

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held December 9, 2020

Members Present: President Dr. Albert Beck, Michael Barth, Bruce Johnson, Vice President Dr. Larry Kirk, Philip LaRocca, Steve Ostling, Assistant Secretary Melissa Schuster, and Secretary Bo Sheppard, and Carl Starkey.

Members Excused: Gordon Andoe.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Doug Weseman, Office Manager Maritza Sandoval, Entomologist Amanda Bradford, and member of the public Darlene Starkey.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on December 9, 2020, was live streamed via Zoom at: <https://us02web.zoom.us/j/6414173404>.
2. The December 9, 2020, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:00 PM by President Beck.
3. Seeing and hearing no other persons wishing to address the Board, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Schuster, seconded by Member Sheppard, and passed unanimously to approve the minutes of the Board of Trustees meeting held November 11, 2020, as written, with Member LaRocca abstaining due to his excused absence.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters.
7. Reports (7.1 – 7.2)
- 7.1 Under item 7.1 of reports, District Manager's Report, the District Manager reported that he was working with the Butte County Board of Supervisors, Clerk of the Board, to agendize Member Starkey's reappointment for the Board of Supervisors January 12, 2021, meeting. Member Schuster reported she was reappointed by the Town of Paradise to serve on our Board.

On Thursday, November 12, 2020, the District was closed in observation of Veteran's Day.

On November 13, 2020, the District Manager attended the biweekly MVCAC Legislative and Regulatory conference call. The meeting discussed pending and drafted legislative bills, the state budget, COVID-19 issues, and reviewed a few regulatory issues.

On November 18, 2020, the District Manager and Office Manager attended a webinar on Pension Liability Assessment with Weist Law / CalMuni Advisors. Also, on this date a representative from Esplanade Office took measurements of several offices for new desks and filing cabinets.

On November 19, 2020, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this date. The Office Manager worked with Fedak and Brown to finalize all field work for the 2019/2020 fiscal audit.

The District Manager reported the District was closed November 23 through November 26 and will be closed the weeks of December 21 and December 28 for the holidays.

The District Manager reported that the District had filed a claim against PG&E and submitted a claim to the VCJPA for loss of revenues and increased expenses. During the meeting the District Manager updated the Board on these two claims.

The District Manager reported that the Board approved \$250,912.02 for the purchase of the tank truck and all modifications. The District expensed \$208,965.13 and came in under budget \$41,946.89. The District was awarded a USDA grant in the amount of \$79,600.00. The grant was 100% funded. Since the tank truck came in under budget, \$58,714.00 of the grant was applied to the tank truck, \$17,393.00 was applied to the A1 Walls Sprayer (100%), and \$3,489.00 will be applied to the new forklift.

Currently, the District is still following all the procedures, protocols, and worker protection policies reported to the Board in April. The District offices are still closed to the public, but have two locations to pick up mosquitofish, answering any and all service requests, and providing all

services as normal. District continues to be on good supply of personal protective equipment and sanitization products.

The District Manager continues to follow the Butte County Public Health Department's Public Health Officer's guidance and recommendations and is monitoring the Governor's daily press conferences. The District received updated Cal/OSHA requirements for employers regarding COVID-19. The District's current COVID-19 Prevention Program (CPP) is being updated to comply with Cal/OSHA's new requirements.

The District has experienced employees missing work due to isolation/quarantine orders, experiencing COVID-19 like symptoms, as well as COVID-19 positive case(s). Due to the District's proper practices such as masks, sanitization efforts, and social distancing, no other employees have missed work due to workplace exposures.

The Board discussed COVID-19 moving forward, considerations such as the January Board meeting, District office closure, and employee worker protection policies. The consensus of the Board was to keep the District offices closed to the public, to continue to operate under the procedures and policies that have been followed the past nine months, and to continue to host the Board meetings remotely. The District will reassess these procedures next month.

- 7.2 Under item 7.2 of reports, District Manager's Report, the District Manager explained CalPERS retirement from an employer's perspective, discussed the District's unfunded liability payments, and discussed services provided by outside entities. The District Manager informed the Board, Weist Law / CalMuni Advisors would provide a presentation to the Board, the Board was not interested at this time. The District Manager presented strategies to tackle CalPERS Unfunded Accrued Liability (UAL) and the consensus of the Board was positive to the District Manager to implement proposed strategies.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

8. Policy matters (8.1)

- 8.1 Under item 8.1 of policy matters, the Board was asked to consider approving additions to Personnel Policy, Policy 7085, Health Insurance. The District Manager explained why the additions were being made. It was then moved by Member Kirk, seconded by Member Schuster, following a discussion; a member from the public, Darlene Starkey addressed her concerns to the Board, and the motion was passed unanimously with a vote of 9 ayes (Barth, Beck, Johnson, Kirk, Ostling, LaRocca, Schuster, Sheppard, and Starkey) and 0 nays to approve additions to Personnel Policy 7085, Health Insurance.

9. Under topic of the month, Entomologist, Amanda Bradford provided a report on ticks of Butte County.

10. After reviewing the demands made upon the District for the past month it was then moved by Member Sheppard, seconded by Member Ostling, and passed unanimously to authorize checks numbered 48583 through 48703 be signed and distributed. Expenditures for the month totaled \$308,109.75.

11. Under personnel, the District Manager reported that on December 7, 2020, Ryan Rothenwander commenced full-time permanent employment with the District as the District's Vector Ecologist / Fish Biologist.

12. Under correspondence, the Board received a letter written by the District Manager to Gina Gohre.

13. No other business to report.

14. No persons wishing to address the Board pertaining to closed session matters.

15. No closed session items.

16. President Beck announced adjournment at 5:18 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on January 13, 2021, via Zoom.

Approved as written by the Board of Trustees meeting held January 14, 2021.

Respectfully submitted,

James “Bo” Sheppard,
Secretary