



Butte County Mosquito and Vector Control District

5117 Larkin Road • Oroville, CA 95965-9250
Phone: 530-533-6038 • Fax: 530-534-9916
www.BCMVCD.com

Matthew C. Ball
Manager

AGENDA

Regular Meeting of the Board of Trustees Of the Butte County Mosquito and Vector Control District

(BCMVCD) Board Room, 5117 Larkin Road, Oroville, CA 95965-9250. The Board of Trustees is committed to making its proceedings accessible to all citizens. Individuals with special needs should call District staff at 530-533-6038 or 530-342-7350, Monday through Thursday, 6:00 a.m. to 4:30 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

1. **Regular Board of Trustees Meeting Time:** 6:30 PM **Date:** December 12, 2018
2. **Call to Order** – 6:30 PM in the Board Room, 5117 Larkin Road, Oroville, CA 95965-9250.
3. **Persons Wishing to Address the Board on Items Not on the Agenda (limit to 5 minutes):**
4. **Approval of Minutes of the Meeting of:** November 14, 2018
5. **Closed Session Announcement (District Legal Counsel Present):** N/A
6. **Reports: (6.1- 6.2)**
- 6.1 **BCMVCD Annual Audit Report by Fedak & Brown LLP**

A representative from Fedak & Brown LLP will present a comprehensive summary and evaluation of the District's annual audit for the Board.

6.2 District Manager's Report

The District Manager will provide a brief report on current District business and activities. The District Manager will also report on District employees, meetings attended, and current projects.

7. Policy Matters: (7.1 – 7.3)

7.1 Consider Declaring 1 Vehicle Surplus to Need and Authorize the Vehicle's Disposal

The Board will be asked to consider declaring V190, 2017 Ford Explorer, surplus to need and to authorize management to dispose of the vehicle. The vehicle is a complete loss, destroyed during the Camp Fire.

7.2 Consider a Capital Expenditure of a New Toyota Highlander HYBRID

The Board will be asked to consider a capital expenditure for a new Toyota Highland HYBRID from Oroville Ford in the amount of \$45,169.55. This vehicle will replace V190 which was destroyed in the Camp Fire on November 8, 2018.

7.3 Consider Policy #7062, Catastrophic Leave

The Board will be asked to consider a new personnel policy, Policy #7062, Catastrophic Leave.

8. Topic of the Month:

The Board will view a District generated video on ticks and Lyme disease.

9. Approve Payment of The Bills:

The Board will be asked to review the demands made upon the District for the past month and consider approving the payment of the bills.

10. Personnel: N/A

11. Correspondence:

The Board will review correspondence from the Butte County Auditor and Administration.

12. Other Business:

The District will be closed starting December 21 and will reopen on January 7, 2019. Some staff and management will be in and out to prepare for the Board meeting, payroll, W2's, and other necessary duties.

13. Persons Wishing to Address the Board Pertaining to Closed Session Matters:

14. Closed Session Matters (District Legal Counsel Not Present): (14.1)

14.1 Labor Negotiations – CONFERENCE WITH LABOR NEGOTIATOR(s). Gov't. Code 54957.6.

District Designated Representative(s): District Manager Ball. Labor negotiations involving unrepresented employees of the Butte County Mosquito and Vector Control District; Office Manager; Regional Supervisors; Pilot II; Entomologist II; Vector Ecologist / Fish Biologist; and Mosquito and Vector Control Specialists.

15. Adjournment: (Next Regular Meeting of the BCMVCD Board of Trustees January 9, 2019, in