMANCE EVALUATION.  
Gov't. Code 54957. Title, District Manager.

**16.2** Labor Negotiations – CONFERENCE WITH LABOR NEGOTIATOR(s). Gov't. Code 54957.6.  
District Designated Representative(s): District Manager Ball. Employment Agreement extension.

**17. Adjournment:** *(Next Regular Meeting of the BCMVCD Board of Trustees is May 13, 2020)*

***Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control  
District Meeting held March 11, 2020***

**Members Present:** Gordon Andoe, President Dr. Albert Beck, Michael Barth, Bruce Johnson, Vice President Dr. Larry Kirk, Philip LaRocca, Steve Ostling, Assistant Secretary Schuster, Secretary Bo Sheppard, and Member Starkey.

**Members Excused:** None.

**Members Absent:** None.

**Also Present:** District Manager Matt Ball, Assistant Manager Doug Weseman, Office Manager Maritza Sandoval, Vector Ecologist/Fish Biologist Amanda Bradford, and Darlene Starkey.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on March 11, 2020, at 444 Otterson Drive, Chico, CA 95928.
2. The March 11, 2020, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:00 PM by President Beck.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Kirk, seconded by Member Sheppard, and passed unanimously to approve the minutes of the Board of Trustees meeting held February 12, 2020, as written, with Member Schuster and Starkey abstaining due to their excused absences.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters.
7. Board Member of the month: Member Andoe: Member Andoe provided a verbal background of his public service and how he came to be a member of the Board.
8. Reports (8.1)
- 8.1 Under item 8.1 of reports, District Manager's Report, the District Manager reported that the District was closed on February 13, 2020, in observance of Lincoln's Birthday and February 17, 2020, in observance of President's Day.

On February 19, 2020, the District Manager met with the managers of Sutter – Yuba MVCD and Colusa MAD to discuss the upcoming season, plan aerial operations, discuss employer/employee relations, and public relation and outreach projects.

On February 20, 2020, the District satisfied the requirements of the District's NPDES permit by submitting the District's NPDES Annual Report.

On February 25, 2020, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this date. Also, on this date all District staff attended a presentation by a representative from AFLAC to discuss gap medical coverages.

On February 27, 2020, the District Manager and Office Manager attended the VCJPA Annual Conference. The conference was educational, informative, and as always, well worth attending. The VCJPA will be considering switching the vehicle liability pool from "cash value" for loss and totaled vehicles to "replacement value."

On March 2, 2020, the District Manager attended the Sac Valley Region meeting via conference call. The region discussed the upcoming MVCAC Board meeting action items, contract renewal possibilities with AMG/KP, received reports from MVCAC committees, industry, and member districts. Also, on this date, District Administrative staff met to discuss Mapvision procedures and to review the new time keeper system. The District Manager also attended the MVCAC Board meeting via web conferencing. The MVCAC budget was passed during the action items.

On March 3, 2020, District management interviewed an applicant for the open Mosquito and Vector Control Specialist position.

On March 4, 2020, District management interviewed an applicant for the open Mosquito and Vector Control Specialist position. Also, on this date the District Manager and Office Manager met the new Field Coordinator for Northern California network of the CA Special Districts Association.

On March 5, 2020, the District Manager attended the Comanche Creek monthly meeting. The meeting reviewed topics of Phase II, reviewed current and future projects, and highlighted some of the current events.

On March 11, 2020, the District Manager met with Action News to provide a new and updated voiceover for the District's "NEW" public service announcement that will air May through the end of September.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

9. Policy matters (9.1 – 9.4)
  - 9.1 Under item 9.1 of policy matters, the Board was asked to consider a service agreement between Ron O'Hanlon and Associates and the District for aerial surveillance of potential mosquito-breeding sources throughout the District's service area. The District Manager reported that the Butte County Sheriff's Department was allowing the District to use a BCSO pilot as well as their helicopters. It was then moved by Member Sheppard, seconded by Member Johnson, and passed unanimously to approve the service agreement between Ron O'Hanlon and Associates and the District not to exceed \$16,000.00.
  - 9.2 Under item 9.2 of policy matters, the Board was asked to consider a special service agreement between M&I Technology and Consulting and the District to create and deploy a new and updated District website in the amount of \$15,840.00 and a monthly host provider in the amount of \$15.00. District management explained the need and timing for the new website and reminded the Board of the issues with the current website. The District Manager also stated that this project was not budgeted for and if approved the Board may need to transfer reserve allocations to cover the cost. After a discussion and answering questions, it was then moved by Member Barth, seconded by Member Johnson and passed unanimously to approve the special service agreement with Member LaRocca abstaining due to a conflict of interest.
  - 9.3 Under item 9.3 of policy matters, per the conditions of the Employment Agreement between the District and District Manager, the manager must remind and request an annual performance evaluation. The Board and District Manager will meet in closed session at April's Board Meeting to discuss the evaluation.
  - 9.4 Under item 9.4 of policy matters, the Board was asked to consider if it would like to extend the current employment agreement with the District Manager. Should the Board want to proceed, the consideration for a one-year contract extension will be held during the April Board meeting. Per the conditions of the Employment Agreement between the District and District Manager, the manager must request a one-year contract extension.
10. Under topic of the month, the District's Vector Ecologist/Fish Biologist reviewed a brochure of the traps used for mosquito surveillance at the District.
11. After reviewing the demands made upon the District for the past month it was then moved by Member Sheppard, seconded by Member Starkey, and passed unanimously to authorize checks numbered 47480 through 47580 be signed and distributed. Expenditures for the month totaled \$174,910.90.
11. No personnel items to report.
12. Under correspondence the Board will review a letter written by District Manager Matthew C. Ball to the Board of Trustees.
13. No other business to report.
14. No closed session matters.
15. President Beck announced adjournment at 5:15 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on April 8, 2020, at the Oroville Headquarters Board Room at 5117 Larkin Road, Oroville, CA 95965-9250.

Respectfully submitted,

James Bo Sheppard,  
Secretary

On March 12, 2020, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this date. Also, on this date the District Manager attended the Governor's Emergency COVID-19 conference call.

On March 17, 2020, the District Manager attended a Sac Valley Region meeting via conference call. The region discussed, shared current conditions, and planned for district operations during the COVID-19 pandemic. Each district sounded off with what each has learned, shared legal counsel advise, and planned on how best to protect employees of districts and the communities each serves.

On March 18, 2020, the District Manager and Office Manager attended CSDA's emergency Brown Act webinar where the Governor's Executive Order N-25-20 was reviewed and explained.

On March 24, 2020, the District Manager attended a Sac Valley Region meeting via conference call. The region discussed, shared current conditions, and planned for district operations during the COVID-19 pandemic. Each district sounded off with what each has learned, shared legal counsel advise, and planned on how best to protect employees of districts and the communities each serves.

On March 25, 2020, the District Manager and Office Manager attended a webinar presented by Interwest which covered new employment law during the COVID-19 pandemic and then attended another webinar presented by CSDA to review the Governor's Executive Order N-29-20 Brown Act requirements during the COVID-19 pandemic. Also, on this date, the District Manager attended the MVCAC's Legislative Committee meeting to review, discuss, and take a position on current legislation proposed for the 2020/2021 legislative calendar.

On March 26, 2020, the District Manager hosted a Zoom meeting with all management and administrative staff to discuss and project potential expenditures for the 2020/2021 budget. Also, on this date, the District Manager and Office Manager met with Renee "Abby" Scheurer to review conditions of employment and offer Abby the Office Assistant position pending pre-employment District requirements being met.

On March 27, 2020, the District Manager attended a MVCAC Manager's meeting via conference call. The managers of the MVCAC discussed, shared current conditions, and planned for district operations during the COVID-19 pandemic. Each district sounded off with what each has learned, shared legal counsel advise, and planned on how best to protect employees of districts and the communities each serves.

On March 31, 2020, the District Manager attended a Sac Valley Region meeting via conference call. The region discussed, shared current conditions, and planned for district operations during the COVID-19 pandemic. Each district sounded off with what each has learned, shared legal counsel advise, and planned on how best to protect employees of districts and the communities each serves.

On April 2, 2020, the District Manager met via conference call with a representative from Target Specialty Products to discuss products, product availability, pricing, and shipping concerns.

On April 7, 2020, the District Manager attended a MVCAC Manager's meeting via conference call. The managers of the MVCAC discussed, shared current conditions, and planned for district operations during the COVID-19 pandemic. Each district sounded off with what each has learned, shared legal counsel advise, and planned on how best to protect employees of districts and the communities each serves.

## **COVID-19 UPDATE**

As COVID-19 confirmed cases increased throughout California and with the positive identification of local transmission (not travel related), the District Manager contacted President Beck requesting authorizing the District

Manager to close the District offices to the public. President Beck supported the recommendation. Following President Beck's authorization, the District Manager closed both offices to public access, drafted and distributed a press release (ATTACHMENT #1), and created and posted a sign for both offices (ATTACHMENT #4).

On March 19, 2020, Governor Newsom issued Executive Order N-33-20 directing all residents immediately to heed current State public health directives to stay home, except as needed to maintain continuity of operations of essential critical infrastructure sectors and additional sectors as the State Public Health Officer may designate as critical to protect health and well-being of all Californians. In accordance with this order, the State Public Health Officer created and designated a list of "Essential Critical Infrastructure Workers" to help state, local, tribal, and industry partners as they work to protect communities, while ensuring continuity of functions critical to public health and safety, as well as economic and national security. It is the opinion of the District's legal counsel that mosquito and vector control is defined as essential critical infrastructure and thus, District operations should continue.

In response to the Executive Order N-33-20, knowing the District was going to continue to operate, the District Manager created the COVID-19 Worker Protection Policies (ATTACHMENT #2). The District Manager had the District's Safety Committee review the policies, suggest any changes and/or corrections, and asked if the committee could enforce the policies. The COVID-19 Worker Protection Policies were then finalized. The District Manager provided each employee with a copy of the policies and had management meet with staff to verbally review the new policy. The District has been in strict compliance with the COVID-19 Worker Protection Policies since the day the policies were finalized (March 23, 2020).

Not knowing the extent of law enforcement and/or military involvement policing the "stay at home" order, the District Manager drafted an employee of the District identifying letter (ATTACHMENT #3). This letter accompanied with a District issued photo identification card should allow and serve as passage to and from work for each District employee as well as passage to and from the employee's worksite in the field.

The District Manager has currently made work voluntary. In other words, for employees that are fearful of contracting the virus and/or being a carrier of the virus to friends and family, the District is allowing employees to "stay at home" using any accrued personal time the employee has. This decision was based on what other MVCDs, special districts, and public agencies are doing/allowing. It appears as if the intent of state and federal legislation is concurrent with this practice.

On March 18, 2020, The Families First Coronavirus Response Act (FFCRA or Act) was signed into law by the President (ATTACHMENT #5). The FFCRA requires certain employers (which the District applicable) to provide their employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19. These provisions will apply from April 1, 2020 through December 31, 2020. On March 27, 2020, the President signed into law the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). The CARES Act comes as a continued response to the Coronavirus 2019 (COVID-19) pandemic that is significantly impacting the United States. The District Manager continues to receive information, updates, and legal counsel opinions on these laws and will continue to decipher the best ways to comply with them. The District is subject to the FFCRA.





## **Butte County Mosquito and Vector Control District**

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**Matthew C. Ball**  
Manager

Monday, March 23, 2020

### **BCMVC Modified Services in Response to COVID-19**

Nothing is more important to us than the health of our employees and the community we serve. In response to the increased concern about COVID-19, the Butte County Mosquito and Vector Control District has taken the following preventative measures to protect our employees and the residents we assist.

#### **1. Suspension of Service Requests** **What does this mean?**

At this time, the District will be suspending all requests for service. This measure was taken to comply with the CDC, CDPH and OCHCA recommendation to limit personal contact. While our inspectors will not be conducting individual service requests, they will continue to conduct inspections of large and chronic mosquito breeding sources such as gutters, flood channels, wetlands, marshes, parks and unmaintained pools/spas

#### **2. Temporary closure of our facilities to the public.**

##### **What does this mean?**

At this time the District offices will not be accessible to the public. If you need to contact District call (530) 533-6038.

#### **3. Suspension of all non-essential District programs such as:** Insect Identification - Dead bird pick-up - In-office mosquito fish pick-up - Outreach and education events - Presentations - School Education program

The District will continue to conduct mosquito surveillance, inspections, and control. These activities can be conducted by our field inspectors with no contact to the public. Please be aware that as new guidelines are announced by our national, state and local public health agencies, the District may further modify services.

#### **What you can do to keep our community healthy?**

Take Precautions. Follow actions recommended by the WHO and CDC and use good judgment to keep yourself and others healthy.

- Replace handshakes with a friendly elbow bump or verbal greeting.
- Wash your hands often with soap and water for at least 20 seconds, use an alcohol-based hand sanitizer with an alcohol content of at least 60%.
- Avoid touching your eyes, nose and mouth.
- Cover your mouth if you sneeze or cough.
- Avoid or limit your time in crowded areas
- Practice social distance

By practicing these and other safety and personal hygiene measures, you are doing your part to help stop the spread of COVID-19. Once this global health emergency is abated, the Butte County Mosquito and Vector Control District looks forward to serving your needs.





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**Matthew C. Ball**  
Manager

### **Butte County Mosquito and Vector Control District COVID-19 Worker Protection Policies EFFECTIVE 03-25-2020**

The health and safety of the District's employees and their families are the District's primary concern during the COVID-19 crisis. While the District will need to continue certain essential services, we have implemented COVID-19 safety measures to ensure employees are protected while at work.

On March 20, 2019, Governor Newsom declared a state-wide "stay at home" order to help slow COVID-19 virus spread in the population and reduce the possibility of hospitals being overwhelmed. To do our part in this effort, the District will be allowing maximum flexibility for employees who need to stay home to care for themselves and their families.

The measures below are effective at preventing the spread of aerosol and respiratory viruses, like the novel coronavirus that causes COVID-19, when used properly and are recommended by the Centers for Disease Control and Prevention. We share the responsibility to ensure that we all follow these policies to the very best of our abilities. District Management will be available to provide training, answer questions, and make necessary adjustments to these policies to continue to maintain a safe work environment.

For those employees that must continue to perform essential District functions, they will be required to follow the COVID-19 Worker Protection Policies below:

#### **AT HOME**

1. Monitor yourself for flu-like symptoms. If you have symptoms (fever, cough or shortness of breath) notify your manager by phone and consult your healthcare provider.
  - Management should consult the local COVID-19 guidelines for how to deal with flu-like symptoms and when an employee should return to work.  
<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>
  - Medical authorization is not required for leave approval. Medical release to work following illness is requested.
2. Avoid sick people. If someone in your household or with whom you are regularly in contact with is experiencing symptoms (fever, cough or shortness of breath) consult your healthcare provider.
  - Management should follow current local COVID-19 guidelines for how to deal with exposure to someone with flu-like symptoms and when an employee should return to work.  
<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>
  - If the employee is concerned about their risk status and elects to self-quarantine, medical authorization is not required for sick leave approval. Employees may use any accrued time for voluntary self-quarantine and/or shelter in place.

3. If you are over 65 or have underlying medical problems that put you at a higher risk for COVID-19, or live with someone at high risk, consult your healthcare provider.
  - Employees who are at-risk for COVID-19, or are concerned about their risk level should consult their healthcare provider and notify the District Manager.
  - Extra precautions should be considered to protect high risk employees.

#### **AT WORK (At all times)**

4. Wash hands or use hand sanitizer regularly including before and after eating, chewing, smoking, touching your face and after using the restroom.
  - Management will ensure that supplies for handwashing or hand sanitizer are maintained in all work areas and will remind employees to wash hands.
  - Hand washing is the best and hand sanitizer should be reserved for when handwashing facilities are not readily available.
5. Avoid touching your face and cover coughs and sneezes.
  - Management will ensure that relevant Butte County Public Health and/or CDC posters are posted in each work area and break room.
  - All staff should remind each other if you see a coworker touching their face.
6. Maintain at least 6 feet between people. You should not touch another person with your arms extended.
  - Management will ensure that workspaces accommodate this spacing by physically adjusting the space or reducing the number of employees.
  - Management may consider staggering work schedules to maintain social distancing.
  - All staff should remind each other if you see a coworker working less than 6 feet away.
  - No more than two individuals in the locker room at the same time.

#### **AT WORK (Office)**

7. Clean/disinfect commonly touched surfaces daily (work surfaces, keyboards, phones, doorknobs, light switches, backs of chairs, etc.)
  - Management will maintain the sanitizing / wipe-down schedule and ensure that all surfaces are being disinfected properly.
  - Management will ensure that enough supplies for daily sanitizations / wipe-downs are available.
  - Be mindful of global supply shortages. Use only enough supplies to do a good job of sanitizing.
8. No non-essential in-person staff meetings.
  - Management will evaluate each planned in-person staff meeting and determine if it is essential.
  - All non-essential meetings will be cancelled or moved to ZOOM or conference call.
9. No business travel.
  - All District travel is suspended pending further notice (with the exception of collecting chickens).

10. No non-essential in person external meetings (including meetings with non-employees or contractors.)
  - Management will encourage the use of Zoom or phone instead.
11. No public access to building.
  - Management will ensure that modified delivery process is followed and members of the public are directed to contact us by phone, email or website.

#### **AT WORK (In the field)**

12. Avoid face to face interactions with the public whenever possible. If not possible, keep it brief and maintain a distance of at least 6 feet between you and the other person. During service requests, you may call the resident and communicate by phone while at the property. No service request shall be done if it must involve face to face contact.

#### **Service Requests and Source Work**

- As of March 25, 2020, until the beginning of the West Nile virus season, every effort will be made to handle service requests over the phone and/or by email.
  - For service requests or source work that require on-site work, technicians must have phone contact with the resident and communicate by phone to facilitate access. No face to face contact is allowed.
13. Only one person per vehicle. Each employee must drive a separate vehicle, even if going to the same place.
  14. Clean/disinfect door handles, steering wheels, vehicle controls, dash, console, laptop, phones, etc. daily. Any commonly touched surfaces in the vehicles need to be cleaned/disinfected.
  15. Carry lunch, water, snacks with you to avoid going to restaurants or stores while on duty. This includes drive-through restaurants.
    - Be aware that public restroom facilities may be closed. Plan work accordingly.
    - Ensure that each truck is supplied with hand washing materials or hand sanitizer.





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***Matthew C. Ball***  
***Manager***

March 23, 2020

**SUBJECT: COVID-19 Federally Declared Emergency**

To Whom it may concern:

This letter shall serve, along with proper Butte County Mosquito and Vector Control District issued identification, that the individual is an employee of the Butte County Mosquito and Vector Control District.

The Butte County Mosquito and Vector Control District (BCMVCD) is a public agency duly authorized in the state of California under authority of California Health and Safety Code Section 2000, et al. for the prevention of mosquito-borne disease. The BCMVCD is a public health agency that serves all of Butte County and areas of Glenn County including, but not limited to Hamilton City.

Pursuant to California Government Code, Chapter 8, Division 4, Title Section 3100-3109, all employees of the BCMVCD are public employees, and are declared disaster service workers subject to such disaster service activities as may be assigned to them by their superiors or by law. Employees of the BCMVCD are required to report to their duty station pursuant to this law. Due to our function being classified as an essential service we are open and employees are reporting to work and travelling to areas within our service area to provide these essential services. The BCMVCD requests safe passage of the employee to their duty station in order to perform their functions pursuant to California Government Code, Chapter 8, Division 4, Title 1, Section 3100-3109.

The District's physical locations are listed below:

5117 Larkin Road,  
Oroville, CA 95965-9250

444 Otterson Drive,  
Chico, CA 95928

Times of Operation: 6:00am to 4:30pm

Should there be any questions, please contact one of the District's representatives:

Matt Ball, District Manager

Doug Weseman, Assistant Manager

530-533-6038 530-519-2045

530-533-6038 530-519-1852





## CORNAVIRUS MESSAGE

### NOTICE

To keep the public and employees of the Butte County Mosquito and Vector Control District safe from the Coronavirus (COVID-19), all non-essential programs and activities are suspended until further notice. Effective immediately, the Butte County Mosquito and Vector Control District will be closed to public access. Additional restrictions may take place if conditions are warranted.

**FOR DELIVERIES, PLEASE LEAVE AT THE DOOR OR CALL 530-533-6038**

The Butte County Mosquito and Vector Control District is open, is operating, and will continue to respond to requests of the public by phone at 530-533-6038, or by visiting [ButteMosquito.com](http://ButteMosquito.com). For further information please visit [www.ButteMosquito.com](http://www.ButteMosquito.com)

**Be Safe and Take Care**  
**Matt Ball, District Manager**



# EMPLOYEE RIGHTS

## PAID SICK LEAVE AND EXPANDED FAMILY AND MEDICAL LEAVE UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT

The Families First Coronavirus Response Act (FFCRA or Act) requires certain employers to provide their employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19. These provisions will apply from April 1, 2020 through December 31, 2020.

### ► PAID LEAVE ENTITLEMENTS

Generally, employers covered under the Act must provide employees:

Up to two weeks (80 hours, or a part-time employee's two-week equivalent) of paid sick leave based on the higher of their regular rate of pay, or the applicable state or Federal minimum wage, paid at:

- 100% for qualifying reasons #1-3 below, up to \$511 daily and \$5,110 total;
- ⅔ for qualifying reasons #4 and 5 below, up to \$200 daily and \$2,000 total; and
- Up to 12 weeks of paid sick leave and expanded family and medical leave paid at ⅔ for qualifying reason #5 below for up to \$200 daily and \$12,000 total.

Part-time employee is eligible for leave for the number of hours that the employee is normally scheduled to work over that period.

### ► ELIGIBLE EMPLOYEES

In general, employees of private sector employers with fewer than 500 employees, and certain public sector employers, are eligible for up to two weeks of fully or partially paid sick leave for COVID-19 related reasons (see below). Employees who have been employed for at least 30 days prior to their leave request may be eligible for up to an additional 10 weeks of partially paid expanded family and medical leave for reason #5 below.

### ► QUALIFYING REASONS FOR LEAVE RELATED TO COVID-19

An employee is entitled to take leave related to COVID-19 if the employee is unable to work, including unable to telework, because the employee:

- |   |   |
|---|---|
| 1. is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;              | 5. is caring for his or her child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons; or |
| 2. has been advised by a health care provider to self-quarantine related to COVID-19;                       | 6. is experiencing any other substantially-similar condition specified by the U.S. Department of Health and Human Services.                           |
| 3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis;                                    |   |
| 4. is caring for an individual subject to an order described in (1) or self-quarantine as described in (2); |   |

### ► ENFORCEMENT

The U.S. Department of Labor's Wage and Hour Division (WHD) has the authority to investigate and enforce compliance with the FFCRA. Employers may not discharge, discipline, or otherwise discriminate against any employee who lawfully takes paid sick leave or expanded family and medical leave under the FFCRA, files a complaint, or institutes a proceeding under or related to this Act. Employers in violation of the provisions of the FFCRA will be subject to penalties and enforcement by WHD.



WAGE AND HOUR DIVISION  
UNITED STATES DEPARTMENT OF LABOR

For additional information  
or to file a complaint:  
**1-866-487-9243**  
TTY: 1-877-889-5627  
[dol.gov/agencies/whd](https://www.dol.gov/agencies/whd)



WHY422 REV 08/20

# Butte County Mosquito and Vector Control District

## 3rd Quarter Fiscal Year 2019-2020

### Combined F-2270, F-2272 and 2279

|                                       | Budgeted<br>2018-2019 | Budgeted<br>2019-2020 | Expended<br>3/31/2019  | Expended<br>3/31/2020  | Balance<br>3/31/2019   | Balance<br>3/31/2020   | Percent<br>3/31/2020 | Percent<br>3/31/2020 |
|---------------------------------------|-----------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|
| <b><u>SALARIES &amp; BENEFITS</u></b> |                       |                       |                        |                        |                        |                        |                      |                      |
| Salaries                              | \$ 1,418,500          | \$ 1,423,000          | \$ 1,000,361.76        | \$ 1,050,949.35        | \$ 418,138.24          | \$ 372,050.65          | 70.5%                | 73.9%                |
| FICA & U I                            | \$ 127,000            | \$ 124,000            | \$ 85,504.42           | \$ 94,384.04           | \$ 41,495.58           | \$ 29,615.96           | 67.3%                | 76.1%                |
| Workers Compensation                  | \$ 70,000             | \$ 70,000             | \$ 59,162.00           | \$ 58,146.00           | \$ 10,838.00           | \$ 11,854.00           | 84.5%                | 83.1%                |
| Health Insurance                      | \$ 353,000            | \$ 339,000            | \$ 241,714.41          | \$ 237,580.56          | \$ 111,285.59          | \$ 101,419.44          | 68.5%                | 70.1%                |
| PERS                                  | \$ 340,000            | \$ 359,000            | \$ 294,754.02          | \$ 325,603.15          | \$ 45,245.98           | \$ 33,396.85           | 86.7%                | 90.7%                |
| <b>TOTAL</b>                          | <b>\$ 2,308,500</b>   | <b>\$ 2,315,000</b>   | <b>\$ 1,681,496.61</b> | <b>\$ 1,766,663.10</b> | <b>\$ 627,003.39</b>   | <b>\$ 548,336.90</b>   | <b>72.8%</b>         | <b>76.3%</b>         |
| <b><u>SERVICES &amp; SUPPLIES</u></b> |                       |                       |                        |                        |                        |                        |                      |                      |
| Gas & Oil                             | \$ 100,000            | \$ 90,000             | \$ 55,427.45           | \$ 61,509.05           | \$ 44,572.55           | \$ 28,490.95           | 55.4%                | 68.3%                |
| Repairs & Parts-Airplane              | \$ 25,000             | \$ 25,000             | \$ 12,735.05           | \$ 17,113.87           | \$ 12,264.95           | \$ 7,886.13            | 50.9%                | 68.5%                |
| Repairs & Parts                       | \$ 35,000             | \$ 35,000             | \$ 31,269.13           | \$ 22,388.07           | \$ 3,730.87            | \$ 12,611.93           | 89.3%                | 64.0%                |
| Office Supplies                       | \$ 15,000             | \$ 15,000             | \$ 10,129.78           | \$ 11,978.53           | \$ 4,870.22            | \$ 3,021.47            | 67.5%                | 79.9%                |
| Education & Publicity                 | \$ 50,000             | \$ 50,000             | \$ 46,174.91           | \$ 36,455.46           | \$ 3,825.09            | \$ 13,544.54           | 92.3%                | 72.9%                |
| Insecticides                          | \$ 824,500            | \$ 700,000            | \$ 694,171.98          | \$ 665,460.33          | \$ 130,328.02          | \$ 34,539.67           | 84.2%                | 95.1%                |
| Expendable Equipment                  | \$ 40,000             | \$ 20,000             | \$ 6,350.07            | \$ 18,545.22           | \$ 33,649.93           | \$ 1,454.78            | 15.9%                | 92.7%                |
| Communications                        | \$ 45,000             | \$ 30,000             | \$ 15,777.53           | \$ 17,426.38           | \$ 29,222.47           | \$ 12,573.62           | 35.1%                | 58.1%                |
| Travel                                | \$ 15,000             | \$ 10,000             | \$ 2,594.32            | \$ 21.00               | \$ 12,405.68           | \$ 9,979.00            | 17.3%                | 0.2%                 |
| Utilities                             | \$ 45,000             | \$ 25,000             | \$ 12,767.00           | \$ 14,068.17           | \$ 32,233.00           | \$ 10,931.83           | 28.4%                | 56.3%                |
| Rent                                  | \$ 5,000              | \$ 5,000              | \$ 4,444.00            | \$ 4,650.00            | \$ 556.00              | \$ 350.00              | 88.9%                | 93.0%                |
| Special Services                      | \$ 100,000            | \$ 100,000            | \$ 74,097.01           | \$ 86,008.50           | \$ 25,902.99           | \$ 13,991.50           | 74.1%                | 86.0%                |
| Trustee Allowance                     | \$ 13,200             | \$ 13,200             | \$ 9,100.00            | \$ 8,000.00            | \$ 4,100.00            | \$ 5,200.00            | 68.9%                | 60.6%                |
| General Insurance                     | \$ 85,000             | \$ 85,000             | \$ 53,042.51           | \$ 56,880.03           | \$ 31,957.49           | \$ 28,119.97           | 62.4%                | 66.9%                |
| Employee Trng & Dues                  | \$ 15,000             | \$ 10,000             | \$ 6,870.00            | \$ 7,175.49            | \$ 8,130.00            | \$ 2,824.51            | 45.8%                | 71.8%                |
| District Fees & Permits               | \$ 33,000             | \$ 33,000             | \$ 29,655.70           | \$ 25,700.71           | \$ 3,344.30            | \$ 7,299.29            | 89.9%                | 77.9%                |
| Miscellaneous                         | \$ 15,000             | \$ 8,500              | \$ 11,055.88           | \$ 4,972.71            | \$ 3,944.12            | \$ 3,527.29            | 73.7%                | 58.5%                |
| Research Supplies                     | \$ 50,000             | \$ 40,000             | \$ 25,673.21           | \$ 20,186.65           | \$ 24,326.79           | \$ 19,813.35           | 51.3%                | 50.5%                |
| Alternate Technology                  | \$ 1,000              | \$ 1,000              | \$ -                   | \$ -                   | \$ 1,000.00            | \$ 1,000.00            | 0.0%                 | 0.0%                 |
| Special Discretionary                 | \$ 15,000             | \$ 8,500              | \$ 4,964.12            | \$ 6,832.99            | \$ 10,035.88           | \$ 1,667.01            | 33.1%                | 80.4%                |
| Gambusia                              | \$ 13,000             | \$ 10,000             | \$ 4,146.41            | \$ 5,446.19            | \$ 8,853.59            | \$ 4,553.81            | 31.9%                | 54.5%                |
| <b>TOTAL</b>                          | <b>\$ 1,539,700</b>   | <b>\$ 1,314,200</b>   | <b>\$ 1,110,446.06</b> | <b>\$ 1,090,819.35</b> | <b>\$ 429,253.94</b>   | <b>\$ 223,380.65</b>   | <b>72.1%</b>         | <b>83.0%</b>         |
| <b><u>CAPITAL OUTLAY</u></b>          |                       |                       |                        |                        |                        |                        |                      |                      |
| Bldg & Improvements                   | \$ 20,000             | \$ 45,000             | \$ -                   | \$ 34,693.93           | \$ 20,000.00           | \$ 10,306.07           | 0.0%                 | 77.1%                |
| Vehicles                              | \$ 105,000            | \$ 114,000            | \$ 92,675.86           | \$ 244,841.45          | \$ 12,324.14           | \$ (130,841.45)        | 88.3%                | 214.8%               |
| Spray Equipment                       | \$ 100,000            | \$ 36,000             | \$ 96,161.60           | \$ 35,584.18           | \$ 3,838.40            | \$ 415.82              | 96.2%                | 98.8%                |
| Aircraft                              | \$ 10,000             | \$ 5,000              | \$ -                   | \$ -                   | \$ 10,000.00           | \$ 5,000.00            | 0.0%                 | 0.0%                 |
| Office Equipment                      | \$ 5,000              | \$ 1,000              | \$ -                   | \$ -                   | \$ 5,000.00            | \$ 1,000.00            | 0.0%                 | 0.0%                 |
| Laboratory Equipment                  | \$ 1,000              | \$ 1,000              | \$ -                   | \$ -                   | \$ 1,000.00            | \$ 1,000.00            | 0.0%                 | 0.0%                 |
| Shop Equipment                        | \$ 1,000              | \$ 1,000              | \$ -                   | \$ -                   | \$ 1,000.00            | \$ 1,000.00            | 0.0%                 | 0.0%                 |
| Education & Publicity                 | \$ 1,000              | \$ 1,000              | \$ -                   | \$ -                   | \$ 1,000.00            | \$ 1,000.00            | 0.0%                 | 0.0%                 |
| Miscellaneous                         | \$ 1,000              | \$ 1,000              | \$ -                   | \$ -                   | \$ 1,000.00            | \$ 1,000.00            | 0.0%                 | 0.0%                 |
| Communications                        | \$ 1,000              | \$ 1,000              | \$ 31,200.00           | \$ -                   | \$ (30,200.00)         | \$ 1,000.00            | 3120.0%              | 0.0%                 |
| <b>TOTAL</b>                          | <b>\$ 245,000</b>     | <b>\$ 206,000</b>     | <b>\$ 220,037.46</b>   | <b>\$ 315,119.56</b>   | <b>\$ 24,962.54</b>    | <b>\$ (109,119.56)</b> | <b>89.8%</b>         | <b>153.0%</b>        |
| <b>Grand Total</b>                    | <b>\$ 4,093,200</b>   | <b>\$ 3,835,200</b>   | <b>\$ 3,011,980.13</b> | <b>\$ 3,172,602.01</b> | <b>\$ 1,081,219.87</b> | <b>\$ 662,597.99</b>   | <b>73.6%</b>         | <b>82.7%</b>         |

**\$ 3,267,627.27    \$ 4,647,843.36**

|   |           |           |
|---|-----------|-----------|
| Appropriation for Contingencies               | 1,023,300 | 949,800   |
| Restricted - UST Reserve                      | 5,000     | 5,000     |
| Committed -Accumulated Capital Outlay Reserve | 1,700,000 | 1,900,000 |
| Committed - Aircraft Engine Reserve           | 500,000   | 500,000   |
| Assigned - Research Reserve                   | 30,000    | 30,000    |
| Assigned - Vector Borne Disease Emergency     | 257,500   | 257,500   |
| General Reserve                               | 155,000   | 150,000   |

# Butte County Mosquito and Vector Control District

## Third Quarter Fiscal Year 2019-2020

F-2270

|                                       | Budgeted<br>2018-2019 | Budgeted<br>2019-2020 | Expended<br>3/31/2019  | Expended<br>3/31/2020  | Balance<br>3/31/2019   | Balance<br>3/31/2020   | Percent<br>3/31/2019 | Percent<br>3/31/2020 |
|---------------------------------------|-----------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|----------------------|----------------------|
| <b><u>SALARIES &amp; BENEFITS</u></b> |                       |                       |                        |                        |                        |                        |                      |                      |
| Salaries                              | \$ 1,418,500          | \$ 1,423,000          | \$ 996,283.63          | \$ 1,048,642.36        | \$ 422,216.37          | \$ 374,357.64          | 70.2%                | 73.7%                |
| FICA & U I                            | \$ 127,000            | \$ 124,000            | \$ 85,504.42           | \$ 94,384.04           | \$ 41,495.58           | \$ 29,615.96           | 67.3%                | 76.1%                |
| Workers Compensation                  | \$ 70,000             | \$ 70,000             | \$ 59,162.00           | \$ 58,146.00           | \$ 10,838.00           | \$ 11,854.00           | 84.5%                | 83.1%                |
| Health Insurance                      | \$ 353,000            | \$ 339,000            | \$ 241,714.41          | \$ 237,580.56          | \$ 111,285.59          | \$ 101,419.44          | 68.5%                | 70.1%                |
| PERS                                  | \$ 340,000            | \$ 359,000            | \$ 294,754.02          | \$ 325,603.15          | \$ 45,245.98           | \$ 33,396.85           | 86.7%                | 90.7%                |
| <b>TOTAL</b>                          | <b>\$ 2,308,500</b>   | <b>\$ 2,315,000</b>   | <b>\$ 1,677,418.48</b> | <b>\$ 1,764,356.11</b> | <b>\$ 631,081.52</b>   | <b>\$ 550,643.89</b>   | <b>72.7%</b>         | <b>76.2%</b>         |
| <b><u>SERVICES &amp; SUPPLIES</u></b> |                       |                       |                        |                        |                        |                        |                      |                      |
| Gas & Oil                             | \$ 100,000            | \$ 90,000             | \$ 55,427.45           | \$ 61,509.05           | \$ 44,572.55           | \$ 28,490.95           | 55.4%                | 68.3%                |
| Repairs & Parts-Airplane              | \$ 25,000             | \$ 25,000             | \$ 12,735.05           | \$ 17,113.87           | \$ 12,264.95           | \$ 7,886.13            | 50.9%                | 68.5%                |
| Repairs & Parts                       | \$ 35,000             | \$ 35,000             | \$ 31,269.13           | \$ 22,388.07           | \$ 3,730.87            | \$ 12,611.93           | 89.3%                | 64.0%                |
| Office Supplies                       | \$ 15,000             | \$ 15,000             | \$ 10,129.78           | \$ 11,978.53           | \$ 4,870.22            | \$ 3,021.47            | 67.5%                | 79.9%                |
| Education & Publicity                 | \$ 50,000             | \$ 50,000             | \$ 46,174.91           | \$ 36,455.46           | \$ 3,825.09            | \$ 13,544.54           | 92.3%                | 72.9%                |
| Insecticides                          | \$ 824,500            | \$ 700,000            | \$ 692,850.23          | \$ 663,682.01          | \$ 131,649.77          | \$ 36,317.99           | 84.0%                | 94.8%                |
| Expendable Equipment                  | \$ 40,000             | \$ 20,000             | \$ 6,350.07            | \$ 18,545.22           | \$ 33,649.93           | \$ 1,454.78            | 15.9%                | 92.7%                |
| Communications                        | \$ 45,000             | \$ 30,000             | \$ 15,777.53           | \$ 17,426.38           | \$ 29,222.47           | \$ 12,573.62           | 35.1%                | 58.1%                |
| Travel                                | \$ 15,000             | \$ 10,000             | \$ 2,594.32            | \$ 21.00               | \$ 12,405.68           | \$ 9,979.00            | 17.3%                | 0.2%                 |
| Utilities                             | \$ 45,000             | \$ 25,000             | \$ 12,767.00           | \$ 14,068.17           | \$ 32,233.00           | \$ 10,931.83           | 28.4%                | 56.3%                |
| Rent                                  | \$ 5,000              | \$ 5,000              | \$ 4,444.00            | \$ 4,650.00            | \$ 556.00              | \$ 350.00              | 88.9%                | 93.0%                |
| Special Services                      | \$ 100,000            | \$ 100,000            | \$ 74,097.01           | \$ 86,008.50           | \$ 25,902.99           | \$ 13,991.50           | 74.1%                | 86.0%                |
| Trustee Allowance                     | \$ 13,200             | \$ 13,200             | \$ 9,100.00            | \$ 8,000.00            | \$ 4,100.00            | \$ 5,200.00            | 68.9%                | 60.6%                |
| General Insurance                     | \$ 85,000             | \$ 85,000             | \$ 53,042.51           | \$ 56,880.03           | \$ 31,957.49           | \$ 28,119.97           | 62.4%                | 66.9%                |
| Employee Trng & Dues                  | \$ 15,000             | \$ 10,000             | \$ 6,370.00            | \$ 7,175.49            | \$ 8,130.00            | \$ 2,824.51            | 45.8%                | 71.8%                |
| District Fees & Permits               | \$ 33,000             | \$ 33,000             | \$ 29,655.70           | \$ 25,700.71           | \$ 3,344.30            | \$ 7,299.29            | 89.9%                | 77.9%                |
| Miscellaneous                         | \$ 15,000             | \$ 8,500              | \$ 11,055.88           | \$ 4,972.71            | \$ 3,944.12            | \$ 3,527.29            | 73.7%                | 58.5%                |
| Research Supplies                     | \$ 50,000             | \$ 40,000             | \$ 25,673.21           | \$ 20,186.65           | \$ 24,326.79           | \$ 19,813.35           | 51.3%                | 50.5%                |
| Alternate Technology                  | \$ 1,000              | \$ 1,000              | \$ -                   | \$ -                   | \$ 1,000.00            | \$ 1,000.00            | 0.0%                 | 0.0%                 |
| Special Discretionary                 | \$ 15,000             | \$ 8,500              | \$ 4,964.12            | \$ 6,832.99            | \$ 10,035.88           | \$ 1,667.01            | 33.1%                | 80.4%                |
| Gambusia                              | \$ 13,000             | \$ 10,000             | \$ 4,146.41            | \$ 5,446.19            | \$ 8,853.59            | \$ 4,553.81            | 31.9%                | 54.5%                |
| <b>TOTAL</b>                          | <b>\$ 1,539,700</b>   | <b>\$ 1,314,200</b>   | <b>\$ 1,109,124.31</b> | <b>\$ 1,089,041.03</b> | <b>\$ 430,575.69</b>   | <b>\$ 225,158.97</b>   | <b>72.0%</b>         | <b>82.9%</b>         |
| <b><u>CAPITAL OUTLAY</u></b>          |                       |                       |                        |                        |                        |                        |                      |                      |
| Bldg & Improvements                   | \$ 20,000             | \$ 45,000             | \$ -                   | \$ 34,693.93           | \$ 20,000.00           | \$ 10,306.07           | 0.0%                 | 77.1%                |
| Vehicles                              | \$ 105,000            | \$ 114,000            | \$ 92,675.86           | \$ 244,841.45          | \$ 12,324.14           | \$ (130,841.45)        | 88.3%                | 214.8%               |
| Spray Equipment                       | \$ 100,000            | \$ 36,000             | \$ 96,161.60           | \$ 35,584.18           | \$ 3,838.40            | \$ 415.82              | 96.2%                | 98.8%                |
| Aircraft                              | \$ 10,000             | \$ 5,000              | \$ -                   | \$ -                   | \$ 10,000.00           | \$ 5,000.00            | 0.0%                 | 0.0%                 |
| Office Equipment                      | \$ 5,000              | \$ 1,000              | \$ -                   | \$ -                   | \$ 5,000.00            | \$ 1,000.00            | 0.0%                 | 0.0%                 |
| Laboratory Equipment                  | \$ 1,000              | \$ 1,000              | \$ -                   | \$ -                   | \$ 1,000.00            | \$ 1,000.00            | 0.0%                 | 0.0%                 |
| Shop Equipment                        | \$ 1,000              | \$ 1,000              | \$ -                   | \$ -                   | \$ 1,000.00            | \$ 1,000.00            | 0.0%                 | 0.0%                 |
| Education & Publicity                 | \$ 1,000              | \$ 1,000              | \$ -                   | \$ -                   | \$ 1,000.00            | \$ 1,000.00            | 0.0%                 | 0.0%                 |
| Miscellaneous                         | \$ 1,000              | \$ 1,000              | \$ -                   | \$ -                   | \$ 1,000.00            | \$ 1,000.00            | 0.0%                 | 0.0%                 |
| Communications                        | \$ 1,000              | \$ 1,000              | \$ 31,200.00           | \$ -                   | \$ (30,200.00)         | \$ 1,000.00            | 3120.0%              | 0.0%                 |
| <b>TOTAL</b>                          | <b>\$ 245,000</b>     | <b>\$ 206,000</b>     | <b>\$ 220,037.46</b>   | <b>\$ 315,119.56</b>   | <b>\$ 24,962.54</b>    | <b>\$ (109,119.56)</b> | <b>89.8%</b>         | <b>153.0%</b>        |
| <b>Grand Total</b>                    | <b>\$ 4,093,200</b>   | <b>\$ 3,835,200</b>   | <b>\$ 3,006,580</b>    | <b>\$ 3,168,517</b>    | <b>\$ 1,086,619.75</b> | <b>\$ 666,683.30</b>   | <b>73.5%</b>         | <b>82.6%</b>         |

\$ 3,253,833.50    \$ 4,631,295.95

|  |              |              |
|--|--------------|--------------|
| Appropriation for Contingencies              | \$ 1,021,050 | \$ 947,550   |
| Committed-Accumulated Capital Outlay reserve | \$ 1,700,000 | \$ 1,900,000 |
| Committed-Aircraft Engine Reserve            | \$ 500,000   | \$ 500,000   |
| Assigned-Research Reserve                    | \$ 30,000    | \$ 30,000    |
| Assigned-Vector Borne Disease Emergency      | \$ 250,000   | \$ 250,000   |
| Committed-General Reserve                    | \$ 150,000   | \$ 150,000   |

| Third Quarter 2019-2020 Expenditure Recap |  |                      |                         |
|---|--|----------------------|-------------------------|
|   | Combined<br>Total<br>Expended<br>3/31/2020 | Hamiton City<br>2272 | General<br>Fund<br>2270 |
| <b><u>SALARIES &amp; BENEFITS</u></b>     |  |                      |                         |
| Salaries                                  | \$ 1,050,949.35                            | 2,306.99             | \$ 1,048,642.36         |
| FICA & U I                                | \$ 94,384.04                               |                      | \$ 94,384.04            |
| Workers Compensation                      | \$ 58,146.00                               |                      | \$ 58,146.00            |
| Health Insurance                          | \$ 237,580.56                              |                      | \$ 237,580.56           |
| PERS                                      | \$ 325,603.15                              |                      | \$ 325,603.15           |
| <b>TOTAL</b>                              | <b>\$ 1,766,663.10</b>                     | <b>2,306.99</b>      | <b>\$ 1,764,356.11</b>  |
|   |  |                      | \$ -                    |
| <b><u>SERVICES &amp; SUPPLIES</u></b>     |  |                      | \$ -                    |
| Gas & Oil                                 | \$ 61,509.05                               |                      | \$ 61,509.05            |
| Repairs & Parts-Airplane                  | \$ 17,113.87                               |                      | \$ 17,113.87            |
| Repairs & Parts                           | \$ 22,388.07                               |                      | \$ 22,388.07            |
| Office Supplies                           | \$ 11,978.53                               |                      | \$ 11,978.53            |
| Education & Publicity                     | \$ 36,455.46                               |                      | \$ 36,455.46            |
| Insecticides                              | \$ 665,460.33                              | 1,778.32             | \$ 663,682.01           |
| Expendable Equipment                      | \$ 18,545.22                               |                      | \$ 18,545.22            |
| Communications                            | \$ 17,426.38                               |                      | \$ 17,426.38            |
| Travel                                    | \$ 21.00                                   |                      | \$ 21.00                |
| Utilities                                 | \$ 14,068.17                               |                      | \$ 14,068.17            |
| Rent                                      | \$ 4,650.00                                |                      | \$ 4,650.00             |
| Special Services                          | \$ 86,008.50                               |                      | \$ 86,008.50            |
| Trustee Allowance                         | \$ 8,000.00                                |                      | \$ 8,000.00             |
| General Insurance                         | \$ 56,880.03                               |                      | \$ 56,880.03            |
| Employee Trng & Dues                      | \$ 7,175.49                                |                      | \$ 7,175.49             |
| District Fees & Permits                   | \$ 25,700.71                               |                      | \$ 25,700.71            |
| Miscellaneous                             | \$ 4,972.71                                |                      | \$ 4,972.71             |
| Research Supplies                         | \$ 20,186.65                               |                      | \$ 20,186.65            |
| Alternate Technology                      | \$ -                                       |                      | \$ -                    |
| Special Discretionary                     | \$ 6,832.99                                |                      | \$ 6,832.99             |
| Gambusia                                  | \$ 5,446.19                                |                      | \$ 5,446.19             |
| <b>TOTAL</b>                              | <b>\$ 1,090,819.35</b>                     | <b>1,778.32</b>      | <b>\$ 1,089,041.03</b>  |
|   |  |                      | \$ -                    |
| <b><u>CAPITAL OUTLAY</u></b>              |  |                      | \$ -                    |
| Bldg & Improvements                       | \$ 34,693.93                               |                      | \$ 34,693.93            |
| Vehicles                                  | \$ 244,841.45                              |                      | \$ 244,841.45           |
| Spray Equipment                           | \$ 35,584.18                               |                      | \$ 35,584.18            |
| Aircraft                                  | \$ -                                       |                      | \$ -                    |
| Office Equipment                          | \$ -                                       |                      | \$ -                    |
| Laboratory Equipment                      | \$ -                                       |                      | \$ -                    |
| Shop Equipment                            | \$ -                                       |                      | \$ -                    |
| Education & Publicity                     | \$ -                                       |                      | \$ -                    |
| Miscellaneous                             | \$ -                                       |                      | \$ -                    |
| Communications                            | \$ -                                       |                      | \$ -                    |
| <b>TOTAL</b>                              | <b>\$ 315,119.56</b>                       | <b>-</b>             | <b>\$ 315,119.56</b>    |
|   |  |                      | \$ -                    |
| <b>Grand Total</b>                        | <b>\$ 3,172,602.01</b>                     | <b>\$ 4,085.31</b>   | <b>\$ 3,168,516.70</b>  |
|   |  |                      | \$ -                    |
| Cash Balance                              | \$ 4,647,843.36                            | \$ 16,547.41         | \$ 4,631,295.95         |



**Butte County Mosquito and Vector Control District**  
**Third Quarter Fiscal Year 2019-2020**  
**Revenue Comparison**

|                              | Budgeted<br>2018-2019 | Budgeted<br>2019-2020 | Received<br>3/31/2019 | Received<br>3/31/2020 | Percent<br>3/31/19 | Percent<br>3/31/20 |
|------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|--------------------|--------------------|
| Current Secured              | \$ 2,113,930          | \$ 1,917,240          | \$ 1,103,901.79       | \$ 1,107,865.38       | 52.2%              | 57.8%              |
| Current Unsecured            | \$ 138,872            | \$ 149,964            | \$ 141,184.95         | \$ 146,267.66         | 101.7%             | 97.5%              |
| Prior Unsecured              | \$ 1,678              | \$ 2,482              | \$ 2,456.67           | \$ 2,707.02           | 146.4%             | 109.1%             |
| Supp Current Secured         | \$ 17,510             | \$ 17,510             | \$ 17,706.57          | \$ 16,602.26          | 101.1%             | 94.8%              |
| RDA residual                 | \$ 96,246             | \$ 189,083            | \$ 187,210.86         | \$ 196,391.63         | 0.0%               | 103.9%             |
| RDA Pass Through             | \$ 469,018            | \$ 342,086            | \$ 270,139.51         | \$ 302,733.85         | 57.6%              | 88.5%              |
| Miscellaneous Taxes          | \$ 6,059              | \$ 6,059              | \$ 8,069.88           | \$ 2,568.92           | 133.2%             | 42.4%              |
| Interest Income              | \$ 20,200             | \$ 38,000             | \$ 25,352.23          | \$ 30,191.67          | 125.5%             | 79.5%              |
| State Backfill- Secured      | \$ -                  | \$ -                  | \$ -                  | \$ 170,693.00         | #DIV/0!            | #DIV/0!            |
| State Backfill- Unsecured    | \$ -                  | \$ -                  | \$ -                  | \$ 1,858.00           | #DIV/0!            | #DIV/0!            |
| Homeowners Tax Relief        | \$ 36,989             | \$ 36,989             | \$ 5,487.24           | \$ 17,516.59          | 14.8%              | 47.4%              |
| Benefit Assessment           | \$ 847,952            | \$ 751,040            | \$ 424,766.24         | \$ 404,566.65         | 0.0%               | 53.9%              |
| H.C. Household Assessment    | \$ 2,500              | \$ 2,500              | \$ 1,599.56           | \$ 1,730.32           | 64.0%              | 69.2%              |
| H.C. Benefit Assessment      | \$ 6,894              | \$ 6,894              | \$ 3,860.31           | \$ 4,144.05           | 56.0%              | 60.1%              |
| Charges for Current Services | \$ 316,500            | \$ 326,500            | \$ 329,169.87         | \$ 284,524.06         | 104.0%             | 87.1%              |
| Miscellaneous Revenue        | \$ 20,000             | \$ 24,000             | \$ 88,992.55          | \$ 118,701.00         | 445.0%             | 494.6%             |
| Grants-Other Agencies        | \$ -                  | \$ -                  | \$ -                  | \$ 310,434.00         | #DIV/0!            | #DIV/0!            |
|                              | \$ 4,094,348          | \$ 3,810,347          | \$ 2,609,898.23       | \$ 3,119,496.06       | 63.7%              | 81.9%              |

# BUTTE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT



1st Quarter, 2020

Newsletter

## 2020 SURVEILLANCE

The 2020 mosquito season has started and the District's surveillance program is now underway. The District's 54 sentinel chickens will arrive on April 23rd and 42 of the chickens will be evenly distributed to one of the seven flocks located throughout the District. Blood samples are taken from the chickens bi-weekly and tested for mosquito-borne viruses. The District's 31 gravid traps and 28 New Jersey light traps will be in place on April 13th and 14th respectively. The District utilizes the trap counts from these traps to focus the efforts of the Mosquito and Vector Control Specialists throughout the County. Along with the surveillance program, mosquito control has once again commenced. Urban and residential areas are areas of concern for spring hatch mosquitoes, for these are the mosquito species that can carry and transmit such diseases as West Nile virus (WNV). Larval inspections and larval control are currently underway in municipal and private sources such as storm drains, catch basins, retention ponds, detention ponds, and other man made mosquito-breeding sources. Floodwater sources are also being monitored and treated as needed. Identifying mosquito sources early in the spring and eliminating the mosquitoes in their larval state is essential to the overall success of lowering the adult populations that will threaten communities in the summer.

## MOSQUITOFISH

With the current COVID-19 mandate of "shelter in place", Mosquitofish are currently unavailable to the public. Mosquitofish operations will return to normal once the State mandate has been lifted.



## DEAD BIRD HOTLINE

The California Department of Public Health's dead bird hot line is staffed with live operators from April 13th through mid-October. Residents who find dead birds are urged to call the West Nile virus hot line at 1-877-968-BIRD (2473). The hot line is available from 8:00 a.m. to 4:30 p.m., Monday through Friday. The public can also report dead birds online at [www.westnile.ca.gov](http://www.westnile.ca.gov) or by visiting [www.BUTTEMOSQUITO.com](http://www.BUTTEMOSQUITO.com)

This institution is an equal opportunity provider and employer.

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Butte County Mosquito and Vector Control District  
5117 Larkin Road  
Oroville, CA. 95965



## MISSION STATEMENT

The mission of the Butte County Mosquito and Vector Control District is primarily to suppress mosquito-transmitted disease and also to reduce the annoyance levels of mosquitoes and diseases associated with ticks, fleas and other vectors through environmentally compatible control practices and public education.

## CONTACT INFORMATION

Butte County Mosquito and Vector Control District  
5117 Larkin Road, Oroville, CA. 95965

Phone: (530) 533-6038, (530) 342-7350  
Fax: (530) 534-9916

Website: [www.BUTTEMOSQUITO.com](http://www.BUTTEMOSQUITO.com)

"FIGHT THE BITE!"



## 2019/2020 TICK SURVEILLANCE

The District remains committed to lowering the risk of tick bites and tick-borne disease through public education and outreach. The District routinely conducts tick surveillance in high use public land areas, such as Upper Bidwell Park and the Lake Oroville Recreation area to provide the public with the knowledge of where and when ticks are abundant and key places to avoid while enjoying the outdoors. The tick species of highest concern to the District is the Western black-legged tick (*Ixodes pacificus*), commonly referred to as the deer tick. The heightened concern with this tick is due to its ability to transmit Lyme disease and other tick-borne illnesses. Residents are reminded that the best way to avoid getting a tick-borne illness, such as Lyme disease, is to ensure that you don't get bitten by a tick. A good precaution to take after visiting an area that possibly had ticks is to thoroughly check yourself, your children, and your pets for ticks. For more information on ticks the District has a brochure and other informational pamphlets which are available to the public at the District office and they are also posted to the District's website at [www.ButteMosquito.com](http://www.ButteMosquito.com). In the future, the District plans on experimenting with new control methods to achieve lower tick populations thus reducing the risk of tick-borne disease to the County's residents.



## AERIAL SURVEILLANCE

For the fifteenth year in a row, the District has contracted with an aerial surveillance service to survey un-maintained swimming pools and other possible mosquito breeding sources (target areas) in the District. This year, the District has again contracted with Ron O'Hanlon and Associates. Ron O'Hanlon has an extensive background in geographic imaging having spent many years creating maps for the United States Forest Service. O'Hanlon and Associates can effectively snap photos from a helicopter or a fixed wing aircraft over "suspected un-maintained swimming pools" and record the location using global positioning systems (GPS). A report is then constructed from this data. The report, containing maps, aerial photographs, and GPS fixed positions of possible mosquito breeding sources, is then submitted to the District. The District's Mosquito and Vector Control Specialists can take these reports into the field and investigate all of the targeted areas. "Finding mosquitoes before they become adults is vital and this program gives the specialists the ability to see a lot of mosquito breeding sources that otherwise would not be seen" said Matt Ball, District Manager for Butte County Mosquito and Vector Control District, "effectively controlling the mosquitoes in their larval state is the most effective form of mosquito control. Additionally, the District will again commence the "fixed" wing aerial surveillance program. This program focuses on the surveillance of large properties such as duck clubs, artificial wetlands, and periodic flooding of large areas such as wildlife areas. The District's pilot utilizes a Cessna aircraft that can hold up to four individuals (three Mosquito Control Specialists and the pilot). From the air the Mosquito Control Specialists can take aerial photographs and plot the movement of floodwater and fix a location using a GPS unit. This information is then taken to the field and the appropriate action is taken if mosquito larvae are found.



Example of an aerial photograph

## 2020 PUBLIC EDUCATION CAMPAIGN

Currently, with the State mandated "Shelter in Place" for COVID-19 (Corona virus), the District's public education campaign for 2020 is in a state of flux.

So far, the Chico Home and Garden Show, located at the Silver Dollar Fairgrounds has been rescheduled from its original date in April, to July 25th and 26th. Gold Nugget Day in Paradise is scheduled for April 25th, but with current events the District will be looking for a reschedule of this event too.

The public education department is looking forward to other events this year. These events include Feather Fiesta Days in Oroville, Red Suspenders Day in Gridley, Forbestown Daze, Biggs National Night Out, the Butte County Fair in Gridley, and the Salmon Festival in Oroville. The District realizes that some of these events could be cancelled this year and that others may be rescheduled. All of the events that the District attends have an excellent insect display put together by District Entomologist Eric Gohre, as well as a mosquitofish and mosquito larvae display. At these events the District also hands out, free of charge, fly/mosquito swatters, tick identification cards, recyclable shopping bags, and mosquito repellent.

The District also gives classroom presentations at local schools in Butte County. The classroom presentations include "Trouble with Ticks" and "Fight the Bite".

The District will again partner with Stott Advertising on a billboard campaign. This year's slogan is "Fight the Bite!". The six billboards will rotate throughout the county from May through September. The new billboard uses the District's new website address "www.ButteMosquito.com".

The District has also contracted with Action News Now, for a 30 second mosquito awareness animated commercial. Also, the District will continue with its radio advertising, and also it's print advertising.



2020 Billboard Campaign



**RESOLUTION NO. 20-02**

**A RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE BUTTE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT**

**DECLARING A LOCAL EMERGENCY**

**WHEREAS**, international, national, state, and local health and governmental authorities are responding to an outbreak of respiratory disease caused by the novel coronavirus named "SARS-CoV-2" and the disease it causes has been named the "coronavirus disease 2019", abbreviated "COVID-19"; and

**WHEREAS**, the Centers for Disease Control and Prevention has stated that certain populations face elevated risk and widespread transmission of COVID-19 would translate into large numbers of people needing medical care at the same time, resulting in the potential for critical infrastructure to be affected; and

**WHEREAS**, on January 31, 2020 the U.S. Department of Health and Human Services declared a public health emergency to aid the nation's healthcare community in responding to COVID-19; and

**WHEREAS**, on March 4, 2020 the Governor of the State of California declared a state of emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the state prepare for broader spread of COVID-19; and

**WHEREAS**, on March 13, 2020 the President of the United States of America declared a national emergency and that the federal government would make \$50 billion in emergency funding to assist state and local governments in preventing the spread of and addressing the effects of COVID-19; and

**WHEREAS**, on March 20, 2020 the Governor of the State of California adopted Executive Order N-33-20 that, among other things, "order[ed] all individuals in the State of California to stay home or at their place of residence except as needed to maintain continuity of operations of the federal critical infrastructure sectors, as outlined at <https://www.cisa.gov/identifying-critical-infrastructure-during-covid-19>"; and

**WHEREAS**, the Butte County Mosquito and Vector Control District operates and maintains critical infrastructure to provide essential public health services including compilation, modeling, and the communication of public health information, who conduct community-based public health functions, conducting epidemiological surveillance and control of vectors and vector-borne disease where remote work is not practical; and

**WHEREAS**, the Butte County Mosquito and Vector Control District and its Trustees and employees are exempt from the limitations imposed by Executive Order N-33-20 because the District must maintain continuity of operations of federal critical infrastructure sectors, including the Healthcare / Public Health sector, as outlined at <https://www.cisa.gov/identifying-critical-infrastructure-during-covid-19>; and

**WHEREAS**, the emergency conditions prevailing because of the COVID-19 pandemic can potentially exceed the services, personnel, equipment and facilities of the District and, in the absence of



emergency response and action, could potentially lead to the interruption of essential public health services and/or affect critical public health infrastructure.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Board of Trustees of the Butte County Mosquito and Vector Control District as follows:

1. All recitals set forth above are true, correct and valid and are adopted herein as findings by the Board of Trustees.
2. That a local emergency now exists throughout the Butte County Mosquito and Vector Control District's service area and such period of local emergency shall continue for so long as conditions so warrant that designation, in the discretion of the Board of Trustees.
3. As a result of the condition of local emergency, the District Manager is authorized and directed to:
  - a. Enter into contracts with neighboring agencies establishing for mutual aid;
  - b. To implement the recommendations and directives of federal, state and local health officials regarding COVID-19;
  - c. Temporarily modify the terms and conditions of employment of District employees, as necessary or appropriate to implement the recommendations and directives of health officials regarding COVID-19, while also ensuring continuity of operations of District's federal critical infrastructure sectors, including the Healthcare / Public Health sector, and
  - d. Take such further reasonable and necessary actions to locally respond to the COVID-19 pandemic and to avoid and/or mitigate interruption of essential public health services to the Butte County residents.

**PASSED and ADOPTED** by the Board of Trustees of the Butte County Mosquito and Vector Control District, State of California, on April 8, 2020, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

ATTEST:

\_\_\_\_\_  
President of the Board of Trustees

\_\_\_\_\_  
Secretary of the Board of Trustees

\_\_\_\_\_  
Matthew C. Ball, District Manager



**RESOLUTION NO. 20-03**

**A RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE BUTTE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT**

**DECLARATION OF ALTERING THE REGULAR MEETING LOCATION DUE TO A  
LOCAL EMERGENCY CAUSED BY THE CORONAVIRUS PANDEMIC**

**WHEREAS**, the Butte County Mosquito and Vector Control District ("District") is an independent special district and the meetings of its legislative body are open and public in compliance with the legal requirements of the Ralph M. Brown Act (Government Code§ 54950 et seq.); and

**WHEREAS**, due to the coronavirus pandemic, we are in a state of emergency, as established by the Governor on March 4, 2020 via Proclamation; and

**WHEREAS**, on March 13, 2020 the President of the United States of America declared a national emergency and that the federal government would make \$50 billion in emergency funding to assist state and local governments in preventing the spread of and addressing the effects of COVID-19; and

**WHEREAS**, on March 19, 2020, the Governor issued Executive Order N-33-20 directing all individuals living in the State of California to stay home or at their place of residence, except as to maintain continuity of operations of specified critical infrastructure; and

**WHEREAS**, the Governor identified a list of Essential Critical Infrastructure Workers to help state, local, tribal and industry partners as they work to protect communities. This list includes critical government public health workers and identifies exterminators and other service providers as necessary to maintain safety and sanitation; and

**WHEREAS**, on March 16, 2020, the District Manager promulgated certain rules and orders establishing temporarily closing District facilities to the public, altering face to face public services, and following CDC's COVID-19 protocols and recommendations provided in order to ensure social distancing and protect the life and property of the District, its employees, and the residents of Butte County and Hamilton City; and

**WHEREAS**, it is necessary to continue to have meetings of the various legislative bodies of the District in order to maintain the critical public health and safety services and operations provided; and

**WHEREAS**, Section 54954(a) of the Brown Act requires that the District specify its regular meeting time and place by ordinance, resolution or bylaws; and

**WHEREAS**, the District's regular meeting place has been established as the Board Room at the District's office in Oroville and the Chico Substation's Board Room by Policy No. 1040 and 1080 of the District Policy Manual, and most recently Resolution #19-02; and

**WHEREAS**, Government Code section 54954(e) allows designation of an alternate location for the meetings to take place if, due to an emergency, it is unsafe to meet in the designated location; and

**WHEREAS**, on March 17, 2020, the Governor issued Executive Order N-29-20 which authorized meetings of local legislative bodies to be held by teleconference or other electronic means as long as notice is provided to the public and the meeting is made accessible in specified ways to allow the public to observe and participate; and



**WHEREAS**, it is the intent to allow the Board of Trustees and its other legislative bodies (if applicable) to continue to hold meetings in order to receive information, provide direction, and make decisions on behalf of the District while still complying with social distancing requirements during the pendency of this pandemic;

**NOW, THEREFORE IT IS HEREBY RESOLVED**, by the Board of Trustees, hereby find and declare all of the following:

1. The above referenced recitals are true and correct and material to the adoption of this Declaration.
2. The District offices at 5117 Larkin Road, Oroville, CA 95965 and 444 Otterson Drive, Chico, CA 95928 shall be temporarily closed to the public.
3. The regular meetings of the Board, and any and all other meetings of the District's legislative bodies that are subject to the Brown Act, may be held via teleconference or other electronic means, in the manner set forth in the sample agenda notice attached (Attachment 1) to this Declaration, which may be updated, from time to time, in the actual agenda notice for the meeting of the legislative body.
4. All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner set forth in the sample agenda notice attached to this Declaration, which may be updated, from time to time, in the actual agenda notice for the meeting of the legislative body.
5. This Declaration shall take effect immediately and shall remain in effect only during the period in which state or local public health officials have imposed or recommended social distancing measures.

This Declaration is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the Butte County Mosquito and Vector Control District, its departments, officers, employees, contractors, or any other person.

PASSED and ADOPTED by the Board of Trustees of the Butte County Mosquito and Vector Control District, State of California, on April 8, 2020, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

ATTEST:

\_\_\_\_\_  
President of the Board of Trustees

\_\_\_\_\_  
Secretary of the Board of Trustees

\_\_\_\_\_  
Matthew C. Ball, District Manager



## Attachment 1

### **[REGULAR]/[SPECIAL] MEETING OF THE BOARD OF TRUSTEES** **LOCATION: TELECONFERENCE - SEE BELOW [DATE], 2020 4:00 PM**

#### **SAMPLE AGENDA**

#### **IMPORANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:**

Based on the mandates by the Governor in Executive Order 33-20 and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not open to the public at this time. (See District's Promulgation of Rules and Orders)
- The meeting will be conducted via teleconference using Zoom. (See Executive Order 29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

#### **HOW TO OBSERVE THE MEETING:**

**Telephone:** Listen to the meeting live by calling Zoom at [(###) ###-####]. Enter the Meeting ID# [###-###-####] followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/j/abb4GNs5xM> if the line is busy.

**Computer:** Watch the live streaming of the meeting from a computer by navigating to the Zoom link [link here] using a computer with internet access that meets loom's system requirements  
(see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

**Mobile:** Log in through the Zoom mobile app on a smartphone and enter Meeting ID# [(###) ###-####].

#### **HOW TO SUBMIT PUBLIC COMMENTS:**

**Written / Read Aloud:** Please email your comments to [matthewcball@att.net](mailto:matthewcball@att.net), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 3:00 PM the day of the meeting will be included in the minutes and provided to the Trustees at the meeting. Comments received after this time will be treated as telephonic/electronic comments.

**Telephonic / Electronic Comments:** During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally less than 3 minutes) will take place during the time public comment is open to allow the comments to be collected. Please email your comments to [matthewcball@att.net](mailto:matthewcball@att.net), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Once the public comment period is closed, all comments timely received will be read aloud. Comments received after the close of the public comment period will be added to the record after the meeting.

#### **ACCESSIBILITY INFORMATION:**

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Matt Ball, District Manager, at least 48 hours before the meeting at (530) 533-6038. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.



### **PUBLIC RECORDS:**

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.ButteMosquito.com> as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager.

### **AGENDA FORMAT AND FLOW**

1. ***Regular Board of Trustees Meeting Time: 4:00 PM Date:***
2. ***Call to Order –***
3. ***Persons Wishing to Address the Board on Items Not on the Agenda (limit to 5 minutes):***
4. ***Approval of Minutes of the Meeting of:***
5. ***Persons Wishing to Address the Board Pertaining to Closed Session Matters:***
6. ***Closed Session Announcement (District Legal Counsel Present):***
7. ***Board Member of the Month:***
8. ***Reports:***
9. ***Policy Matters:***
10. ***Topic of the Month:***
11. ***Approve Payment of The Bills:***
12. ***Personnel:***
13. ***Correspondence:***
14. ***Other Business:***
15. ***Persons Wishing to Address the Board Pertaining to Closed Session Matters:***
16. ***Closed Session Matters (District Legal Counsel Not Present):***
17. ***Adjournment:***



**Butte County Mosquito and Vector Control District**  
**Proposed Budget**  
**Fiscal Year 2020/2021**  
**Combined**

|                                       | Final<br>Budget<br>2015/2016 | Final<br>Budget<br>2016/2017 | Final<br>Budget<br>2017/2018 | Final<br>Budget<br>2018/2019 | Final<br>Budget<br>2019/2020 | Proposed<br>Budget<br>2020/2021 |
|---------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|
| <b><u>SALARIES &amp; BENEFITS</u></b> |                              |                              |                              |                              |                              |                                 |
| Salaries                              | \$ 1,260,200                 | \$ 1,361,000                 | 1,427,432                    | \$ 1,418,500                 | \$ 1,423,000                 | \$ 1,480,196                    |
| Workers Compensation                  | \$ 53,000                    | \$ 60,000                    | 60,000                       | \$ 70,000                    | \$ 70,000                    | \$ 70,000                       |
| FICA & U I                            | \$ 112,200                   | \$ 117,000                   | 125,000                      | \$ 127,000                   | \$ 124,000                   | \$ 127,429                      |
| Health Insurance                      | \$ 285,500                   | \$ 307,000                   | 350,000                      | \$ 353,000                   | \$ 339,000                   | \$ 342,618                      |
| Health Insurance - Retired            | \$ 13,000                    | \$ 4,800                     | -                            | \$ -                         | \$ -                         | \$ -                            |
| PERS                                  | \$ 278,000                   | \$ 293,000                   | 323,000                      | \$ 340,000                   | \$ 359,000                   | \$ 407,936                      |
| <b>TOTAL</b>                          | \$ 2,001,900                 | \$ 2,142,800                 | 2,285,432                    | \$ 2,308,500                 | \$ 2,315,000                 | \$ 2,428,179                    |
| <b><u>SERVICES &amp; SUPPLIES</u></b> |                              |                              |                              |                              |                              |                                 |
| Gas & Oil                             | \$ 100,000                   | \$ 95,000                    | \$ 95,000                    | \$ 100,000                   | \$ 90,000                    | \$ 110,000                      |
| Repairs & Parts-Airplane              | \$ 20,000                    | \$ 20,000                    | \$ 20,000                    | \$ 25,000                    | \$ 25,000                    | \$ 30,000                       |
| Repairs & Parts                       | \$ 30,000                    | \$ 30,000                    | \$ 30,000                    | \$ 35,000                    | \$ 35,000                    | \$ 40,000                       |
| Office Supplies                       | \$ 15,000                    | \$ 15,000                    | \$ 15,000                    | \$ 15,000                    | \$ 15,000                    | \$ 20,000                       |
| Education & Publicity                 | \$ 30,000                    | \$ 40,000                    | \$ 45,000                    | \$ 50,000                    | \$ 50,000                    | \$ 60,000                       |
| Insecticides                          | \$ 633,000                   | \$ 613,432                   | \$ 593,000                   | \$ 824,500                   | \$ 700,000                   | \$ 842,000                      |
| Expendable Equipment                  | \$ 50,000                    | \$ 50,000                    | \$ 40,000                    | \$ 40,000                    | \$ 20,000                    | \$ 40,000                       |
| Communications                        | \$ 20,000                    | \$ 30,000                    | \$ 40,000                    | \$ 45,000                    | \$ 30,000                    | \$ 35,000                       |
| Travel                                | \$ 15,000                    | \$ 15,000                    | \$ 15,000                    | \$ 15,000                    | \$ 10,000                    | \$ 10,000                       |
| Utilities                             | \$ 25,000                    | \$ 30,000                    | \$ 45,000                    | \$ 45,000                    | \$ 25,000                    | \$ 35,000                       |
| Rent                                  | \$ 5,000                     | \$ 5,000                     | \$ 5,000                     | \$ 5,000                     | \$ 5,000                     | \$ 5,000                        |
| Special Services                      | \$ 80,000                    | \$ 100,000                   | \$ 100,000                   | \$ 100,000                   | \$ 100,000                   | \$ 140,000                      |
| Trustee Allowance                     | \$ 13,200                    | \$ 13,200                    | \$ 13,200                    | \$ 13,200                    | \$ 13,200                    | \$ 13,200                       |
| General Insurance                     | \$ 75,000                    | \$ 80,000                    | \$ 90,000                    | \$ 85,000                    | \$ 85,000                    | \$ 120,000                      |
| Employee Trng & Dues                  | \$ 10,000                    | \$ 15,000                    | \$ 15,000                    | \$ 15,000                    | \$ 10,000                    | \$ 15,000                       |
| District Fees and Permits             | \$ 30,000                    | \$ 30,000                    | \$ 30,000                    | \$ 33,000                    | \$ 33,000                    | \$ 35,000                       |
| Miscellaneous                         | \$ 12,000                    | \$ 14,000                    | \$ 14,000                    | \$ 15,000                    | \$ 8,500                     | \$ 15,000                       |
| Research Supplies                     | \$ 45,000                    | \$ 57,500                    | \$ 45,000                    | \$ 50,000                    | \$ 40,000                    | \$ 50,000                       |
| Alternate Technology                  | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                        |
| Special Discretionary                 | \$ 10,000                    | \$ 12,500                    | \$ 13,000                    | \$ 15,000                    | \$ 8,500                     | \$ 20,000                       |
| Gambusia                              | \$ 5,000                     | \$ 10,000                    | \$ 13,000                    | \$ 13,000                    | \$ 10,000                    | \$ 15,000                       |
| <b>TOTAL</b>                          | \$ 1,224,200                 | \$ 1,276,632                 | \$ 1,277,200                 | \$ 1,539,700                 | \$ 1,314,200                 | \$ 1,651,200                    |
| <b><u>CAPITAL OUTLAY</u></b>          |                              |                              |                              |                              |                              |                                 |
| Bldg & Improvements                   | \$ 50,000                    | \$ 40,000                    | \$ 153,000                   | \$ 20,000                    | \$ 45,000                    | \$ 30,000                       |
| Vehicles                              | \$ 95,000                    | \$ 140,000                   | \$ 110,000                   | \$ 105,000                   | \$ 114,000                   | \$ 230,000                      |
| Spray Equipment                       | \$ 25,000                    | \$ 23,000                    | \$ 45,000                    | \$ 100,000                   | \$ 36,000                    | \$ 1,000                        |
| Aircraft                              | \$ 5,000                     | \$ 71,000                    | \$ 5,000                     | \$ 10,000                    | \$ 5,000                     | \$ 8,000                        |
| Office Equipment                      | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 5,000                     | \$ 1,000                     | \$ 6,000                        |
| Laboratory Equipment                  | \$ 1,000                     | \$ 1,000                     | \$ 7,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                        |
| Shop Equipment                        | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                        |
| Education & Publicity                 | \$ 3,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                        |
| Miscellaneous                         | \$ 5,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                        |
| Communications                        | \$ 1,000                     | \$ 221,000                   | \$ 129,650                   | \$ 1,000                     | \$ 1,000                     | \$ 1,000                        |
| <b>TOTAL</b>                          | \$ 187,000                   | \$ 500,000                   | \$ 453,650                   | \$ 245,000                   | \$ 206,000                   | \$ 280,000                      |
| <b>Grand Total</b>                    | \$ 3,413,100                 | \$ 3,919,432                 | \$ 4,016,282                 | \$ 4,093,200                 | \$ 3,835,200                 | \$ 4,359,379                    |
| Appropriation for Contingencies       | \$ 852,025                   | \$ 897,983                   | \$ 633,908                   | \$ 1,023,300                 | \$ 947,550                   | \$ 1,089,845                    |
| Restricted - UST Fund                 | \$ 5,000                     | \$ 5,000                     | \$ 5,000                     | \$ 5,000                     | \$ 5,000                     | \$ 5,000                        |
| Committed - Accumulated Capital C     | \$ 550,000                   | \$ 550,000                   | \$ 550,000                   | \$ 800,000                   | \$ 1,900,000                 | \$ 2,000,000                    |
| Committed - Aircraft Engine Fund      | \$ 350,000                   | \$ 350,000                   | \$ 350,000                   | \$ 400,000                   | \$ 500,000                   | \$ 580,000                      |
| Assigned - Research Reserve           | \$ 20,000                    | \$ 20,000                    | \$ 20,000                    | \$ 20,000                    | \$ 30,000                    | \$ 100,000                      |
| Assigned - Vector Borne Disease E     | \$ 155,000                   | \$ 155,000                   | \$ 155,000                   | \$ 207,500                   | \$ 207,500                   | \$ 350,000                      |
| General Reserve                       | \$ 160,000                   | \$ 160,000                   | \$ 360,000                   | \$ 610,000                   | \$ 150,000                   | \$ 200,000                      |
|                                       | \$ 2,092,025                 | \$ 2,137,983                 | \$ 2,073,908                 | \$ 3,065,800                 | \$ 3,740,050                 | \$ 4,324,845                    |

# Butte County Mosquito and Vector Control District

## Proposed Budget

**Fiscal Year 2020/2021**

**Fund - 2270**

|                                       | Final<br>Budget<br>2015/2016 | Final<br>Budget<br>2016/2017 | Final<br>Budget<br>2017/2018 | Final<br>Budget<br>2018/2019 | Final<br>Budget<br>2019/2020 | Proposed<br>Budget<br>2020/2021 |
|---------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------|
| <b><u>SALARIES &amp; BENEFITS</u></b> |                              |                              |                              |                              |                              |                                 |
| Salaries                              | \$ 1,255,200                 | \$ 1,356,000                 | 1,427,427                    | \$ 1,418,495                 | \$ 1,422,995                 | \$ 1,474,696                    |
| Workers Compensation                  | \$ 53,000                    | \$ 60,000                    | 60,000                       | \$ 70,000                    | \$ 70,000                    | \$ 70,000                       |
| FICA & U I                            | \$ 112,200                   | \$ 117,000                   | 125,000                      | \$ 127,000                   | \$ 124,000                   | \$ 127,429                      |
| Health Insurance                      | \$ 285,500                   | \$ 307,000                   | 350,000                      | \$ 353,000                   | \$ 339,000                   | \$ 342,618                      |
| Health Insurance - Retired            | \$ 13,000                    | \$ 4,800                     | -                            | \$ -                         | \$ -                         | \$ -                            |
| PERS                                  | \$ 278,000                   | \$ 293,000                   | 323,000                      | \$ 340,000                   | \$ 359,000                   | \$ 407,936                      |
| <b>TOTAL</b>                          | \$ 1,996,900                 | \$ 2,137,800                 | 2,285,427                    | \$ 2,308,495                 | \$ 2,314,995                 | \$ 2,422,679                    |
| <b><u>SERVICES &amp; SUPPLIES</u></b> |                              |                              |                              |                              |                              |                                 |
| Gas & Oil                             | \$ 100,000                   | \$ 95,000                    | \$ 95,000                    | \$ 100,000                   | \$ 90,000                    | \$ 110,000                      |
| Repairs & Parts-Airplane              | \$ 20,000                    | \$ 20,000                    | \$ 20,000                    | \$ 25,000                    | \$ 25,000                    | \$ 30,000                       |
| Repairs & Parts                       | \$ 30,000                    | \$ 30,000                    | \$ 30,000                    | \$ 35,000                    | \$ 35,000                    | \$ 40,000                       |
| Office Supplies                       | \$ 15,000                    | \$ 15,000                    | \$ 15,000                    | \$ 15,000                    | \$ 15,000                    | \$ 20,000                       |
| Education & Publicity                 | \$ 30,000                    | \$ 40,000                    | \$ 45,000                    | \$ 50,000                    | \$ 50,000                    | \$ 60,000                       |
| Insecticides                          | \$ 630,000                   | \$ 610,432                   | \$ 590,000                   | \$ 821,500                   | \$ 696,500                   | \$ 838,500                      |
| Expendable Equipment                  | \$ 50,000                    | \$ 50,000                    | \$ 40,000                    | \$ 40,000                    | \$ 20,000                    | \$ 40,000                       |
| Communications                        | \$ 20,000                    | \$ 30,000                    | \$ 40,000                    | \$ 45,000                    | \$ 30,000                    | \$ 35,000                       |
| Travel                                | \$ 15,000                    | \$ 15,000                    | \$ 15,000                    | \$ 15,000                    | \$ 10,000                    | \$ 10,000                       |
| Utilities                             | \$ 25,000                    | \$ 30,000                    | \$ 45,000                    | \$ 45,000                    | \$ 25,000                    | \$ 35,000                       |
| Rent                                  | \$ 5,000                     | \$ 5,000                     | \$ 5,000                     | \$ 5,000                     | \$ 5,000                     | \$ 5,000                        |
| Special Services                      | \$ 80,000                    | \$ 100,000                   | \$ 100,000                   | \$ 100,000                   | \$ 100,000                   | \$ 140,000                      |
| Trustee Allowance                     | \$ 13,200                    | \$ 13,200                    | \$ 13,200                    | \$ 13,200                    | \$ 13,200                    | \$ 13,200                       |
| General Insurance                     | \$ 75,000                    | \$ 80,000                    | \$ 90,000                    | \$ 85,000                    | \$ 85,000                    | \$ 120,000                      |
| Employee Trng & Dues                  | \$ 10,000                    | \$ 15,000                    | \$ 15,000                    | \$ 15,000                    | \$ 10,000                    | \$ 15,000                       |
| District Fees and Permits             | \$ 30,000                    | \$ 30,000                    | \$ 30,000                    | \$ 33,000                    | \$ 33,000                    | \$ 35,000                       |
| Miscellaneous                         | \$ 12,000                    | \$ 14,000                    | \$ 14,000                    | \$ 15,000                    | \$ 8,500                     | \$ 15,000                       |
| Research Supplies                     | \$ 45,000                    | \$ 57,500                    | \$ 45,000                    | \$ 50,000                    | \$ 40,000                    | \$ 50,000                       |
| Alternate Technology                  | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                        |
| Special Discretionary                 | \$ 10,000                    | \$ 12,500                    | \$ 13,000                    | \$ 15,000                    | \$ 8,500                     | \$ 20,000                       |
| Gambusia                              | \$ 5,000                     | \$ 10,000                    | \$ 13,000                    | \$ 13,000                    | \$ 10,000                    | \$ 15,000                       |
| <b>TOTAL</b>                          | \$ 1,221,200                 | \$ 1,273,632                 | \$ 1,274,200                 | \$ 1,536,700                 | \$ 1,310,700                 | \$ 1,647,700                    |
| <b><u>CAPITAL OUTLAY</u></b>          |                              |                              |                              |                              |                              |                                 |
| Bldg & Improvements                   | \$ 50,000                    | \$ 40,000                    | \$ 153,000                   | \$ 20,000                    | \$ 45,000                    | \$ 30,000                       |
| Vehicles                              | \$ 95,000                    | \$ 140,000                   | \$ 110,000                   | \$ 105,000                   | \$ 114,000                   | \$ 230,000                      |
| Spray Equipment                       | \$ 25,000                    | \$ 23,000                    | \$ 45,000                    | \$ 100,000                   | \$ 36,000                    | \$ 1,000                        |
| Aircraft                              | \$ 5,000                     | \$ 71,000                    | \$ 5,000                     | \$ 10,000                    | \$ 5,000                     | \$ 8,000                        |
| Office Equipment                      | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 5,000                     | \$ 1,000                     | \$ 6,000                        |
| Laboratory Equipment                  | \$ 1,000                     | \$ 1,000                     | \$ 7,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                        |
| Shop Equipment                        | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                        |
| Education & Publicity                 | \$ 3,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                        |
| Miscellaneous                         | \$ 5,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                     | \$ 1,000                        |
| Communications                        | \$ 1,000                     | \$ 221,000                   | \$ 129,650                   | \$ 1,000                     | \$ 1,000                     | \$ 1,000                        |
| <b>TOTAL</b>                          | \$ 187,000                   | \$ 500,000                   | \$ 453,650                   | \$ 245,000                   | \$ 206,000                   | \$ 280,000                      |
| <b>Grand Total</b>                    | \$ 3,405,100                 | \$ 3,911,432                 | \$ 4,013,277                 | \$ 4,090,195                 | \$ 3,831,695                 | \$ 4,350,379                    |
| Appropriation for Contingencies       | \$ 850,025                   | \$ 895,983                   | \$ 631,800                   | \$ 1,021,050                 | \$ 945,300                   | \$ 1,087,595                    |
| Restricted - UST Fund                 | \$ 5,000                     | \$ 5,000                     | \$ 5,000                     | \$ 5,000                     | \$ 5,000                     | \$ 5,000                        |
| Committed - Accumulated Capital C     | \$ 550,000                   | \$ 550,000                   | \$ 550,000                   | \$ 800,000                   | \$ 1,900,000                 | \$ 2,000,000                    |
| Committed - Aircraft Engine Fund      | \$ 350,000                   | \$ 350,000                   | \$ 350,000                   | \$ 400,000                   | \$ 500,000                   | \$ 580,000                      |
| Assigned - Research Reserve           | \$ 20,000                    | \$ 20,000                    | \$ 20,000                    | \$ 20,000                    | \$ 30,000                    | \$ 100,000                      |
| Assigned - Vector Borne Disease E     | \$ 150,000                   | \$ 150,000                   | \$ 150,000                   | \$ 200,000                   | \$ 250,000                   | \$ 342,500                      |
| General Reserve                       | \$ 160,000                   | \$ 160,000                   | \$ 360,000                   | \$ 610,000                   | \$ 150,000                   | \$ 200,000                      |
|                                       | \$ 2,085,025                 | \$ 2,130,983                 | \$ 2,066,800                 | \$ 3,056,050                 | \$ 3,780,300                 | \$ 4,315,095                    |



**Hamilton City Benefit Assessment Area**  
**Proposed Budget**  
**Fiscal Year 2020/2021**  
**Fund - 2272**

| Account Title                 | Final<br>Budget<br>2015/2016 | Final<br>Budget<br>2016/2017 | Final<br>Budget<br>2017/2018 | Final<br>Budget<br>2018/2019 | Final<br>Budget<br>2019/2020 | Proposed<br>2020/2021 |
|-------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-----------------------|
|                               |                              |                              |                              |                              |                              |                       |
| Salaries & Benefits           | \$ 5,000                     | \$ 5,000                     | \$ 5,000                     | \$ 5,000                     | \$ 5,500                     | <b>\$ 5,500</b>       |
| Services & Supplies           | \$ 3,000                     | \$ 3,000                     | \$ 3,000                     | \$ 3,000                     | \$ 3,500                     | <b>\$ 3,500</b>       |
|                               | \$ 8,000                     | \$ 8,000                     | \$ 8,000                     | \$ 8,000                     | \$ 9,000                     | <b>\$ 9,000</b>       |
|                               |                              |                              |                              |                              |                              |                       |
| Appropriation for Contingency | \$ 2,000                     | \$ 2,000                     | \$ 2,108                     | \$ 2,250                     | \$ 2,250                     | <b>\$ 2,250</b>       |
| Assigned Vector Borne Disease | \$ 5,000                     | \$ 5,000                     | \$ 5,000                     | \$ 7,500                     | \$ 7,500                     | <b>\$ 7,500</b>       |
| General Reserve               | \$ -                         | \$ -                         | \$ 5,000                     | \$ 1,000                     | \$ -                         | <b>\$ -</b>           |

**Butte County Mosquito and Vector Control District  
Proposed Revenue Budget  
Combined  
Fiscal Year 2020-2021**

4/2/2020

Received

1%

| Income                                 | Received<br>2015/2016 | Received<br>2016/2017 | Received<br>2017/2018 | Received<br>2018/2019 | Received<br>3/31/2020<br>2019/2020 | Apr-June 2020<br>Projections | County/ District<br>Projections | Proposed<br>2020/2021 |
|--|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------------|------------------------------|---------------------------------|-----------------------|
| 4110 · Current Secured Property Taxes  | \$ 1,915,906          | \$ 1,997,352          | \$ 2,107,829          | \$ 2,070,675          | \$ 1,107,865                       | \$ 774,353                   | \$ 1,882,218                    | \$ 1,901,041          |
| 4111 · Current Unsecured               | \$ 129,951            | \$ 134,183            | \$ 131,437            | \$ 143,460            | \$ 146,268                         | \$ -                         | \$ 142,714                      | \$ 144,141            |
| 4113 · Prior Unsecured                 | \$ 4,576              | \$ 3,091              | \$ 4,666              | \$ 3,796              | \$ 2,707                           | \$ -                         | \$ 2,707                        | \$ 2,734              |
| 4114 · Supplemental Current Secured    | \$ 23,245             | \$ 34,079             | \$ 38,841             | \$ 37,022             | \$ 16,602                          | \$ -                         | \$ 16,602                       | \$ 17,510             |
| 4116 · RDA Residual                    | \$ 215,323            | \$ 227,190            | \$ 239,165            | \$ 331,302            | \$ 196,392                         | \$ -                         | \$ 300,000                      | \$ 300,000            |
| 4117 · RDA Pass-Thru                   | \$ 435,307            | \$ 475,350            | \$ 497,751            | \$ 540,056            | \$ 302,734                         | \$ 277,475                   | \$ 580,209                      | \$ 550,000            |
| 4130 · Miscellaneous Taxes             | \$ 5,442              | \$ 6,565              | \$ 9,296              | \$ 9,094              | \$ 2,569                           | \$ 5,431                     | \$ 8,000                        | \$ 6,059              |
| 4410 · Interest Income                 | \$ 22,153             | \$ 25,854             | \$ 36,991             | \$ 58,610             | \$ 30,192                          | \$ 7,836                     | \$ 38,028                       | \$ 38,000             |
| 4501- State Back Fill Secured          | \$ -                  | \$ -                  | \$ -                  | \$ 140,296            | \$ 170,693                         | \$ -                         | \$ 170,693                      | \$ 170,693            |
| 4502- State Back Fill Unsecured        | \$ -                  | \$ -                  | \$ -                  | \$ 875                | \$ 1,858                           | \$ -                         | \$ 1,858                        | \$ 1,858              |
| 4516 · HOPTR - Homeowner's Exemption   | \$ 36,785             | \$ 36,989             | \$ 36,803             | \$ 36,582             | \$ 17,517                          | \$ 17,517                    | \$ 35,033                       | \$ 36,989             |
| 4613 · Benefit Assessment              | \$ 741,270            | \$ 744,730            | \$ 748,525            | \$ 848,762            | \$ 404,567                         | \$ 362,157                   | \$ 766,724                      | \$ 754,762            |
| 4620 · Special Household Assessments   | \$ 2,911              | \$ 3,035              | \$ 2,943              | \$ 2,872              | \$ 1,730                           | \$ 1,000                     | \$ 2,730                        | \$ 2,500              |
| 4621 · Benefit Assessment Hamilton Cit | \$ 5,978              | \$ 6,114              | \$ 6,139              | \$ 6,857              | \$ 4,144                           | \$ 1,856                     | \$ 6,000                        | \$ 6,900              |
| 4625 · Charges for Current Services    | \$ 200,463            | \$ 237,367            | \$ 325,517            | \$ 411,996            | \$ 283,958                         | \$ 88,000                    | \$ 371,958                      | \$ 415,000            |
| 4730 · Miscellaneous Revenues          | \$ 26,107             | \$ 21,326             | \$ 45,776             | \$ 65,340             | \$ 118,701                         | \$ -                         | \$ 118,701                      | \$ 20,000             |
| 4736- Grants Other Agencies            | \$ -                  | \$ -                  | \$ -                  | \$ -                  | \$ 310,434                         | \$ -                         | \$ -                            | \$ -                  |
| <b>Total Income</b>                    | <b>\$ 3,765,416</b>   | <b>\$ 3,953,224</b>   | <b>\$ 4,231,679</b>   | <b>\$ 4,707,594</b>   | <b>\$ 3,118,930</b>                | <b>\$ 1,535,625</b>          | <b>\$ 4,444,175</b>             | <b>\$ 4,368,186</b>   |

H.C.

\$ 9,000.00

\$ 4,359,186

Benefit Assessment Projection

No County projections

\*\* Budget same as last year



LANDOWNER/MANAGER

Date

Name

Street Address

City, State Zip Code

**Re: Aggressive Mosquito Control Program on Lands that Exceed Three Acres**

Dear Name:

This letter is to inform you that the Butte County Mosquito and Vector Control District (District) has an aggressive mosquito abatement program on properties that are three acres or larger in size and produce three or more mosquito larvae per dip. This program was implemented by the District beginning in 2002 in order to provide relief from the extraordinary numbers of mosquitoes that have plagued residents in recent years and reduce the threat of mosquito transmitted viruses.

Large populations of mosquitoes pose a serious public health risk to people, livestock and wildlife due to their ability to transmit western equine encephalitis (WEE), St. Louis encephalitis (SLE), and West Nile virus (WNV). These diseases can cause a detrimental effect on humans, horses and birds, causing severe health effects sometimes including death.

The cooperation of property owners allows the District's abatement program to be a success by either eliminating summer and early fall repetitious flooding of managed wetlands, substituting permanent wetlands for seasonally flooded wetlands, and/or reimbursing the District for its cost of controlling extraordinary numbers of mosquitoes on the land(s) producing the mosquitoes. This was accomplished largely without the need for formal abatement proceedings.

Adult and larval mosquito control surveillance data collected during this last season and at the present continues to confirm that periodically flooded managed wetlands and/or waterfowl habitat creates conditions that are conducive to the breeding of excessive populations of floodwater mosquitoes. The numbers of larvae observed far exceed, in some cases by factors of 100 or more, the numbers of larvae existing in permanent ponds and neighboring agricultural operations.

Now that the mosquito-breeding season has commenced, the District is requesting your support and cooperation in fighting these serious public health concerns. The District encourages you to use wetland design and water management methods that prevent the production of large populations of mosquitoes on your property. District staff are available to meet with you to discuss Best Management Practices to reduce mosquitoes. The District also has a Best Management Practices to Reduce Mosquito Manual available on request and/or online at [www.buttemosquito.com](http://www.buttemosquito.com)

If control with larvicide or other materials is necessary, the District will undertake such measures but must recover the cost of mosquito control from the owners of parcels of three acres or larger that produces excessive populations of mosquitoes (three or more larvae per dip). The cost for control products and application expense will now be capped at \$38.66 per flooded acre for each flooding event (not including a surveillance fee). **A cost of \$3 per flooded acre will be added if the District is not notified at least 24 hours BEFORE the beginning of a field being flooded / irrigated.** Such notification reduces the District's cost of surveillance and this savings is passed on to the landowner. **If the District is closed during your notification call, you must leave a message with the date and time on the District's answering machine. Failure to do so will result in the \$3 per acre surveillance charge being added to your bill.** This cost may increase in the future should participation in the notification process not be followed.

Mosquito control applications made by the District using Vectobac G granules will be made at label application

rates costing between \$27.64 to \$36.78 per acre depending on field conditions, larval populations, and the rate used. Applications made by the District using Altosid SBG II granules will be made at label application rates costing between \$26.90 to \$37.32 depending on field conditions, larval populations, and rate used. Applications made by the District using VectoPrime FG granules will be made at label application rates costing between \$34.38 and \$38.66. The District reserves the right to use any product needed for maximum efficacy.

There are different application rates due to several factors. Application sites (flooded fields/managed wetlands) with deep water, high organic material, poor water quality, large amounts of emerging vegetation, lots of over story (canopy coverage), and high populations of mosquito larva requires higher application rates. Fields with little to no emergent and/or floating vegetation, shallow, clear waters, and lower mosquito larvae counts will result in a lower application rate. The determined rate and formulation used is on a site by site and case by case basis.

The District asks for your cooperation in helping to reduce the prevalence of this public health pest on your property, if identified. Once mosquito-breeding season begins, there is little time to control these pests and pursue the necessary legal steps required for formal abatement. Therefore, the District must confirm now that a voluntary compliance program will be in place for those lands on which abatement may be required, so the District can take immediate action to control the pests. Flooded properties will be subject to the 100% mosquito abatement costs if flooded prior to the **2<sup>nd</sup> Saturday in October**, but subject to no mosquito abatement costs after the 2<sup>nd</sup> Saturday in October and before the **1st Saturday in April** of the following year.

Therefore, your execution of enclosed Memorandum of Understanding (MOU), expressing your agreement to continue the District's voluntary/cooperative program which began in 2002 is requested. The District respectfully requests that you return an executed copy of the MOU within thirty (30) days, in the enclosed self addressed envelope, to confirm the agreement regarding the District's control program. The District will proceed on the basis of that written agreement, without further formalities, and work cooperatively with you. Additionally, the District is available to you at any time to recommend best management practices to reduce mosquito populations.

The District prefers to work in cooperation with all landowners. If the District receives no response confirming a cooperative agreement for the 2020 year, and a public nuisance is found to exist (mosquito larvae and/or pupae), the District will have no choice but to proceed with a formal abatement action for those lands where a public nuisance has been identified. Needless to say, this is not the preferred process.

Please contact the District at (530) 533-6038 or (530) 342-7350 if you have questions or need additional information on the nature of the problem and what you can do to reduce the mosquito-breeding on your property.

Respectfully,

Matthew C. Ball  
District Manager

Landowner new~~2019~~  
2020



## REMINDER LETTER

Date

Name:  
Street Address:  
City, State, Zip

**Re: Aggressive Mosquito Control Program on Lands That Exceed Three Acres**

Dear Name,

The Butte County Mosquito and Vector Control District (District) will be continuing its aggressive mosquito abatement program this year on properties that are three acres or larger in size and produce three or more mosquito larvae per dip. This program was implemented by the District beginning in 2002 in order to provide relief from the extraordinary numbers of mosquitoes that had plagued residents in recent years and reduce the threat of mosquito transmitted viruses. In 2005, the larval threshold was lowered from five to three larvae per dip in order to further reduce mosquito populations in response to the elevated public health risk from West Nile virus (WNV).

Per District policy, properties that exceed the threshold of (3) larvae per dip and are at least (3) acres in size or larger are not subject to abatement reimbursement costs if the nuisance exists between the **2nd Saturday in October** and the **1st Saturday in April** of the following year.

Large populations of mosquitoes pose a serious public health risk to people, livestock and wildlife due to their ability to transmit western equine encephalitis (WEE), St. Louis encephalitis (SLE), and WNV. These diseases can cause a detrimental effect on humans, horses, and birds, causing severe health effects sometimes including death.

The cooperation of property owners allows the District's abatement program to be a success by either eliminating summer and early fall repetitious flooding of managed wetlands, substituting permanent wetlands for seasonally flooded wetlands, and/or reimbursing the District for its cost of controlling extraordinary numbers of mosquitoes on the land(s) producing the mosquitoes. This was accomplished largely without the need for formal abatement proceedings.

Adult and larval mosquito surveillance data collected during this last season and at the present continues to confirm that periodically flooded managed wetlands and/or waterfowl habitat creates conditions that are conducive to the breeding of excessive numbers of floodwater mosquitoes. The numbers of larvae observed far exceed, in some cases by factors of 100 or more, the numbers of larvae existing in permanent ponds and neighboring agricultural operations.

Now that the mosquito-breeding season has commenced, the District is again requesting your support and cooperation in fighting these serious public health concerns. The District encourages you to use wetland design and water management methods that prevent the production of large populations of mosquitoes on your property. District staff are available to meet with you to discuss Best Management Practices to reduce mosquitoes. The District also has a Best Management Practices to Reduce Mosquito Manual available on request and/or online at [www.buttemosquito.com](http://www.buttemosquito.com).

If control with larvicide or other materials is necessary, the District will undertake such measures but must recover the cost of mosquito control from the owners of parcels of three acres or larger that produces excessive populations of mosquitoes (three or more larvae per dip). The cost for control products and application expense will now be capped at \$38.66 per flooded acre for each flooding event (not including a surveillance fee). **A cost of \$3 per flooded acre will be added if the District is not notified at least 24 hours BEFORE the beginning of a field being flooded / irrigated.** Such notification reduces the District's cost of surveillance and this savings is passed on to the landowner. **If the District is closed during your notification call, you must leave a message with the date and time on the District's answering machine.** **Failure to do so will result in the \$3 per acre surveillance charge being added to your bill.** This cost may increase in the future should participation in the notification process not be followed.

Mosquito control applications made by the District using Vectobac G granules will be made at label application rates costing between \$27.64 to \$36.78 per acre depending on field conditions, larval populations, and the rate used. Applications made by the District using Altosid SBG II granules will be made at label application rates costing between \$26.90 to \$37.32 depending on field conditions, larval populations, and rate used. Applications made by the District using VectoPrime FG granules will be made at label application rates costing between \$34.38 and \$38.66. The District reserves the right to use any product needed for maximum efficacy.

There are different application rates due to several factors. Application sites (flooded fields/managed wetlands) with deep water, high organic material, poor water quality, large amounts of emerging vegetation, lots of over story (canopy coverage), and high populations of mosquito larva requires higher application rates. Fields with little to no emergent and/or floating vegetation, shallow, clear waters, and lower mosquito larvae counts will result in a lower application rate. The determined rate and formulation used is on a site by site and case by case basis.

Since the arrival of WNV in 2004, 249 Butte County residents have been infected and 9 of those have died. It is more important than ever that we continue to work together to reduce this serious public health threat that could materialize on your property, and to reduce the populations of these nuisance pests.

If you have any questions or would like recommendations on best management practices to reduce mosquito-breeding please call 530-533-6038 or 530-342-7350.

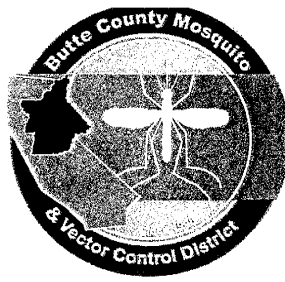
Respectfully,

Matthew C. Ball  
District Manager

Reminder 2020



# AGGRESSIVE MOSQUITO CONTROL PROGRAM



**Return by Hand, or Mail to:**

Butte County Mosquito and  
Vector Control District  
5117 Larkin Road,  
Oroville, CA 95965

## 2020 MEMORANDUM OF UNDERSTANDING

Land Owner Name: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

Land Owner Mailing Address: \_\_\_\_\_

Property Name (if applicable): \_\_\_\_\_

Parcel Number(s) (if applicable): \_\_\_\_\_

Description of the location of the land: \_\_\_\_\_

### **This Memorandum of Understanding (MOU) is valid for 2020.**

The purpose of this MOU is to promote a mutually beneficial and cooperative working relationship between Butte County Mosquito and Vector Control District and \_\_\_\_\_  
(property owner name)

### **Terms of MOU:**

1. I/we understand that properties of three acres or larger in size and that holds water for longer than 72 hours is subject to mosquito-breeding;
2. I/we agree to allow the Butte County Mosquito and Vector Control District access to the property identified above, to conduct mosquito surveillance;
3. I/we understand that failing to notify the District at least twenty-four (24) hours prior to an irrigation and/or flood event, that I/we will be charged \$3.00 per flooded acre for surveillance (which will be added to application invoice);
4. I/we understand that the cost for control products and application expenses will be capped at \$38.66 per flooded acre for each irrigation/flood event for 2020 (if Term #3 is failed, an additional \$3.00 per acre will be added).
5. I/we agree to reimburse the District within thirty (30) days of the invoicing for control and any applicable surveillance costs.
6. I/we understand that if the District receives no response confirming agreement with this MOU for the 2020 year, and a public nuisance is found to exist (mosquito larvae and/or pupae), the District will proceed with formal abatement action for those lands where a public nuisance has been identified.

## 2020 MEMORANDUM OF UNDERSTANDING

The undersigned, Owner(s) of the land referred to above, or a party authorized to execute this MOU on behalf of the Owner, hereby consents to the Butte County Mosquito and Vector Control District (District) undertaking necessary mosquito larvae surveillance and control measures on the parcel(s) referenced above during the 2020 mosquito season, and I/we agree to reimburse the District within thirty (30) days of the invoicing for surveillance and control costs, under the terms set forth above. I/we understand that this voluntary agreement (MOU) is in lieu of the District's undertaking of formal abatement proceedings for control of a public nuisance and public health threat on the parcel(s) referenced above.

Signed: \_\_\_\_\_  
Owner

Signed: \_\_\_\_\_  
Owner

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

### District Application Rates and Costs for 2020

**Application  
Rate****Cost Per Acre  
Vectobac G**

|            |         |
|------------|---------|
| 6lbs/acre  | \$23.98 |
| 7lbs/acre  | \$25.81 |
| 8lbs/acre  | \$27.64 |
| 9lbs/acre  | \$29.46 |
| 10lbs/acre | \$31.29 |
| 11lbs/acre | \$33.12 |
| 12lbs/acre | \$34.95 |
| 13lbs/acre | \$36.78 |

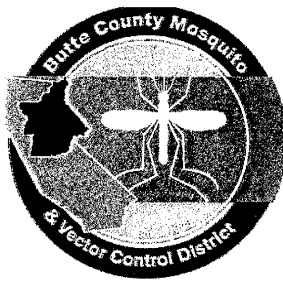
**Application  
Rate****Cost Per Acre  
Altosid SBG II**

|           |                        |
|-----------|------------------------|
| 5lbs/acre | \$30.37                |
| 6lbs/acre | \$33.85                |
| 7lbs/acre | \$37.32                |
| 8lbs/acre | \$ Capped amount 38.66 |

**Application  
Rate****Cost Per Acre  
VectoPrime FG**

|           |                        |
|-----------|------------------------|
| 5lbs/acre | \$34.38                |
| 6lbs/acre | \$38.66                |
| 7lbs/acre | \$ Capped amount 38.66 |
| 8lbs/acre | \$ Capped amount 38.66 |

# MOSQUITO CONTROL TO ORGANIC CROPS



**Return by Hand, or Mail to:**

Butte County Mosquito and  
Vector Control District  
5117 Larkin Road,  
Oroville, CA 95965

## 2020 MEMORANDUM OF UNDERSTANDING

Grower(s) Name: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

Grower(s) Mailing Address: \_\_\_\_\_

Farm / Ranch Name: \_\_\_\_\_

Description of the location of the organic field(s): \_\_\_\_\_

### **This Memorandum of Understanding (MOU) is valid for 2020.**

The purpose of this MOU is to promote a mutually beneficial and cooperative working relationship between Butte County Mosquito and Vector Control District and \_\_\_\_\_ Farms/Ranch (name).

This M.O.U. recognizes that organic rice farmers have restrictions regarding which materials are registered for use on organic crops and the need to use organically registered materials on those crops.

## DISTRICT RESPONSIBILITIES

### **Butte County Mosquito and Vector Control District WILL:**

1. Identify the location of the organic field(s) of the grower named above.
2. Monitor the organic field(s) consistent with other fields in that location and commodity.
3. If needed, notify the grower as to the need to make an application and then make an application to the field for mosquitoes using the "GROWERS" chosen product, either VectoBac 12AS or VectoBac GR.
4. Clean the application equipment and document the cleaning annually or as needed prior to the application of the organic field(s).
5. If VectoBac GR is chosen by the GROWER, invoice \_\_\_\_\_ Farms/Ranch/Grower  
(name)  
for the additional expense of using VectoBac GR instead of VectoBac 12AS on the organic field(s) (invoice not to exceed \$26.05 per acre for an application for the 2020 calendar year. A copy of the cleaning log can be requested and included with the invoice).
6. Continue to avoid spraying organic crops with pesticides not approved by CCOF.



## ORGANIC GROWER RESPONSIBILITIES

Grower WILL:

(grower name)

1. Notify Butte County Mosquito and Vector Control District as to the location of the organic field(s).
2. Supply the Butte County Mosquito and Vector Control District with a map(s) of the organic field(s).
3. Allow regular access to District personnel for monitoring the detection and presence of mosquitoes in the organic field(s).
4. Provide notification prior to draining the field(s) for aquatic weed control (so that Butte County Mosquito and Vector Control District avoids planting mosquitofish and/or making an application to a field unnecessarily).
5. Notify the Butte County Mosquito and Vector Control District prior to re-flooding / re-filling the field(s) after a dry down period so the District can provide surveillance and possible control of floodwater mosquitoes.
6. Choose **ONE** of the following mosquito control methods listed below: (initial the desired box)
  - ☐ A. Choose VectoBac GR, after checking with the organic grower's certifying agent (if different than CCOF) for approval for the use of NOP listed and CCOF approved VectoBac GR on the organic field(s), and reimburse the Butte County Mosquito and Vector Control District for the additional expense of using VectoBac GR instead of VectoBac 12AS on the organic field(s) (payment not to exceed \$26.05 per acre, per application for the 2020 calendar year).
  - ☐ B. Choose VectoBac 12AS (not OMRI nor NOP listed) for the Butte County Mosquito and Vector Control District on organic field(s) at no charge as is done on non-organic rice fields.
  - ☐ C. Choose to drain all standing water from the organic field(s) when the Butte County Mosquito and Vector Control District detects the presence of immature mosquitoes (larvae) prior to the larvae emerging to adults mosquitoes.
  - ☐ D. Choose to not authorize the Butte County Mosquito and Vector Control District to make applications using VectoBac GR or VectoBac 12AS and be subject to an abatement order served against the organic grower of the field(s) by the Butte County Mosquito and Vector Control District Board of Trustees, if the field(s) breed(s) mosquitoes at three per dip on three or more acres. Abatement proceeding will be in accordance with the California Health and Safety Code, Section 2061.

ORGANIC GROWER

DISTRICT MANAGER

Signature

Signature

Date

Date

Please return this signed M.O.U. in the pre-paid self addressed envelope by **June 1, 2020**. **FAILURE TO RETURN THIS SIGNED M.O.U. WITH THE ORGANIC GROWER'S DESIRED MOSQUITO CONTROL METHOD WILL AUTOMATICALLY INVOKE OPTION "D" AS YOUR CHOICE.**

Date

Name

Address

City, State, Zip

***Re: Organic Crop/Field Mosquito Control***

Dear Name,

The Butte County Mosquito and Vector Control District (District) will once again be providing organic rice growers with a memorandum of understanding (M.O.U.) authorizing organically compatible mosquito control practices to organic field(s). As background, growers should understand that the arrival and spread of the mosquito transmitted West Nile virus (WNV) disease in California, as well as, other mosquito borne diseases requires that the District take all feasible steps to control mosquito breeding in all potential sources, including mosquito-breeding areas that are within organic farming operations.

The District normally uses a biological insecticide (*Bacillus thuriengensis israelensis* [BTI]) with the trade name Vectobac 12AS to control aquatic stages of mosquitoes in rice. While it is a biological agent, the District has been advised by some growers that this product may not be an approved pest control product for use on organic crops. There are mosquito control products available which are Organic Materials Review Institute (OMRI) or National Organic Program (NOP) listed for use in certified organic production, have been approved for use by California Certified Organic Farmers (CCOF), and contains the same active ingredient as the VectoBac 12AS. These products are significantly more expensive than what the District can afford with its limited budget. The District also cannot ignore its public health responsibilities to control mosquitoes, particularly as the risk of mosquito transmitted disease increases.

Some organic growers have requested the Districts cooperation in solving this problem by endorsing a M.O.U. in which the organic grower agrees to one of the following;

- Request the District treat mosquitoes in the organic field(s) with VectoBac 12AS as is routinely done in non organic rice production areas at no expense to the grower.
- Request the District to treat mosquitoes in the organic field(s) with VectoBac GR which is NOP listed for organic crop production, has been approved for use in organic fields by California Certified Organic Farmers (CCOF), and reimburse the District for the additional costs of using VectoBac GR over the cost of using VectoBac 12AS.

- Drain the field of all standing water to remove all larvae.
- Refuse or do not respond to the M.O.U. and be subject to the District Board of Trustees serving an abatement order against the organic farm and be subject to fines of up to \$1,000. per day.

The District will abide by an executed M.O.U. to use OMRI or NOP listed and CCOF approved materials, for organic farms. The organic grower must contact his/her certifying agent (if different than CCOF) for approval and agrees to reimburse the District for the cost difference between conventionally applied material and the OMRI / NOP listed and CCOF approved material.

Given that the use of this organic land could produce mosquitoes that must be controlled, it is highly likely that the District will have to engage in mosquito control activities on the property. As the grower, please fill out and return the enclosed M.O.U. and **a map of your organic field(s)** in the prepaid self addressed envelope with the preferred mosquito control method signified. This will allow the District to make required mosquito control applications without affecting the organic farming operation(s). Failure to return the enclosed M.O.U. with the organic growers desired mosquito control method will subject the grower to the District Board of Trustees serving an abatement order against the grower and be subject to fines of up to \$1,000.00 per day should mosquitoes be present within the organic field(s). Abatement proceedings will be conducted in accordance of the California Health and Safety Code, Section 2061.

The District is also asking that ALL rice farmers not re-flood their fields for straw decomposition or other uses until the **second Saturday in October**. Growers that do not comply with this request will be billed for the full costs of mosquito control, if the fields are larger than three acres in size and produce three or more mosquito larvae per dip.

The District understands and supports the need/desire to grow organic crops. The District will continue to avoid spraying organic crops with pesticides not approved by CCOF. Organic crops are mapped, identified, and located on the District's ArcGIS mapping system. From these maps exclusion zones are created so all other applications made by the District exclude these organic commodities.

Please contact me if you have questions or require further information.

Respectfully,

Matthew C. Ball  
District Manager

Enclosure

Cc: Dr. Andy Miller, Butte County Public Health Officer  
Louie Mendoza, Butte County Agriculture Commissioner  
Kent McKenzie, California Cooperative Rice Research Foundation  
Carl Hoff, Butte County Rice Growers Association



Date

Property Owner  
Street Address  
City, State, Zip

**Re: Post Harvest Rice Re-Flooding**

Dear Rice Grower / Property Owner:

The Butte County Mosquito and Vector Control District (District) again asks for your assistance in reducing the public health threat of West Nile virus (WNV) to residents of Butte County by not re-flooding harvested rice fields until after the **second Saturday in October**.

Since the arrival of WNV in Butte County in 2004, 249 county residents have become ill with the virus and 9 have lost their lives. For the past 5 years, Butte County has exhibited significantly higher WNV human infections per capita than most counties in California. Again this year, WNV has already been identified in Butte County in humans, birds, mosquitoes, and sentinel chickens. Your cooperation by not re-flooding your harvested rice fields until after the second Saturday in October will prevent an initial hatch of floodwater mosquitoes when the water is first applied and will also prevent multiple hatches of standing-water mosquitoes on the flooded fields. The standing-water mosquitoes are known as Culex tarsalis. This mosquito is capable of yielding a brood of offspring every seven to ten days and is one of Butte County's most efficient vectors of WNV. Past experience has demonstrated that normally by the second Saturday in October the weather has turned cool enough to reduce mosquito-breeding thereby reducing the public health threat and data suggests that WNV activity has substantially decreased by this time of the year.

The District will provide mosquito control to re-flooded rice fields for any rice grower / property owner who decides to re-flood the fields before the second Saturday in October. If a re-flooded rice field requires mosquito control prior to the second Saturday in October, the rice grower / property owner will be subject to control costs if the mosquito threshold of three or more larvae per dip is met and the field is three acres or more in size. The costs for each application to conventional rice fields will be \$7.63 to \$9.80 per acre (depending on application rate and field conditions) and for organic rice fields \$29.54 to \$37.81 per acre. Organic rice field applications are of higher costs due to the associated costs of pesticides registered for use on such fields.

The District is working hard to suppress the current public health epidemic of WNV and is hopeful that with cooperation from the agricultural community the number of human cases can be minimized.

Respectfully,

Matthew C. Ball

Cc: Dr. Andy Miller, Butte County Public Health Officer  
Louie Mendoza, Butte County Agriculture Commissioner  
Kent McKenzie, California Cooperative Rice Research Foundation  
Carl Hoff, Butte County Rice Growers Association

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# Butte County Mosquito and Vector Control District

## POLICY MANUAL

**POLICY TITLE:** Lactation Accommodation  
**POLICY NUMBER:** 7285

**7285.1** Butte County Mosquito Vector Control District prohibits discrimination, harassment, and/or retaliation against any District employee for seeking a lactation accommodation while at work.

**7285.2** An employee shall notify District Manager or other appropriate personnel in advance of the intent to request an accommodation. The supervisor shall respond to the request and shall work with the employee to accommodate. If needed, the supervisor shall address scheduling in order to ensure that the employee's essential job duties are covered during the break time.

**7285.3** Lactation accommodations shall be granted unless limited circumstances exist as specified in law. (Labor Code sections 1031 and 1032.) Before a determination is made to deny lactation accommodations to an employee, the employee's supervisor shall consult with the District Manager. When lactation accommodations are denied, the District Manager shall document the options that were considered and the reasons for denying the accommodations.

**7285.4** The District Manager shall provide a written response to any employee who was denied the accommodation(s). (Labor Code section 1034.)

**7285.5** The District shall include this policy in its Policy Manual or in any set of policies that it makes available to employees. In addition, it shall be distributed to new employees upon hire and when an employee makes an inquiry about or requests parental leave. (Labor Code section 1034.)

**7285.6** Break Time and Location Requirements

**7285.6.1** The District shall provide a reasonable amount of break time to accommodate an employee each time the employee has a need to express breast milk for an infant child. (Labor Code section 1030.)

**7285.6.2** To the extent possible, any break time granted for lactation accommodation shall run concurrently with the break time already provided to the employee. Any additional break time used by a non-exempt employee for this purpose shall be unpaid. (Labor Code section 1030.)

**7285.7** Location:

**7285.7.1** The employee shall be provided the use of a private room or location, other than a bathroom, which may be the employee's work area or another location that is in close proximity to the employee's work area. The room or location provided shall meet the following requirements (Labor Code section 1031):

**7285.7.1.1** Is shielded from view and free from intrusion while the employee is expressing milk;

**7285.7.1.2** Is safe, clean, and free of hazardous materials, as defined in Labor Code section 6382;

**7285.7.1.3** Contains a place to sit and a surface to place a breast pump and personal items;

**7285.7.1.4** Has access to electricity or alternative devices, including, but not limited to, extension cords or charging stations, needed to operate an electric or battery-powered breast pump; and

**7285.7.1.5** Has access to a sink with running water and a refrigerator or, if a refrigerator cannot be provided, another cooling device suitable for storing milk near the employee's workspace.

**7285.7.2** If a multipurpose room is used for lactation, among other uses, the use of the room for lactation shall take precedence over other uses for the time it is in use for lactation purposes. (Labor Code section 1031.)

**7285.8** Dispute Resolution

**7285.8.1** An employee may file a complaint with the Labor Commissioner at the California Department of Industrial Relations for any alleged violation of Labor Code sections 1031-1034. (Labor Code section 1034.)





## BUTTE LOCAL AGENCY FORMATION COMMISSION

1453 Downer Street, Suite C Oroville, California 95965-4950  
(530)538-7784 Fax (530)538-2847 [www.buttelafo.org](http://www.buttelafo.org)

TO: Butte County Special Districts  
Butte County Special District Association

FROM: Jill Broderson, Management Analyst

SUBJECT: Nomination Results for Special District **Alternate** "Enterprise or Non-Enterprise" Member

DATE: March 11, 2020

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### Nominations Requested

On January 9, 2020, the Butte Local Agency Formation Commission called for nominations for:

- One (1) Special District **Alternate** "Enterprise or Non-Enterprise" Member.

The seat was most recently held by Al McGreehan from the Paradise Recreation and Park District. In September 2019, Mr. McGreehan was elected to the Special District Regular "Non-Enterprise" seat on the Commission; therefore, the **Alternate** seat is vacant mid-term with a remaining term to expire in May 31, 2021.

### Nominations Received

The nomination period closed on Tuesday, March 10, 2020. The following two nominations were received:

- Larry Bradley, Director, Durham Recreation & Park District ("Non-Enterprise").
- Tom Lando, Director, Chico Area Recreation & Park District ("Non-Enterprise").
- Aimee Raymond, Director, Rock Creek Reclamation District ("Non-Enterprise").

Therefore, the Butte Local Agency Formation Commission is conducting an election for:

- One (1) Special District **Alternate** "Enterprise or Non-Enterprise" Member; and

The remaining term for the vacated seat will May 31, 2021.

#### PLEASE NOTE:

1. The nominee with the highest total number of votes will be deemed the **Alternate** "Enterprise or Non-Enterprise" Member.
2. Should the elected nominee decline the position or be unable to serve, the nominee with the next highest vote count will advance to the seat.

Instructions:

1. Votes shall be made by official action of the Districts' Board of Directors.
2. Ballots shall be certified by the signature of the Chair, or an alternate District Board Member chosen by the Districts' Board for the purpose of signing the attached ballot AND counter-signed by the Districts' General Manager/Secretary of Board.
3. Ballots shall be returned no later than **4:00 p.m. on Thursday, April 30, 2020**. Ballots postmarked after the closing date will not be accepted.
4. Districts may submit their ballots one of the following ways:

| Hand Delivered   | Electronic Mail  | Certified Mail   |
|--|--|--|
| Stephen Lucas<br>Executive Officer<br>Butte LAFCO<br>1453 Downer Street, Suite C<br>Oroville, CA 95965 | <a href="mailto:slucas@buttecounty.net">slucas@buttecounty.net</a> | Stephen Lucas<br>Executive Officer<br>Butte LAFCO<br>1453 Downer Street, Suite C<br>Oroville, CA 95965 |

5. District ballots returned by electronic mail shall be scanned copies of the original signed certified ballot.
6. If you do not have a District Board meeting scheduled within this time frame, a special meeting shall be scheduled in order to submit a valid ballot.

**In order for the election to be valid, a quorum (21) of districts must complete and return their ballots. Otherwise, the process will repeat until such time we receive ballots from a majority of the districts.** This is an important ballot, as your Special District LAFCO Commissioner will be making decisions on budget issues, policies and projects that may have a direct impact on your district. Please participate in this election and submit your vote.

Should you have any questions, please feel free to contact Jill Broderson, Management Analyst at your convenience.

Attachment



BUTTE LOCAL AGENCY FORMATION COMMISSION

1453 Downer Street, Suite C

Oroville, CA 95965 – (530) 538-7784

## 2020 ELECTION BALLOT

### Special District **Alternate "Enterprise or Non-Enterprise" Member**

There are three (3) nominations for the Special District **Alternate** "Enterprise or Non-Enterprise" Member position. Please vote for one (1) nominee by marking the corresponding box. You may also vote for a write-in candidate.

- ☐ Larry Bradley – Durham Recreation & Park District
- ☐ Tom Lando – Chico Area Recreation & Park District
- ☐ Aimee Raymond – Rock Creek Reclamation District

☐ \_\_\_\_\_  
(Write in Candidate) (Name of District)

#### PLEASE NOTE:

1. The nominee with the highest total number of votes will be deemed the **Alternate "Enterprise or Non-Enterprise" Member**.
2. Should the elected nominee decline the position or be unable to serve, the nominee with the next highest vote count will advance to the seat.

### Certification of Ballot

\_\_\_\_\_  
District Board Chair or Designee

\_\_\_\_\_  
District Manager/Secretary of the Board

\_\_\_\_\_  
District

\_\_\_\_\_  
Date



# Butte County Mosquito and Vector Control District

Recap for the month ending:

March 2020

|  | Fund 2270    |                     | Fund 2272     |                  |   |
|--|--------------|---------------------|---------------|------------------|---|
|  | General Fund |                     | Hamilton City |                  |   |
| <b>Beginning Cash Balance</b>            | \$           | <b>4,900,065.21</b> | \$            | <b>16,957.58</b> | \$ 4,917,022.79                           |
| Current Year Revenue Received            | \$           | 3,016.64            | \$            | -                |   |
| Cash balance                             | \$           | 4,903,081.85        |               | 16,957.58        |   |
| Prior Month Payables paid                | \$           | 111,374.63          |               |                  |   |
| Salaries & Benefits                      | \$           | 138,004.12          | \$            | 269.37           |   |
| Services & Supplies                      | \$           | 78,183.66           | \$            | 140.80           |   |
| Capital Outlay                           | \$           | 50,018.19           | \$            | -                |   |
| Expenses chargeable to month             | \$           | 266,205.97          | \$            | 410.17           | \$ 266,616.14                             |
| Payables                                 | \$           | 105,794.70          |               |                  |   |
| <b>Cash Balance</b>                      | \$           | <b>4,631,295.95</b> | \$            | <b>16,547.41</b> | <b>\$ 4,647,843.36</b>                    |
| Revolving Fund                           |              |                     |               |                  | \$ 11,500.00                              |
|  |              |                     |               |                  | <b>End of Month Combined Cash Balance</b> |
|  |              |                     |               |                  | <b>\$ 4,659,343.36</b>                    |
| <b>Less:</b>                             | \$           | 5,000.00            | \$            | -                |   |
| Restricted - UST Trust Fund F-2279       | \$           | 1,700,000.00        | \$            | -                |   |
| Committed - Accumulated Capital Outlay   | \$           | 500,000.00          | \$            | -                |   |
| Committed - Aircraft Engine Reserve      | \$           | 30,000.00           | \$            | -                |   |
| Assigned - Research Reserve              | \$           | 250,000.00          | \$            | 7,500.00         |   |
| Assigned - Vector Borne Disease Reserved | \$           | 150,000.00          | \$            | 5,000.00         |   |
| Committed - General Reserve              | \$           | 2,635,000.00        | \$            | 12,500.00        |   |

Voided General Check Numbers:

47589, 47632, 47659, 47676

Voided Revolving Fund Numbers:

The before mentioned list of claims is a true and correct listing of bills which have been allowed by the Board of Trustees.

\_\_\_\_\_  
Signature of Board President or Secretary

\_\_\_\_\_  
Signature

# Butte County Mosquito and Vector Control District

## End of Month Check Register

As of March 31, 2020

| Type                                  | Date     | Num   | Name                          | Memo                               | Amount     |
|---------------------------------------|----------|-------|-------------------------------|------------------------------------|------------|
| <b>1010 - Cash in County Treasury</b> |          |       |                               |                                    |            |
| Payment                               | 03/02/20 | 21301 | Rancho Esquon                 |                                    | 3,016.64   |
| Paycheck                              | 03/11/20 | 47581 | BALL, MATTHEW C               |                                    | -376.69    |
| Paycheck                              | 03/11/20 | 47582 | BOYD, DELBERT L               |                                    | -2,307.99  |
| Paycheck                              | 03/11/20 | 47583 | BRADFORD, AMANDA M            |                                    | -2,005.38  |
| Paycheck                              | 03/11/20 | 47584 | CASSITY, SHANE M              |                                    | -1,438.26  |
| Paycheck                              | 03/11/20 | 47585 | DILLARD, ERIC L               |                                    | -1,538.49  |
| Paycheck                              | 03/11/20 | 47586 | GOFF, AARON P                 |                                    | -1,167.65  |
| Paycheck                              | 03/11/20 | 47587 | GOHRE, ERIC S                 |                                    | -1,534.00  |
| Paycheck                              | 03/11/20 | 47588 | HENRY, PHILLIP D              |                                    | -1,879.51  |
| Paycheck                              | 03/11/20 | 47589 | KUNDE, WILLIAM O              |                                    | 0.00       |
| Paycheck                              | 03/11/20 | 47590 | LASIK, DONALD A               |                                    | -1,459.30  |
| Paycheck                              | 03/11/20 | 47591 | LUMSDEN, AARON L              |                                    | -1,785.58  |
| Paycheck                              | 03/11/20 | 47592 | ROBERTSON, SHANE E            |                                    | -0.01      |
| Paycheck                              | 03/11/20 | 47593 | SANDOVAL-SORIA, MARITZA L     |                                    | -1,878.01  |
| Paycheck                              | 03/11/20 | 47594 | VICE, ELIZABETH L             |                                    | -1,387.01  |
| Paycheck                              | 03/11/20 | 47595 | WESEMAN, DOUGLAS E            |                                    | -1,943.66  |
| Paycheck                              | 03/11/20 | 47596 | WILLIAMS, GLEN L              |                                    | -1,859.92  |
| Liability Check                       | 03/11/20 | 47597 | ICMA RETIREMENT CORPORATI...  | 304296                             | -4,709.75  |
| Liability Check                       | 03/11/20 | 47598 | SIERRA CENTRAL CREDIT UNION   |                                    | -3,550.00  |
| Liability Check                       | 03/11/20 | 47599 | VALIC                         | 53871                              | -1,550.00  |
| Liability Check                       | 03/11/20 | 47600 | RABOBANK                      |                                    | -425.00    |
| Bill Pmt -Che...                      | 03/11/20 | 47601 | ACCULARM SECURITY SYSTEMS     | 2/27/20-9/30/20 open/close ...     | -84.63     |
| Bill Pmt -Che...                      | 03/11/20 | 47602 | ADVANCED DOCUMENT CONCE...    | Jan 2020 copies                    | -75.58     |
| Bill Pmt -Che...                      | 03/11/20 | 47603 | AIRCRAFT SPRUCE & SPECIALTY   |                                    | -1,001.03  |
| Bill Pmt -Che...                      | 03/11/20 | 47604 | ALHAMBRA & SIERRA SPRINGS     | Drinking Water, cooler dispe...    | -12.97     |
| Bill Pmt -Che...                      | 03/11/20 | 47605 | BATTERIES PLUS                | 7x Lamp box bulbs                  | -6.68      |
| Bill Pmt -Che...                      | 03/11/20 | 47606 | BETTER DEAL EXCHANGE          | tank truck paint thinner and ...   | -28.33     |
| Bill Pmt -Che...                      | 03/11/20 | 47607 | CALIFORNIA WATER SERVICE      | 1/18-2/19/20                       | -50.64     |
| Bill Pmt -Che...                      | 03/11/20 | 47608 | CLARKE MOSQUITO CONTROL ...   | Natural DT & XRT tablets           | -75,203.54 |
| Bill Pmt -Che...                      | 03/11/20 | 47609 | FEDAK & BROWN LLP             | October 2019 services towa...      | -865.00    |
| Bill Pmt -Che...                      | 03/11/20 | 47610 | HOME DEPOT                    | 6035 322 0 0746 7677               | -934.14    |
| Bill Pmt -Che...                      | 03/11/20 | 47611 | INTERSTATE BATTERIES          |                                    | -673.20    |
| Bill Pmt -Che...                      | 03/11/20 | 47612 | JONES FLYING SERVICE INC      | jaws trail surfaces repair         | -9,596.31  |
| Bill Pmt -Che...                      | 03/11/20 | 47613 | JOSHUA GUY                    | Chico tree trimming and deb...     | -2,400.00  |
| Bill Pmt -Che...                      | 03/11/20 | 47614 | LOWES                         | 31.25 gallons round up             | -738.15    |
| Bill Pmt -Che...                      | 03/11/20 | 47615 | MATSON & ISOM TECHNOLOGY ...  | 00BUTTCO9                          | -989.00    |
| Bill Pmt -Che...                      | 03/11/20 | 47616 | MINASIAN MEITH SOARES SEXT... | Jan 2020 services, camp fir...     | -800.00    |
| Bill Pmt -Che...                      | 03/11/20 | 47617 | NEAL ROAD LANDFILL            | 11790                              | -42.85     |
| Bill Pmt -Che...                      | 03/11/20 | 47618 | NORCAL POWDER COATING         | POWDER COAT/ SANDBL...             | -550.00    |
| Bill Pmt -Che...                      | 03/11/20 | 47619 | NORTHGATE PETROLEUM CO        | 21080                              | -864.52    |
| Bill Pmt -Che...                      | 03/11/20 | 47620 | PBM SUPPLY & MFG INC          | valve, gasket, misc parts          | -1,424.51  |
| Bill Pmt -Che...                      | 03/11/20 | 47621 | PRINTWORX                     | 2019 annual report                 | -1,359.89  |
| Bill Pmt -Che...                      | 03/11/20 | 47622 | RALEYS                        | board meeting items                | -47.98     |
| Bill Pmt -Che...                      | 03/11/20 | 47623 | RIEBES AUTO PARTS             |                                    | -133.00    |
| Bill Pmt -Che...                      | 03/11/20 | 47624 | ROBERT FARLEY CONSTRUCTION    | natural gas regulators install...  | -967.02    |
| Bill Pmt -Che...                      | 03/11/20 | 47625 | SACRAMENTO KOI                | 2 birthing boxes for the fish t... | -1,641.50  |
| Bill Pmt -Che...                      | 03/11/20 | 47626 | SCI CONSULTING GROUP          | 2019-20 levy submittal and ...     | -8,877.00  |
| Bill Pmt -Che...                      | 03/11/20 | 47627 | TONYS REFRIGERATION INC       |                                    | -242.36    |
| Bill Pmt -Che...                      | 03/11/20 | 47628 | UNIFIRST CORPORATION          |                                    | -434.05    |
| Bill Pmt -Che...                      | 03/11/20 | 47629 | VERIZON WIRELESS              | 1/29-2/28/20                       | -1,941.92  |
| Bill Pmt -Che...                      | 03/11/20 | 47630 | ALL METALS SUPPLY INC         |                                    | -71.15     |
| Bill Pmt -Che...                      | 03/12/20 | 47631 | ALBERT BECK                   | Meeting allowance March 2...       | -100.00    |
| Bill Pmt -Che...                      | 03/12/20 | 47632 | BRUCE JOHNSON                 | VOID:                              | 0.00       |
| Bill Pmt -Che...                      | 03/12/20 | 47633 | CARL STARKEY                  | Meeting allowance March 2...       | -100.00    |
| Bill Pmt -Che...                      | 03/12/20 | 47634 | COMCAST BUSINESS              | Chico 3/6-4/5/20                   | -331.04    |
| Bill Pmt -Che...                      | 03/12/20 | 47635 | GORDON ANDOE                  | Meeting allowance March 2...       | -100.00    |
| Bill Pmt -Che...                      | 03/12/20 | 47636 | GRIDLEY CHAMBER OF COMME...   | Booth rental 2020                  | -40.00     |
| Bill Pmt -Che...                      | 03/12/20 | 47637 | JAMES BO SHEPPARD             | Meeting allowance March 2...       | -100.00    |
| Bill Pmt -Che...                      | 03/12/20 | 47638 | LARRY KIRK                    | Meeting allowance March 2...       | -100.00    |
| Bill Pmt -Che...                      | 03/12/20 | 47639 | MELISSA SCHUSTER              | Meeting allowance March 2...       | -100.00    |
| Bill Pmt -Che...                      | 03/12/20 | 47640 | MICHAEL BARTH                 | Meeting allowance March 2...       | -100.00    |
| Bill Pmt -Che...                      | 03/12/20 | 47641 | PACIFIC GAS AND ELECTRIC      |                                    | -1,022.00  |
| Bill Pmt -Che...                      | 03/12/20 | 47642 | PHILIP LAROCCA                | Meeting allowance March 2...       | -100.00    |
| Bill Pmt -Che...                      | 03/12/20 | 47643 | SHIRLEY BOHAN                 | Light Trap Allowance 2019, ...     | -47.25     |
| Bill Pmt -Che...                      | 03/12/20 | 47644 | BRUCE JOHNSON                 | Meeting allowance March 2...       | -100.00    |
| Bill Pmt -Che...                      | 03/16/20 | 47645 | GOLDEN STATE RISK MANAGEM...  | Apr 2020 Health Insurance          | -24,028.00 |
| Bill Pmt -Che...                      | 03/16/20 | 47646 | MEDICAL EYE SERVICES          | April 2020                         | -273.36    |

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**Butte County Mosquito and Vector Control District**  
**End of Month Check Register**  
**As of March 31, 2020**

04/01/20

| Type                                 | Date     | Num         | Name                          | Memo                               | Amount             |
|--------------------------------------|----------|-------------|-------------------------------|------------------------------------|--------------------|
| Bill Pmt -Che...                     | 03/16/20 | 47647       | STEVE OSTLING                 | Meeting allowance March 2...       | -100.00            |
| Paycheck                             | 03/25/20 | 47648       | BALL, MATTHEW C               |                                    | -376.66            |
| Paycheck                             | 03/25/20 | 47649       | BOYD, DELBERT L               |                                    | -2,307.98          |
| Paycheck                             | 03/25/20 | 47650       | BRADFORD, AMANDA M            |                                    | -2,005.39          |
| Paycheck                             | 03/25/20 | 47651       | CASSITY, SHANE M              |                                    | -1,438.28          |
| Paycheck                             | 03/25/20 | 47652       | DILLARD, ERIC L               |                                    | -1,538.48          |
| Paycheck                             | 03/25/20 | 47653       | GOFF, AARON P                 |                                    | -1,167.65          |
| Paycheck                             | 03/25/20 | 47654       | GOHRE, ERIC S                 |                                    | -1,533.99          |
| Paycheck                             | 03/25/20 | 47655       | HENRY, PHILLIP D              |                                    | -1,879.49          |
| Paycheck                             | 03/25/20 | 47656       | KUNDE, WILLIAM O              |                                    | -2,059.91          |
| Paycheck                             | 03/25/20 | 47657       | LASIK, DONALD A               |                                    | -1,459.28          |
| Paycheck                             | 03/25/20 | 47658       | LUMSDEN, AARON L              |                                    | -1,785.58          |
| Paycheck                             | 03/25/20 | 47659       | ROBERTSON, SHANE E            |                                    | 0.00               |
| Paycheck                             | 03/25/20 | 47660       | SANDOVAL-SORIA, MARITZA L     |                                    | -1,878.01          |
| Paycheck                             | 03/25/20 | 47661       | VICE, ELIZABETH L             |                                    | -1,387.00          |
| Paycheck                             | 03/25/20 | 47662       | WESEMAN, DOUGLAS E            |                                    | -1,943.66          |
| Paycheck                             | 03/25/20 | 47663       | WILLIAMS, GLEN L              |                                    | -1,859.94          |
| Liability Check                      | 03/25/20 | 47664       | ICMA RETIREMENT CORPORATI...  | 304296                             | -2,347.93          |
| Liability Check                      | 03/25/20 | 47665       | SIERRA CENTRAL CREDIT UNION   |                                    | -3,550.00          |
| Liability Check                      | 03/25/20 | 47666       | VALIC                         | 53871                              | -1,550.00          |
| Liability Check                      | 03/25/20 | 47667       | RABOBANK                      |                                    | -425.00            |
| Liability Check                      | 03/25/20 | 47668       | AFLAC                         | J1P16                              | -883.84            |
| Bill Pmt -Che...                     | 03/25/20 | 47669       | SUN LIFE FINANCIAL            | April 2020                         | -2,175.09          |
| Bill Pmt -Che...                     | 03/25/20 | 47670       | ADVANCED DOCUMENT CONCE...    | Feb 2020 copies                    | -150.29            |
| Bill Pmt -Che...                     | 03/25/20 | 47671       | AIRCRAFT SPRUCE & SPECIALTY   | misc parts for all three aircra... | -36.28             |
| Bill Pmt -Che...                     | 03/25/20 | 47672       | ALL METALS SUPPLY INC         |                                    | -94.34             |
| Bill Pmt -Che...                     | 03/25/20 | 47673       | ANDREW GATEMINDER             | 6 remotes for Oroville gate        | -224.08            |
| Bill Pmt -Che...                     | 03/25/20 | 47674       | BL GRIFFIN COMPANY            |                                    | -214.40            |
| Bill Pmt -Che...                     | 03/25/20 | 47675       | FASTENAL INDUSTRIAL & CONS... | washers for Tank Truck             | -30.23             |
| Bill Pmt -Che...                     | 03/25/20 | 47676       | HOME DEPOT                    | VOID: 6035 322 0 0746 7677         | 0.00               |
| Bill Pmt -Che...                     | 03/25/20 | 47677       | MATSON & ISOM TECHNOLOGY ...  | 00BUTTCO9                          | -1,349.00          |
| Bill Pmt -Che...                     | 03/25/20 | 47678       | MINASIAN MEITH SOARES SEXT... | Feb 2020 services, camp fir...     | -7,168.00          |
| Bill Pmt -Che...                     | 03/25/20 | 47679       | OREILLY                       |                                    | -15.07             |
| Bill Pmt -Che...                     | 03/25/20 | 47680       | OROVILLE SAFE LOCK & DOOR     | 2 padlocks                         | -86.58             |
| Bill Pmt -Che...                     | 03/25/20 | 47681       | PBM SUPPLY & MFG INC          |                                    | -187.03            |
| Bill Pmt -Che...                     | 03/25/20 | 47682       | RABCO PAYROLL SERVICES INC    | set up fee and mothly billing...   | -430.00            |
| Bill Pmt -Che...                     | 03/25/20 | 47683       | RABOBANK                      |                                    | -9,683.74          |
| Bill Pmt -Che...                     | 03/25/20 | 47684       | RALEYS                        | board meeting items                | -48.97             |
| Bill Pmt -Che...                     | 03/25/20 | 47685       | RIEBES AUTO PARTS             |                                    | -469.87            |
| Bill Pmt -Che...                     | 03/25/20 | 47686       | SOCIETY FOR VECTOR ECOLOGY    |                                    | -210.00            |
| Bill Pmt -Che...                     | 03/25/20 | 47687       | STRATTI                       | in house tech support              | -25.00             |
| Bill Pmt -Che...                     | 03/25/20 | 47688       | TRACTOR SUPPLY CO             | Chicken crumble                    | -569.62            |
| Bill Pmt -Che...                     | 03/25/20 | 47689       | Uline                         | empty 2.5 & 5 gallon contain...    | -590.84            |
| Bill Pmt -Che...                     | 03/25/20 | 47690       | UNIFIRST CORPORATION          |                                    | -568.36            |
| Bill Pmt -Che...                     | 03/25/20 | 47691       | VECTORBORNE DISEASE ACCO...   | Exam Cert. Charles Favilla ...     | -120.00            |
| Bill Pmt -Che...                     | 03/25/20 | 47692       | WALMART COMMUNITY             | 6032 2020 0092 1859                | -65.63             |
| Bill Pmt -Che...                     | 03/25/20 | 47693       | HOME DEPOT                    | 6035 322 0 0746 7677               | -570.26            |
| Liability Check                      | 03/11/20 | 2270-90811  | BUTTE COUNTY TREASURER F...   | 94-6000141                         | -11,908.24         |
| Liability Check                      | 03/11/20 | 2270-90812  | EMPLOYMENT DEVELOPMENT ...    | 499-0413-9                         | -2,175.39          |
| Liability Check                      | 03/11/20 | 2270-90813  | PUBLIC EMPLOYEES RETIREME...  | 0665                               | -8,576.72          |
| Liability Check                      | 03/25/20 | 2270-900814 | BUTTE COUNTY TREASURER F...   | 94-6000141                         | -12,149.40         |
| Liability Check                      | 03/25/20 | 2270-900815 | EMPLOYMENT DEVELOPMENT ...    | 499-0413-9                         | -2,236.29          |
| Liability Check                      | 03/25/20 | 2270-900816 | PUBLIC EMPLOYEES RETIREME...  | 0665                               | -8,576.72          |
| Total 1010 - Cash in County Treasury |          |             |                               |                                    | -272,661.68        |
| <b>TOTAL</b>                         |          |             |                               |                                    | <b>-272,661.68</b> |



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04/01/20

**Butte County Mosquito and Vector Control District**  
**Month to Date Register**  
 As of April 1, 2020

| Type                                  | Date     | Num   | Name                        | Memo                               | Amount             |
|---------------------------------------|----------|-------|-----------------------------|------------------------------------|--------------------|
| <b>1010 - Cash in County Treasury</b> |          |       |                             |                                    |                    |
| Bill Pmt -Check                       | 04/01/20 | 47694 | ADAPCO INC                  | 25 Vectobac G, supersack 1...      | -54,854.25         |
| Bill Pmt -Check                       | 04/01/20 | 47695 | AIRCRAFT SPRUCE & SPECIALTY | misc parts for all three aircra... | -123.62            |
| Bill Pmt -Check                       | 04/01/20 | 47696 | ALL METALS SUPPLY INC       | JAWS mesh                          | -49.73             |
| Bill Pmt -Check                       | 04/01/20 | 47697 | AMERICAN MOSQUITO CONTRO... | Amanda Bradford members...         | -145.00            |
| Bill Pmt -Check                       | 04/01/20 | 47698 | CALIFORNIA WATER SERVICE    | 2/20-3/18/20                       | -90.35             |
| Bill Pmt -Check                       | 04/01/20 | 47699 | COMCAST BUSINESS            | Oroville 3/20-4/19/20              | -331.10            |
| Bill Pmt -Check                       | 04/01/20 | 47700 | FEDAK & BROWN LLP           | March 2020 services toward...      | -730.00            |
| Bill Pmt -Check                       | 04/01/20 | 47701 | RIEBES AUTO PARTS           | JAWS paint                         | -9.09              |
| Bill Pmt -Check                       | 04/01/20 | 47702 | THE FIRE GUYS               | Annual fire extinguisher testi...  | -220.29            |
| Bill Pmt -Check                       | 04/01/20 | 47703 | UNIFIRST CORPORATION        |                                    | -131.49            |
| Bill Pmt -Check                       | 04/01/20 | 47704 | WEST MARK                   | 2 compartment refuler tank, ...    | -49,109.78         |
| Total 1010 - Cash in County Treasury  |          |       |                             |                                    | -105,794.70        |
| <b>TOTAL</b>                          |          |       |                             |                                    | <b>-105,794.70</b> |

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04/01/20

Cash Basis

**Butte County Mosquito and Vector Control District**  
**Income by Customer Detail**  
**March 2020**

| Type                     | Date     | Num         | Memo                    | Account              | Original Amount | Paid Amount     |
|--------------------------|----------|-------------|-------------------------|----------------------|-----------------|-----------------|
| Rancho Esquon<br>Invoice | 03/02/20 | BU-19-00068 | 8/27/19 aerial services | 4625 - Charges fo... | 3,313.12        | 3,016.64        |
| Total Rancho Esquon      |          |             |                         |                      |                 | 3,016.64        |
| <b>TOTAL</b>             |          |             |                         |                      |                 | <b>3,016.64</b> |

Butte County Mosquito and Vector Control District  
End of Month Check Register  
As of March 31, 2020

1010 - Cash in County Treasury

| Type            | Date       | Num   | Name                                   | Memo                                    | Amount     |
|-----------------|------------|-------|--|---|------------|
| Payment         | 03/02/2020 | 21301 | Rancho Esquon                          |   | 3,016.64   |
| Paycheck        | 03/11/2020 | 47581 | BALL, MATTHEW C                        | Paycheck                                | -376.69    |
| Paycheck        | 03/11/2020 | 47582 | BOYD, DELBERT L                        | Paycheck                                | -2,307.99  |
| Paycheck        | 03/11/2020 | 47583 | BRADFORD, AMANDA M                     | Paycheck                                | -2,005.38  |
| Paycheck        | 03/11/2020 | 47584 | CASSITY, SHANE M                       | Paycheck                                | -1,438.26  |
| Paycheck        | 03/11/2020 | 47585 | DILLARD, ERIC L                        | Paycheck                                | -1,538.49  |
| Paycheck        | 03/11/2020 | 47586 | GOFF, AARON P                          | Paycheck                                | -1,167.65  |
| Paycheck        | 03/11/2020 | 47587 | GOHRE, ERIC S                          | Paycheck                                | -1,534.00  |
| Paycheck        | 03/11/2020 | 47588 | HENRY, PHILLIP D                       | Paycheck                                | -1,879.51  |
| Paycheck        | 03/11/2020 | 47589 | KUNDE, WILLIAM O                       | Zero dollar pay check                   | 0.00       |
| Paycheck        | 03/11/2020 | 47590 | LASIK, DONALD A                        | Paycheck                                | -1,459.30  |
| Paycheck        | 03/11/2020 | 47591 | LUMSDEN, AARON L                       | Paycheck                                | -1,785.58  |
| Paycheck        | 03/11/2020 | 47592 | ROBERTSON, SHANE E                     | Paycheck                                | -0.01      |
| Paycheck        | 03/11/2020 | 47593 | SANDOVAL-SORIA, MARITZA L              | Paycheck                                | -1,878.01  |
| Paycheck        | 03/11/2020 | 47594 | VICE, ELIZABETH L                      | Paycheck                                | -1,387.01  |
| Paycheck        | 03/11/2020 | 47595 | WESEMAN, DOUGLAS E                     | Paycheck                                | -1,943.66  |
| Paycheck        | 03/11/2020 | 47596 | WILLIAMS, GLEN L                       | Paycheck                                | -1,859.92  |
| Paycheck        | 03/11/2020 | 47597 | ICMA RETIREMENT CORPORATION            | 304296                                  | -4,709.75  |
| Liability Check | 03/11/2020 | 47597 | SIERRA CENTRAL CREDIT UNION            | 3 employee direct deposit contribution  | -3,550.00  |
| Liability Check | 03/11/2020 | 47598 | VALID                                  | 457 def comp employee contributions     | -1,550.00  |
| Liability Check | 03/11/2020 | 47599 | RABOBANK                               | 3 employee HSA contributions            | -425.00    |
| Bill Pmt -Check | 03/11/2020 | 47600 | ACCULARM SECURITY SYSTEMS              | 2/27/20-9/30/20 open/close reports      | -84.63     |
| Bill Pmt -Check | 03/11/2020 | 47601 | ADVANCED DOCUMENT CONCEPTS             | Jan 2020 copies                         | -75.58     |
| Bill Pmt -Check | 03/11/2020 | 47602 | AIRCRAFT SPRUCE & SPECIALTY            | 714Y strobe power supply & all 3 aircr. | -1,001.03  |
| Bill Pmt -Check | 03/11/2020 | 47603 | ALHAMBRA & SIERRA SPRINGS              | Drinking Water, cooler dispenser rent   | -12.97     |
| Bill Pmt -Check | 03/11/2020 | 47604 | BATTERIES PLUS                         | 7x Lamp box bulbs                       | -6.68      |
| Bill Pmt -Check | 03/11/2020 | 47605 | BETTER DEAL EXCHANGE                   | tank truck paint thinner and roller     | -28.33     |
| Bill Pmt -Check | 03/11/2020 | 47606 | CALIFORNIA WATER SERVICE               | 1/18-2/19/20                            | -50.64     |
| Bill Pmt -Check | 03/11/2020 | 47607 | CLARKE MOSQUITO CONTROL PRODUCT        | Natural DT & XRT tablets                | -75,203.54 |
| Bill Pmt -Check | 03/11/2020 | 47608 | FEDAK & BROWN LLP                      | October 2019 services towards 6-30-19   | -865.00    |
| Bill Pmt -Check | 03/11/2020 | 47609 | HOME DEPOT                             | 6035 322 0 0746 7677                    | -934.14    |
| Bill Pmt -Check | 03/11/2020 | 47610 | INTERSTATE BATTERIES                   | batteries                               | -673.20    |
| Bill Pmt -Check | 03/11/2020 | 47611 | JONES FLYING SERVICE INC               | jaws trail surfaces repair              | -9,596.31  |
| Bill Pmt -Check | 03/11/2020 | 47612 | JOSHUA GUY                             | Chico tree trimming and debris remov    | -2,400.00  |
| Bill Pmt -Check | 03/11/2020 | 47613 | LOWES                                  | 31.25 gallons round up                  | -738.15    |
| Bill Pmt -Check | 03/11/2020 | 47614 | MATSON & ISOM TECHNOLOGY CONSULTING    | 008UTTC09                               | -989.00    |
| Bill Pmt -Check | 03/11/2020 | 47615 | MINASIAN MEITH SOARES SEXTON & COMPANY | Jan 2020 services, camp fire & general  | -800.00    |
| Bill Pmt -Check | 03/11/2020 | 47616 | NEAL ROAD LANDFILL                     | dumps                                   | -42.85     |
| Bill Pmt -Check | 03/11/2020 | 47617 | NORCAL POWDER COATING                  | POWDER COAT/ SANDBLAST LOADING          | -550.00    |
| Bill Pmt -Check | 03/11/2020 | 47618 | NORTHGATE PETROLEUM CO                 | 21080                                   | -864.52    |
| Bill Pmt -Check | 03/11/2020 | 47619 | PBM SUPPLY & MFG INC                   | valve, gasket, misc parts               | -1,424.51  |
| Bill Pmt -Check | 03/11/2020 | 47620 | PRINTWORX                              | 2019 annual report                      | -1,359.89  |
| Bill Pmt -Check | 03/11/2020 | 47621 | RALEYS                                 | board meeting items                     | -47.98     |
| Bill Pmt -Check | 03/11/2020 | 47622 | RIEBES AUTO PARTS                      | auto parts                              | -133.00    |
| Bill Pmt -Check | 03/11/2020 | 47623 | ROBERT FARLEY CONSTRUCTION             | natural gas regulators installation and | -967.02    |
| Bill Pmt -Check | 03/11/2020 | 47624 | SACRAMENTO KOI                         | 2 birthing boxes for the fish tanks     | -1,641.50  |
| Bill Pmt -Check | 03/11/2020 | 47625 | SCI CONSULTING GROUP                   | 2019-20 levy submittal and admin serv   | -8,877.00  |
| Bill Pmt -Check | 03/11/2020 | 47626 | TONYS REFRIGERATION INC                | water filter for Chico and Oroville     | -242.36    |
| Bill Pmt -Check | 03/11/2020 | 47627 | UNIFIRST CORPORATION                   | staff uniforms                          | -434.05    |
| Bill Pmt -Check | 03/11/2020 | 47628 | VERIZON WIRELESS                       | 1/29-2/28/20                            | -1,941.92  |

Butte County Mosquito and Vector Control District  
End of Month Check Register  
As of March 31, 2020

| Type            | Date       | Num   | Name                             | Memo                                   | Amount     |
|-----------------|------------|-------|----------------------------------|--|------------|
| Bill Pmt -Check | 03/11/2020 | 47630 | ALL METALS SUPPLY INC            | Misc bars for tank truck               | -71.15     |
| Bill Pmt -Check | 03/12/2020 | 47631 | ALBERT BECK                      | Meeting allowance March 2020           | -100.00    |
| Bill Pmt -Check | 03/12/2020 | 47632 | BRUCE JOHNSON                    | VOID: duplicate check                  | 0.00       |
| Bill Pmt -Check | 03/12/2020 | 47633 | CARL STARKEY                     | Meeting allowance March 2020           | -100.00    |
| Bill Pmt -Check | 03/12/2020 | 47634 | COMCAST BUSINESS                 | Chico 3/6-4/5/20                       | -331.04    |
| Bill Pmt -Check | 03/12/2020 | 47635 | GORDON ANDOE                     | Meeting allowance March 2020           | -100.00    |
| Bill Pmt -Check | 03/12/2020 | 47636 | GRIDLEY CHAMBER OF COMMERCE      | Booth rental 2020                      | -40.00     |
| Bill Pmt -Check | 03/12/2020 | 47637 | JAMES BO SHEPPARD                | Meeting allowance March 2020           | -100.00    |
| Bill Pmt -Check | 03/12/2020 | 47638 | LARRY KIRK                       | Meeting allowance March 2020           | -100.00    |
| Bill Pmt -Check | 03/12/2020 | 47639 | MELISSA SCHUSTER                 | Meeting allowance March 2020           | -100.00    |
| Bill Pmt -Check | 03/12/2020 | 47640 | MICHAEL BARTH                    | Meeting allowance March 2020           | -100.00    |
| Bill Pmt -Check | 03/12/2020 | 47641 | PACIFIC GAS AND ELECTRIC         | Chico and Oroville bills               | -1,022.00  |
| Bill Pmt -Check | 03/12/2020 | 47642 | PHILIP LARocca                   | Meeting allowance March 2020           | -100.00    |
| Bill Pmt -Check | 03/12/2020 | 47643 | SHIRLEY BOHAN                    | Light Trap Allowance 2019, reissued ck | -47.25     |
| Bill Pmt -Check | 03/12/2020 | 47644 | BRUCE JOHNSON                    | Meeting allowance March 2020           | -100.00    |
| Bill Pmt -Check | 03/16/2020 | 47645 | GOLDEN STATE RISK MANAGEMENT A   | Apr 2020 Health Insurance              | -24,028.00 |
| Bill Pmt -Check | 03/16/2020 | 47646 | MEDICAL EYE SERVICES             | April 2020                             | -273.36    |
| Bill Pmt -Check | 03/16/2020 | 47647 | STEVE OSTLING                    | Meeting allowance March 2020           | -100.00    |
| Paycheck        | 03/25/2020 | 47648 | BALL, MATTHEW C                  | Paycheck                               | -376.66    |
| Paycheck        | 03/25/2020 | 47649 | BOYD, DELBERT L                  | Paycheck                               | -2,307.98  |
| Paycheck        | 03/25/2020 | 47650 | BRADFORD, AMANDA M               | Paycheck                               | -2,005.39  |
| Paycheck        | 03/25/2020 | 47651 | CASSITY, SHANE M                 | Paycheck                               | -1,438.28  |
| Paycheck        | 03/25/2020 | 47652 | DILLARD, ERIC L                  | Paycheck                               | -1,538.48  |
| Paycheck        | 03/25/2020 | 47653 | GOFF, AARON P                    | Paycheck                               | -1,167.65  |
| Paycheck        | 03/25/2020 | 47654 | GOHRE, ERIC S                    | Paycheck                               | -1,533.99  |
| Paycheck        | 03/25/2020 | 47655 | HENRY, PHILLIP D                 | Paycheck                               | -1,879.49  |
| Paycheck        | 03/25/2020 | 47656 | KUNDE, WILLIAM O                 | Paycheck                               | -2,059.91  |
| Paycheck        | 03/25/2020 | 47657 | LASIK, DONALD A                  | Paycheck                               | -1,459.28  |
| Paycheck        | 03/25/2020 | 47658 | LUMSDEN, AARON L                 | Paycheck                               | -1,785.58  |
| Paycheck        | 03/25/2020 | 47659 | ROBERTSON, SHANE E               | Zero dollar pay check                  | 0.00       |
| Paycheck        | 03/25/2020 | 47660 | SANDOVAL-SORIA, MARITZA L        | Paycheck                               | -1,878.01  |
| Paycheck        | 03/25/2020 | 47661 | VICE, ELIZABETH L                | Paycheck                               | -1,387.00  |
| Paycheck        | 03/25/2020 | 47662 | WESEMAN, DOUGLAS E               | Paycheck                               | -1,943.66  |
| Paycheck        | 03/25/2020 | 47663 | WILLIAMS, GLEN L                 | Paycheck                               | -1,859.94  |
| Liability Check | 03/25/2020 | 47664 | ICMA RETIREMENT CORPORATION      | 457 def comp employee contributions    | -2,347.93  |
| Liability Check | 03/25/2020 | 47665 | SIERRA CENTRAL CREDIT UNION      | 3 employee direct deposit contribution | -3,550.00  |
| Liability Check | 03/25/2020 | 47666 | VALIC                            | 457 def comp employee contributions    | -1,550.00  |
| Liability Check | 03/25/2020 | 47667 | RABOBANK                         | 3 employee HSA contributions           | -425.00    |
| Liability Check | 03/25/2020 | 47668 | AFLAC                            | Employee contribution payments         | -883.84    |
| Bill Pmt -Check | 03/25/2020 | 47669 | SUN LIFE FINANCIAL               | April 2020                             | -2,175.09  |
| Bill Pmt -Check | 03/25/2020 | 47670 | ADVANCED DOCUMENT CONCEPTS       | Feb 2020 copies                        | -150.29    |
| Bill Pmt -Check | 03/25/2020 | 47671 | AIRCRAFT SPRUCE & SPECIALTY      | misc parts for all three aircrafts     | -36.28     |
| Bill Pmt -Check | 03/25/2020 | 47672 | ALL METALS SUPPLY INC            | misc metal parts for tank truck        | -94.34     |
| Bill Pmt -Check | 03/25/2020 | 47673 | ANDREW GATEMINDER                | 6 remotes for Oroville gate            | -224.08    |
| Bill Pmt -Check | 03/25/2020 | 47674 | BL GRIFFIN COMPANY               | March 2020 inspection & fuel pump re   | -214.40    |
| Bill Pmt -Check | 03/25/2020 | 47675 | FASTENAL INDUSTRIAL & CONSTRUCTI | washers for Tank Truck                 | -30.23     |
| Bill Pmt -Check | 03/25/2020 | 47676 | HOME DEPOT                       | VOID: reissued                         | 0.00       |
| Bill Pmt -Check | 03/25/2020 | 47677 | MATSON & ISOM TECHNOLOGY CONSI   | March 2020 srvs & remote set up        | -1,349.00  |
| Bill Pmt -Check | 03/25/2020 | 47678 | MINASIAN MEITH SOARES SEXTON & C | Feb 2020 services, camp fire & general | -7,168.00  |
| Bill Pmt -Check | 03/25/2020 | 47679 | OREILLY                          | auto parts                             | -15.07     |
| Bill Pmt -Check | 03/25/2020 | 47680 | OROVILLE SAFE LOCK & DOOR        | 2 padlocks                             | -86.58     |



**Butte County Mosquito and Vector Control District**  
**End of Month Check Register**  
 As of March 31, 2020

| Type                                 | Date       | Num         | Name                            | Memo                                   | Amount      |
|--------------------------------------|------------|-------------|---------------------------------|--|-------------|
| Bill Pmt -Check                      | 03/25/2020 | 47681       | PBM SUPPLY & MFG INC            | misc parts for tank truck              | -187.03     |
| Bill Pmt -Check                      | 03/25/2020 | 47682       | RABCO PAYROLL SERVICES INC      | set up fee and mothly billing fee      | -430.00     |
| Bill Pmt -Check                      | 03/25/2020 | 47683       | RABOBANK                        | Dec 2019 & Jan 2019 credit card purch  | -9,683.74   |
| Bill Pmt -Check                      | 03/25/2020 | 47684       | RALEYS                          | board meeting items                    | -48.97      |
| Bill Pmt -Check                      | 03/25/2020 | 47685       | RIEBES AUTO PARTS               | auto parts                             | -469.87     |
| Bill Pmt -Check                      | 03/25/2020 | 47686       | SOCIETY FOR VECTOR ECOLOGY      | 3 membership fees                      | -210.00     |
| Bill Pmt -Check                      | 03/25/2020 | 47687       | STRATTI                         | in house tech support                  | -25.00      |
| Bill Pmt -Check                      | 03/25/2020 | 47688       | TRACTOR SUPPLY CO               | Chicken crumble                        | -569.62     |
| Bill Pmt -Check                      | 03/25/2020 | 47689       | Uline                           | empty 2.5 & 5 gallon containers w/ lid | -590.84     |
| Bill Pmt -Check                      | 03/25/2020 | 47690       | UNIFIRST CORPORATION            | staff uniforms                         | -568.36     |
| Bill Pmt -Check                      | 03/25/2020 | 47691       | VECTORBORNE DISEASE ACCOUNT     | Exam Cert. Charles Favilla 5-21-20     | -120.00     |
| Bill Pmt -Check                      | 03/25/2020 | 47692       | WALMART COMMUNITY               | misc items                             | -65.63      |
| Bill Pmt -Check                      | 03/25/2020 | 47693       | HOME DEPOT                      | repair items                           | -570.26     |
| Liability Check                      | 03/11/2020 | 2270-90811  | BUTTE COUNTY TREASURER FORM 810 | Federal taxes                          | -11,908.24  |
| Liability Check                      | 03/11/2020 | 2270-90812  | EMPLOYMENT DEVELOPMENT DEPT     | State taxes                            | -2,175.39   |
| Liability Check                      | 03/11/2020 | 2270-90813  | PUBLIC EMPLOYEES RETIREMENT     | PERS payroll payment                   | -8,576.72   |
| Liability Check                      | 03/25/2020 | 2270-900814 | BUTTE COUNTY TREASURER FORM 810 | Federal taxes                          | -12,149.40  |
| Liability Check                      | 03/25/2020 | 2270-900815 | EMPLOYMENT DEVELOPMENT DEPT     | State taxes                            | -2,236.29   |
| Liability Check                      | 03/25/2020 | 2270-900816 | PUBLIC EMPLOYEES RETIREMENT     | PERS payroll payment                   | -8,576.72   |
| Total 1010 - Cash in County Treasury |            |             |                                 |  | -272,661.68 |
| TOTAL                                |            |             |                                 |  | -272,661.68 |

Butte County Mosquito and Vector Control District  
Month to Date Register  
As of April 1, 2020

1010 - Cash in County Treasury

| Type                                 | Date       | Num   | Name                          | Memo   | Amount      |
|--------------------------------------|------------|-------|-------------------------------|--|-------------|
| Bill Pmt -Check                      | 04/01/2020 | 47694 | ADAPCO INC                    | 25 Vectobac G, supersack 1200lb bags           | -54,854.25  |
| Bill Pmt -Check                      | 04/01/2020 | 47695 | AIRCRAFT SPRUCE & SPECIALTY   | misc parts for all three aircrafts             | -123.62     |
| Bill Pmt -Check                      | 04/01/2020 | 47696 | ALL METALS SUPPLY INC         | JAWS mesh                                      | -49.73      |
| Bill Pmt -Check                      | 04/01/2020 | 47697 | AMERICAN MOSQUITO CONTROL ASS | Bradford membership fee                        | -145.00     |
| Bill Pmt -Check                      | 04/01/2020 | 47698 | CALIFORNIA WATER SERVICE      | 2/20-3/18/20                                   | -90.35      |
| Bill Pmt -Check                      | 04/01/2020 | 47699 | COMCAST BUSINESS              | Oroville 3/20-4/19/20                          | -331.10     |
| Bill Pmt -Check                      | 04/01/2020 | 47700 | FEDAK & BROWN LLP             | March 2020 services towards June 30, 2020 audi | -730.00     |
| Bill Pmt -Check                      | 04/01/2020 | 47701 | RIEBES AUTO PARTS             | JAWS paint                                     | -9.09       |
| Bill Pmt -Check                      | 04/01/2020 | 47702 | THE FIRE GUYS                 | Annual fire extinguisher testing and parts     | -220.29     |
| Bill Pmt -Check                      | 04/01/2020 | 47703 | UNIFIRST CORPORATION          | staff uniforms                                 | -131.49     |
| Bill Pmt -Check                      | 04/01/2020 | 47704 | WEST MARK                     | 2 compartment refuler tank, bumper, & misc pai | -49,109.78  |
| Total 1010 - Cash in County Treasury |            |       |                               |  | -105,794.70 |
| TOTAL                                |            |       |                               |  | -105,794.70 |



RECEIVED  
BY: \_\_\_\_\_

March 13, 2020

Butte County Mosquito & Vector Control District  
5117 Larkin Road  
Oroville, CA 95965

Dear Butte County Mosquito & Vector Control District,

The Butte County Farm Bureau highly recommends the election of Larry Bradley, Durham Recreation and Parks Director, to the Butte Local Agency Formation Commission (LAFCo) Special District Alternate seat that is currently vacant.

We are confident that Larry will meet and exceed the expectations of a LAFCo Commissioner. Larry made a career in the health care industry before his current career as an almond farmer in Durham. Larry is well versed in local land use issues and will be a balanced voice on the Commission when he is needed in this alternate seat.

Larry is a longstanding member of the Durham Rotary where he is active in organizing the popular community event, the Durham Harvest Festival. Larry is a member of Blue Diamond Growers and a Board member of the Butte County Farm Bureau.

We hope your organization will vote for Durham Recreation and Parks Director Larry Bradley, in the upcoming election for Butte LAFCo Special District Alternate seat. Please let us know if you have any questions. Thank you for your consideration.

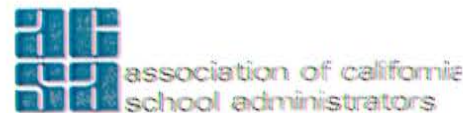
Sincerely,

A handwritten signature in black ink, appearing to be 'Lee Heringer'.

Lee Heringer  
President



LEAGUE  
OF CALIFORNIA  
CITIES



March 21, 2020

The Honorable Gavin Newsom  
Governor, State of California  
State Capitol Building  
Sacramento, CA 95814

**RE: Retaining the April 10 Property Tax Deadline**

Dear Governor Newsom,

California's local agencies are working diligently to maintain essential services and infrastructure during this unprecedented public health emergency related to the Coronavirus and the disease it causes, COVID-19. Our organizations, representing all levels of local government in the state, are urging you to retain the April 10 deadline for property tax payments and allow local officials to forgive penalties for property owners who are unable to pay by that date due to the pandemic, as authorized by law.

**Local Agencies Rely on the Timing of Payments**

Unlike nearly every other tax, including the income tax and sales tax, property tax revenues are not distributed throughout the fiscal year. Instead, nearly all funds—over \$140 billion—are received in the days before the two payment deadlines of December 10 and April 10. Extending the deadline by 60 or 90 days would have a dramatic impact on local funding, as almost all local agencies rely on the property tax for the majority of their general funds.

Local agencies are on the front lines responding to the pandemic. From county public health departments to public hospitals and health systems to the sharp pivot school districts are making to deliver food and distance learning to homebound students, the local agencies our organizations represent are in need of at least the usual level of funding. Delaying such a large infusion of general funds for two to three months would have a serious impact on their ability to provide these services.

Furthermore, because both the timing and amount of the property tax is highly predictable, schools, counties, cities, and special districts structure their borrowing for TRANs and bonds accordingly. Extending the deadline would put repayment of those debts at risk. As you know, even one agency defaulting could negatively impact bond ratings and interest rates for all agencies for years to come. With the municipal bond market in turmoil and many planned deals being postponed indefinitely, it is exactly the wrong time to roil the situation further.

**Many Property Owners Have Already Paid Their Banks**

For mortgagors whose property tax payments are escrowed as part of their monthly housing payment, extending the deadline would provide them no relief. Instead, it would simply benefit the handful of companies that hold this money until the last minute before the deadline.



While these companies provide a service that many mortgagers appreciate by breaking their property tax payments into manageable monthly amounts, there is no public benefit to allowing them to hold the money for an additional 60 or 90 days. While the amount varies by county, payments from these companies represent roughly half of all expected revenue.

#### **Current Law Allows Local Officials to Waive Penalties**

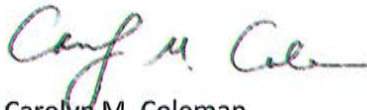
While we must retain the April 10 deadline for property tax payments, local officials are already authorized to waive penalties, costs, and other charges resulting from tax delinquency due to reasonable cause and circumstances related to this crisis. This includes scenarios where a taxpayer cannot physically pay their taxes on April 10 due to quarantine, illness, or closure of the tax collector's office as a result of COVID-19. In such cases, the tax collector will utilize their authority pursuant to Revenue and Taxation Code Sections 2619 and 4985.2 to waive interest or penalties that would otherwise be imposed or collected with respect to a delinquent second installment of property taxes levied for the 2019-2020 fiscal year on residential real property.

We appreciate the close partnership we have had with you and your Administration throughout this crisis. Together, for all Californians, we are meeting this moment to protect our communities.

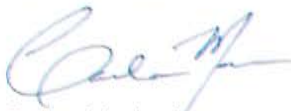
Respectfully,



Graham Knaus  
Executive Director  
California State Association of Counties  
916-327-7500



Carolyn M. Coleman  
Executive Director  
League of California Cities  
916-658-8200



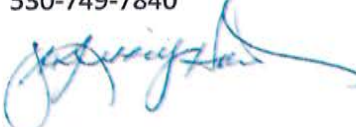
Carlos Machado  
Legislative Advocate  
California School Boards Association  
916-669-2552



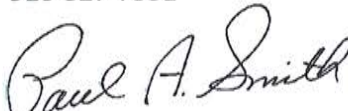
Neil McCormick  
Chief Executive Officer  
California Special Districts Association  
916-442-7887



Dan Mierzwa  
Treasurer & Tax Collector, Yuba County  
Legislative Chair, California Association of  
County Treasurers and Tax Collectors  
530-749-7840



Jean Kinney Hurst  
Legislative Advocate  
Urban Counties of California  
916-327-7531



Paul A. Smith  
Senior Vice President, Governmental Affairs  
Rural County Representatives of California  
916-447-4806



Sara C. Bachez  
Assistant Executive Director, Governmental  
Relations  
California Association of School Business  
Officials  
916-447-3783



Laura Preston

Legislative Advocate

Association of California School Administrators

916-444-3216

Cc:     The Honorable Betty Yee, State Controller  
          The Honorable Toni Atkins, Senate President pro Tempore  
          The Honorable Anthony Rendon, Assembly Speaker  
          The Honorable Holly Mitchell, Chair, Senate Committee on Budget and Fiscal Review  
          The Honorable Phil Ting, Chair, Assembly Committee on the Budget  
          The Honorable Antonio Vazquez, Chair, Board of Equalization  
          The Honorable Mike Schaefer, Vice Chair, Board of Equalization  
          The Honorable Malia M. Cohen, Board of Equalization  
          The Honorable Ted Gaines, Board of Equalization  
          Keely Bosler, Director, Department of Finance  
          Nicolas Maduros, Director, Department of Tax and Fee Administration