

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held February 12, 2020

Members Present: Gordon Andoe, President Dr. Albert Beck, Michael Barth, Bruce Johnson, Vice President Dr. Larry Kirk, Philip LaRocca, Steve Ostling, Secretary Bo Sheppard.

Members Excused: Melissa Schuster and Carl Starkey.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Doug Weseman, and Office Manager Maritza Sandoval.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on February 12, 2020, at 5117 Larkin Road, Oroville, CA 95965-9250.
2. The February 12, 2020, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:00 PM by President Beck.
3. Seeing and hearing no other persons wishing to address the Board, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Sheppard, seconded by Member Johnson, and passed unanimously to approve the minutes of the Board of Trustees meeting held January 8, 2020, as written.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters.
7. Reports (7.1)
- 7.1 Under item 7.1 of reports, District Manager's Report, the District Manager reported that on January 14, 2020, District Management completed oral evaluations of three Mosquito and Vector Control Specialists that were absent on the previous scheduled evaluation date.

On January 15, 2020, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this date. Also, on this date all District staff attended AB 1234, AB 1825, pesticides used by the District training. Staff also attended annual respirator and fit testing.

The District was closed on January 20, 2020, in observance of Dr. Martin Luther King Jr. Day.

On January 22, 2020, the District Manager attended the Sac Valley Region meeting via conference call. The region discussed the upcoming MVCAC Board meeting action items, contract renewal possibilities with AMG/KP, received reports from MVCAC committees, industry, and member districts.

On January 24, 2020, the District Manager met with the Butte County Grand Jury.

On January 27, 2020, all District staff attended defensive drivers training. Following the classroom instruction and discussion, all staff drove with an evaluator. This training is a free service provided by the VCJPA.

On February 4, 2020, the District Manager and Office Manager hosted a meeting with Butte LAFCo and OMAD representatives attending. The meeting was to discuss the dissolution status and process of OMAD, the annexation process of BCMVCD, and the continuation of the service contract between OMAD and BCMVCD. Also, on this date, the District Manager met with a representative from Target Specialty Products to discuss products, product availability, prices, and projections.

On February 6, 2020, the District Manager attended Butte LAFCO's regular meeting of the Commission. The Commission discussed the OMAD waiver of fees for dissolution and DMAD sphere of influence.

The District will be closed on February 13, 2020, in observance of Lincoln's Birthday and February 17, 2020, in observance of President's Day.

As part of District Managers Report, the Assistant Manager reviewed the 2019 Annual Report. The Board reported it was pleased with the quality of the Annual Report.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

8. Policy matters (8.1 – 8.4)
- 8.1 Under item 8.1 of policy matters, the Board was asked to consider a service agreement extension between the Oroville Mosquito Abatement District (OMAD) and the District. The agreement is for the District to provide surveillance, control, and some administrative services for OMAD. The agreement is the same that was approved last year except for the contract length, compensation terms, and amounts. Service agreement has been reviewed by the District's legal counsel. It was then moved by Member Barth, seconded by Member Kirk, and passed unanimously to extend the service agreement between the District and OMAD.
- 8.2 Under item 8.2 of policy matters, the Board was asked to consider approving and adopting a non-discrimination statement to be added to District brochures, letterhead, website, forms, etc. as those items are updated, replaced, and/or reordered. This is a condition of the USDA grant for the District's new tank truck. It was then moved by Member LaRocca, seconded by Member Johnson, and passed unanimously to approve the non-discrimination statement on printed material moving forward.
- 8.3 The Board was asked to consider a capital expenditure for a 20' Conex from Transport Products Unlimited, Inc. in the amount of \$3,729.21. This item has room within the budget for the expenditure. It was then moved by Member Johnson, seconded by Member Ostling, and passed unanimously to approve capital expenditure purchase for 20'Conex from Transport Products Unlimited, Inc. in the amount of \$3,729.21.
- 8.4 The Board had time set aside for Board Trustees to complete the Fair Political Practice Commission Form 700 Statement of Economic Interest, Form 700 required annually.
9. Under topic of the month, the District Manager provided a report on *Anopheles freeborni*.
10. After reviewing the demands made upon the District for the past month it was then moved by Member Kirk, seconded by Member Sheppard, and passed unanimously to authorize checks numbered 47335 through 47479 be signed and distributed. Expenditures for the month totaled \$271,769.88.
11. No personnel items to report.
12. No correspondence items to report.
13. Under other business, the Board was provided state mandated AB 1234 training packets. The District Manager informed the Board of Trustees the 2- hour training and test needs to be completed by March 11, 2020 regular meeting of the Board of Trustees. During the January 8, 2020 Board Meeting, Member Andoe suggested that each Trustee should provide a brief verbal summary of their background, work history, and how they came to the District during a future Board Meeting. The Board was provided a schedule of which Trustee would provide a narrative for that month.
14. No closed session matters.
15. President Beck announced adjournment at 4:55 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on March 11, 2020, at the Chico Substation's Board Room at 444 Otterson Drive, Chico, CA 95928.

Approved as written by the Board of Trustees meeting held March 11, 2020.

Respectfully submitted,

James Bo Sheppard,
Secretary