

## **AGENDA**

### **Regular Meeting of the Board of Trustees Of the Butte County Mosquito and Vector Control District**

(BCMVCD) Board Room, 444 Otterson Drive, Chico, CA 95928. The Board of Trustees is committed to making its proceedings accessible to all citizens. Individuals with special needs should call District staff at 530-533-6038 or 530-342-7350, Monday through Thursday, 6:00 a.m. to 4:30 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

1. **Regular Board of Trustees Meeting Time:** 6:30 PM     **Date:** September 12, 2018
2. **Call to Order** – 6:30 PM in the Board Room, 444 Otterson Drive, Chico, CA 95928.
3. **Persons Wishing to Address the Board on Items Not on the Agenda (limit to 5 minutes):**
4. **Approval of Minutes of the Meeting of:** August 8, 2018
5. **Closed Session Announcement (District Legal Counsel Present):** N/A
6. **Reports: (6.1 - 6.2)**

**6.1 District Manager's Report**

The District Manager will provide a brief report on current District business and activities. The Manager will also report on District employees, meetings attended, and current projects.

**6.2 District Departments Report**

The District Manager and District staff members present, will provide reports on all the business and activities of all the District's departments. District departments include, Entomology, Ground Operations, Aircraft Operations, and Public Information and Outreach.

**7 Policy Matters: (7.1)**

**7.1 Consider Authorizing the Office Manager to be a Deputy Auditor Controller**

The Board will be asked to consider authorizing the Office Manager to be a Deputy Auditor that has the authority to sign District checks, check registers, ACH transfers, and other legal documents. If the Board agrees, the Board will be asked to consider approving and adopting Resolution 18-07, 18-08, 18-09, and the Petition to Accept Check Registers as required by the County Auditor Controller.

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**8. Topic of the Month:**

The Board will review literature on a new larvicide used by the District.

**9. Approve Payment of The Bills:**

The Board will be asked to review the demands made upon the District for the past month and consider approving the payment of the bills.

**10. Personnel:**

On August 20, 2018, Maritza Sandoval-Soria began working for the District as the District's new Office Manager.

**11. Correspondence:** N/A

**12. Other Business:** N/A

**13. Persons Wishing to Address the Board Pertaining to Closed Session Matters:**

**14. Closed Session Matters (District Legal Counsel Not Present):** N/A

**15. Adjournment:** (Next Regular Meeting of the BCMVCD Board of Trustees October 10, 2018, in Oroville, Ca.)