

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held July 8, 2020

Members Present: Gordon Andoe, President Dr. Albert Beck, Michael Barth, Bruce Johnson, Vice President Dr. Larry Kirk, Philip LaRocca, Steve Ostling, Assistant Secretary Melissa Schuster, Secretary Bo Sheppard, and Carl Starkey.

Members Excused: None.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Doug Weseman, Office Manager's Maritza Sandoval and Edith Del Rio, and Kyle Tankard of SCI Consulting Inc.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on July 8, 2020, was live streamed via Zoom at <https://us02web.zoom.us/j/84334499942>.
2. The July 8, 2020, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:00 PM by President Beck.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Kirk, seconded by Member Schuster, and passed unanimously to approve the minutes of the Board of Trustees meeting held June 10, 2020, as written.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters.
7. Under item 7, at 4:03 PM President Beck opened the Public Hearing regarding Resolution No. 20-09, a Resolution of the Board of Trustees of the Butte County Mosquito and Vector Control District, a resolution approving the Engineer's Reports, confirming the assessment diagram and assessment, and ordering the levy of assessments for fiscal year 2020-2021 for the Mosquito, Vector and Disease Control Assessment. President Beck and the District Manager reviewed additions added to the Engineer's Report and Kyle Tankard further explained the process of Proposition 218. After the Public Hearing was closed at 4:11 PM, it was then moved by Member Barth, seconded by Member Ostling, and passed unanimously (Yes, Member Andoe: Yes, Member Barth: Yes, Member Beck: Yes, Member LaRocca: Yes, Member Ostling: Yes, Member Johnson: Yes, Member Kirk: Yes, Member Sheppard: Yes, Member Starkey: Yes, Member Schuster: Yes) to adopt Resolution No. 20-09 a Resolution of the Board of Trustees of the Butte County Mosquito and Vector Control District approving the Engineer's report, confirming diagram and assessment, and ordering levy of the Mosquito, Vector and Disease Control Assessment for fiscal year 2020-2021.
8. Board Member of the month: Member LaRocca: Member LaRocca provided a verbal summary of his public and professional service and how he came to be a member of the Board.
9. Reports (9.1 – 9.4)
 - 9.1 Under item 9.1 of reports, District Manager's Report, the District Manager reported that on June 11, 2020, the District's administrative and management staff attended a web conference which was training for the District's new website. The District's website contractor trained the staff on how to edit, maintain, add, delete, and post content on the District's website. Also, on this date, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this date.

On June 12, 2020, the District Manager attended the biweekly MVCAC Legislative and Regulatory conference call. The meeting discussed pending and drafted legislative bills, the state budget, COVID-19 issues, and reviewed a few regulatory issues.

On June 16 and June 30, 2020, the District Manager attended the weekly COVID-19 MVCAC Manager's meeting via conference call. The managers of the MVCAC discussed, shared current conditions, and planned for district operations during the COVID-19 pandemic. Each district sounded off with what each has learned, shared legal counsel advise, and planned on how best to protect employees of districts and the communities each serves.

On June 26, 2020, the District Manager attended the biweekly MVCAC Legislative and Regulatory conference call. The meeting discussed pending and drafted legislative bills, the state budget, COVID-19 issues, and reviewed a few regulatory issues. The District Manager reported to the committee and MVCAC lobbyists that a trailer bill was added to the budget package and that the MVCAC should oppose the bill (SB 1383). This trailer bill would subject all California businesses, regardless of size, to the California Family Rights Act and require employers to give all employees who are eligible for the state's Paid Family Leave Program up to 12 weeks over a 12-month period to care for themselves, a new child, or a seriously ill spouse or domestic partner, sibling, grandparent, or grandchild, starting January of 2021.

On June 30, 2020, the District Manager met remotely with a representative of Valent BioSciences to discuss products, pricing, and availability for the current mosquito season.

On July 2, 2020, the District Manager attended remotely the Sac Valley Region quarterly meeting. The region discussed the upcoming MVCAC Board action items, the performance of the MVCAC contactors, reviewed committee reports, and heard reports from CDPH, industry, and other Sac Valley Region districts.

As a reminder, the District was closed on July 6, 2020, in observance of Independence Day.

The District has completed aerial surveillance flights to identify unmaintained swimming pools and other sources of water suspected of mosquito-breeding. Maps have been generated and field crews are inspecting the sources now. Targeted suspected breeding sources was less than 500 this season.

The District Manager reported that the District is still following all the procedures, protocols, and worker protection policies reported to the Board in April. The District offices are still closed to the public, but have 11 locations to pick up mosquitofish, answering any and all service requests, and providing all services as normal. District continues to be on good supply of personal protective equipment and sanitization products.

The Board discussed COVID-19 moving forward considerations such as the August Board Meeting, District office closure, and employee worker protection policies. COVID-19 infections have more than doubled in the past several weeks locally. The consensus of the Board was to keep the District offices closed to the public, to continue to operate under the procedures and policies that have been followed the past four months, and to continue to host the Board meetings remotely. The District will reassess these procedures next month.

9.2 Under item 9.2 of reports, the department reports, the District Manager reported that the District's New Jersey light traps and gravid traps have continued catching mosquitoes. According to the graph, *Culex pipiens* populations are much lower than the previous year. *Culex tarsalis* populations are much higher than the previous year at this time. Most mosquitoes species populations have increased over the past month. Sentinel chickens samples are continuing to be taken biweekly. CO2 trapping has continued and traps are being deployed routinely. Mosquito pools are being submitted for mosquito-borne disease. As of June 30, 2020, 85 pools have been submitted for testing. The sentinel chickens are having sera samples taken biweekly. Yellow jacket surveillance continues.

No West Nile virus (WNV) activity has been reported within the District's service area in 2020. WNV activity has been detected in the state and has increased over the past month.

The District's four indoor fish tanks are operational. Currently, three tanks are working as rearing tanks with another tank holding the fry from the fry producing tanks. Tank stocks will continue to increase now that fish are available. The Vector Ecologist / Fish Biologist will continue to test the tanks for optimal production. The public mosquitofish tanks were placed at their locations with signs and were stocked with fish on May 28, 2020. The District added two Oroville locations in early June.

Mosquito and Vector Control Specialists (Specialists) have continued with mosquito surveillance and control operations in man-made containers, storm drains, retention ponds and other urban sources. Camp Fire surveillance and control continues. Countless burnt properties have yielded many mosquito-breeding sources with an abundance of larvae. Surveillance and control of mosquitoes within rice, other agricultural sources, and managed wetlands has continued and a large number of acres have been treated already. Pool maps have been produced and pool inspections are under way. Service requests for inspections, fish, and treatments have increased dramatically over the past month.

The new loader truck is believed to be ahead of schedule and the District hopes completion of the build and installation is soon. Aerial operations have been extremely busy to date. As of June 29th, 2020, 714Y has treated 1,957 acres of managed wetlands. The acreage at this time last

year was 1,081 acres. 6633K has treated 7,339 acres of rice. The acreage at this time last year was 1,993 acres. 606Y has made 0 ULV adulticide treatments this year. Last year at this time, 606Y had made 0 ULV treatments.

The Public Relations (PR) Department is currently preparing for the upcoming public relations season. The PR Department is reviewing and updating (if needed) the District's website, brochures, photo and video files, and other informational documents. The District mobile friendly website continues to be updated as needed. The Assistant Manager is working with Matson & Isom on the District's new website. All public events scheduled for the months of March through July have been cancelled due to COVID-19. All the District public service announcements began on May 1, 2020, and will continue running on radio and television through September. The District's billboards continue to rotate throughout the county and will through the end of September. The District is considering having professional educational District operations videos created for the District's new website and YouTube page.

- 9.3 Under item 9.3 of reports, 2019/2020 4th Quarter Fiscal Reports, the District Manager reported that salaries and benefits category is 93.6% expended, services and supplies category is 94.9% expended, capital outlay category is 93.4%. It was then stated that overall expenditures are currently at 94.0% expended and current revenues are at 127.3% received.
- 9.4 Under item 9.4 of reports, 2nd Quarter Newsletter, the Assistant Manager reviewed and explained the 2nd Quarter Newsletter with the Board.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

10. Policy matters (10.1 – 10.6)

- 10.1 Under item 10.1 of policy matters, the Board was asked to consider adopting the 2020/2021 fiscal budgets as final as well as Resolution No. 20-10. The District Manager and Office Manager reviewed and explained the budgets and reported that no changes were made to the preliminary budgets. It was then moved by Member Barth, seconded by Member Starkey, and passed unanimously with a vote of 10 ayes (Andoe, Beck, Barth, Johnson, Kirk, LaRocca, Ostling, Schuster, Sheppard, and Starkey) and 0 nays to approve and adopt Resolution No. 20-10 and the 2020/2021 fiscal budgets as final.
- 10.2 Under item 10.2 of policy matters, the Board was asked to consider renewing the annual membership with the Mosquito and Vector Control Association of California (MVCAC) in the amount of \$10,500.00. MVCAC membership provides the District with legislative advocacy at the State level, continuing education programs, facilitates state certification programs, and coordinates the arbo-virus surveillance program. The District is a MVCAC NPDES Coalition Member which requires MVCDs to be members of the MVCAC. It was then moved by Member LaRocca, seconded by Member Ostling, and passed unanimously with a vote of 10 ayes (Andoe, Beck, Barth, Johnson, Kirk, LaRocca, Ostling, Schuster, Sheppard, and Starkey) and 0 nays to renew membership with the MVCAC in the amount of \$10,500.00.
- 10.3 Under item 10.3 of policy matters, the Board was asked to consider renewing membership with the AMCA. The District Manager informed the Board of the benefits of belonging to the association. The cost for a sustaining membership and three (3) regular memberships is \$2,365.00. It was then moved by Member LaRocca, seconded by Member Johnson, and passed unanimously with a vote of 10 ayes (Andoe, Beck, Barth, Johnson, Kirk, LaRocca, Ostling, Schuster, Sheppard, and Starkey) and 0 nays to renew membership with the AMCA in the amount of \$2,365.00.
- 10.4 Under item 10.4 of policy matters, the Board was asked to consider a capital expenditure in the amount of \$5,840.09 for a Kyocera TASKalfa 3252ci color copier (refurbished). This expenditure has been budgeted. It was then moved by Member Kirk, seconded by Member Schuster, and passed unanimously with a vote of 10 ayes (Andoe, Beck, Barth, Johnson, Kirk, LaRocca, Ostling, Schuster, Sheppard, and Starkey) and 0 nays to approve the capital expenditure in the amount of \$5,840.09 from Advanced Document Concepts.
- 10.5 Under item 10.5 of policy matters, the Board was asked to consider approve and adopt Resolution No. 20-11, a Resolution of the District supporting Butte LAFCo reorganization proceedings for dissolution of OMAD and annexation to the District. The Board reviewed a written explanation from Executive Officer, Steve Lucas of Butte LAFCo. It was then moved by Member Starkey, seconded by Member Sheppard, and passed unanimously with a vote of 10 ayes (Andoe, Beck, Barth, Johnson, Kirk, LaRocca, Ostling, Schuster, Sheppard, and Starkey) and 0 nays to approve and adopt Resolution No. 20-11.
- 10.6 Under item 10.6 of policy matters, the Board was asked to approve the draft response letter to the Butte County Grand Jury, addressed to Judge Deems. Pursuant to Penal Code section 933 and

section 933.05, the Butte County Grand Jury requests a response from the District. It was then moved by Member Sheppard, seconded by Member Starkey, and passed unanimously with a vote of 10 ayes (Andoe, Beck, Barth, Johnson, Kirk, LaRocca, Ostling, Schuster, Sheppard, and Starkey) and 0 nays to approve the letter as written and directed the District Manager to send the final letter.

11. Under topic of the month, the District Manager provided a brief report and review of the biology and identification of *Culex tarsalis*.
12. After reviewing the demands made upon the District for the past month it was then moved by Member Starkey, seconded by Member LaRocca, and passed unanimously with a vote of 10 ayes (Andoe, Beck, Barth, Johnson, Kirk, LaRocca, Ostling, Schuster, Sheppard, and Starkey) and 0 nays to authorize checks numbered 47909 through 48063 be signed and distributed. Expenditures for the month totaled \$236,039.06.
13. Under personnel, the District Manager reported that three seasonal employees have commenced employment since the June 10, 2020, Board meeting. On June 29, 2020, Stephen Martinez voluntarily separated employment with the District.
14. Under correspondence the Board reviewed a letter written to federal legislators from the District Manager.
15. Under other business the District Manager reported an update on the status of the potential asphalt project, forklift purchase, and vehicle purchases. He explained that it has been difficult acquiring three quotes for these items.
16. No persons wishing to address the Board on closed session matters.
17. No closed session matters.
18. President Beck announced adjournment at 5:19 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on August 12, 2020, via Zoom.

Respectfully submitted,

James Bo Sheppard,
Secretary