

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held February 14, 2018

Members Present: Secretary A. Thomas Anderson, Gordon Andoe, President Dr. Albert Beck, Jack Bequette, Bruce Johnson, Vice President Dr. Larry Kirk, Melissa Schuster, Assistant Secretary Bo Sheppard, and Dr. Tom Vickery.

Members Excused: Dr. Suzanne Hanson and Carl Starkey.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Doug Weseman, and Jeff Carter representing Oroville Mosquito Abatement District.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on February 14, 2018, at 5117 Larkin Road, Oroville, CA 95965-9250.
2. The February 14, 2018, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 6:28 PM by President Beck.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Bequette, seconded by Member Kirk, and passed unanimously to approve the minutes of the Board of Trustees meeting held January 10, 2018, as written.
5. No closed session matters.
6. No newly appointed Board Members.
7. Reports (7.1)
- 7.1 Under item 7.1 of reports, District Manager's Report, the District Manager reported that on January 11, 2018, the District completed the monthly staff meeting and all vehicle inspections. Also on this date, all District staff attended AB 1234 Ethics training and AB 1825 / AB 1661 Sexual Harassment Prevention training. Also, the District Manager attended the Comanche Creek Greenway meeting. The city of Chico was approved for the Phase II grant funding which will allow the greenway to be completed. Donations gathered by the Friends of Comanche Creek (District's donations included) and volunteer work hours were some of the factors of why the city was awarded the grant funding.

As a reminder, the District was closed on January 15, 2018, in observance of Martin Luther King Day as well as February 12, 2018, in observance of Lincoln's Birthday.

On January 16, 2018, District staff attended a conference call meeting with Leading Edge and Associates to continue to work on the MapVision 2.0 project. The project continues to progress and it is believed the District will go live in March. Also on this date, John Holick of Central Life Sciences provided a FREE 4-hour recertification training to all District staff on first aid, CPR, and AED. A thank you letter was sent to John's boss for this valuable service. District staff also had a meeting with MapVision on January 18, January 23, February 6, and February 13.

On January 17, 2018, the District Manager and Office Manager attended a conference call meeting with GovInvest.com to discuss and explore the company's services and software packages. The software this company provides is excellent, but due to the annual costs and the perceived lack of use, District management decided to not proceed. Also on this date, the District Manager met with Jeff Carter who is the legal representative for OMAD. During the meeting, Mr. Carter reported that OMAD has unanimously agreed to commence with dissolution and to contract for the District's surveillance and control services for the 2018 mosquito season. Mr. Carter is drafting a contract for the District's review.

On January 18, 2018, the District Manager attended (via conference call) the MVCAC Legislative Committee meeting. The committee discussed accomplishments of 2017, reviewed 2018 charges, planned Legislative Day, and discussed the creation of expert subcommittees.

On January 22, 2018, the Office Manager received clarification regarding the District's revenues that have been received that were reported on January 10, 2018, Board meeting. The District was made aware that due to County allocation errors that the 2017 revenues were allocated incorrectly. 2018 allocations were made correctly. The 2017's were corrected in a different fiscal quarter by the county. In summary, the District's revenues are on par and a little bit ahead with 2017.

On January 23, 2018, all District employees attended defensive driver training provided by VCJPA. This is a free service provided by the VCJPA. All District staff received several hours of classroom training and conducted a driver's training drive with a representative of the VCJPA.

On January 24, 2018, the District Manager attended (via conference call) the Sac Valley Region meeting. The region discussed MVCAC action items, MVCAC committees, district updates, CDPH updates, industry updates, NPDES reporting, and organic issues.

On January 25, 2018, the District Manager attended the MVCAC AB 896 working group conference call. The group is reviewing BMPs that were conducted the previous mosquito season and evaluating their effectiveness. The group is also revising the protocols, evaluating future BMP work, and looking at refuges willing to participate in 2018. Also on this date, the District Manager attended the Comanche Creek Greenway meeting. The group discussed upcoming projects that need to start, projects that need to be completed, planned for volunteer days, and provided status updates.

On January 28 through January 30, 2018, Members Anderson and Beck and some District staff attended the MVCAC Annual Conference. The meeting was well attended by the association and a lot of various topics were presented. The conference was informational as well as educational. President Beck, Member Anderson, the Assistant Manager, and District Manager all provided a brief verbal report.

On February 6, 2018, the District's NPDES Annual Report was submitted to the State Water Resources Control Board. This is a requirement of the District's NPDES permit. The deadline is March 1, 2018.

The solar project is complete. The system is generating electricity and the District's solar project is officially up and running. Those interested can visit this website to see what that District is currently generating: <https://solrenview.com/SolrenView/mainFr.php?siteId=5139> there is no login or password.

The District will be closed on February 19, 2018, in observance of President's Day.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

8. Policy matters (8.1- 8.4)

- 8.1 Under item 8.1 of policy matters, the Board was asked to consider a service agreement between the Oroville Mosquito Abatement District (OMAD) and the District. The agreement is for the District to provide surveillance and control services for OMAD. If the Board agrees to the agreement, the Board should consider appointing an Ad Hoc committee to provide direction to the District Manager in terms of negotiating the costs the District will seek for providing services for OMAD. The agreement has been reviewed by the District's legal counsel. Jeff Carter, representing OMAD discussed the agreement and the current status of OMAD. After some questions and answers, it was then moved by Member Anderson, seconded by Member Schuster, and passed unanimously to approve the District Manager to ratify the agreement between OMAD and the District once the District's legal counsel agrees to all the terms of the agreement. The Board also appointed Member Anderson, Member Andoe, and Member Sheppard to an Ad Hoc committee to provide direction to the District Manager regarding cost for services.
- 8.2 Under item 8.2 of policy matters, the Board was asked to consider an administrative services agreement with SCI Consulting Group. SCI Consulting Group is the group that assisted the District with the passage of the Prop 218 Special Benefit Assessment and who has been conducting services since 2014. The scope of work includes confirmation of District parcels and levy calculations, update the District's Engineer's Report as necessary, levy re-calculation, re-verification and submittal of the Assessment Roll, responding to public inquiries and appeals, and defense and support of the assessments. The costs of the three-year term are included in the quote. The District Manager strongly recommended renewing SCI's contract. It was then moved

by Member Vickery, seconded by Member Johnson, and passed unanimously to approve the administrative services agreement with SCI Consulting Group and directed the District Manager to ratify the agreement.

- 8.3 Under item 8.3 of policy matters, the Board was asked to consider a special service expenditure not to exceed \$16,000.00 for the cost of Ron O'Hanlon and Associates to provide aerial photography and GIS mapping of un-maintained swimming pools and other suspect mosquito-breeding sources in Butte County and Hamilton City. The Board reviewed an estimate from Ron O'Hanlon and Associates. It was then moved by Member Sheppard, seconded by Member Kirk, and passed unanimously to approve the special service expenditure not to exceed \$16,000.00 for the original scope of work and approved the District to conduct aerial surveillance over the OMAD service area in addition.
- 8.4 Under item 8.4 of policy matters, the Board was asked to consider approving and adopting Resolution #18-01, a resolution of application by Butte County Mosquito and Vector Control District requesting Local Agency Formation Commission to take proceedings for the detachment of territory from Durham Mosquito Abatement District and annexation of this territory into the District. The lands to be annexed are approximately 15,000 acres of rice land. It was then moved by Member Anderson, seconded by Member Johnson, and passed unanimously to approve and adopt Resolution #18-01 as amended by the Board during the Board meeting.
9. Under topic of the month, the District Manager provide a report on the biology and control of *Anopheles freeborni*.
10. After reviewing the demands made upon the District for the past month it was then moved by Member Sheppard, seconded by Member Anderson, and passed unanimously to authorize checks numbered 42893 and 43017 be signed and distributed. Expenditures for the month totaled \$341,990.34.
11. No items of personnel to report.
12. No correspondence to report.
13. Under other business, the District Manager reported that Member Hanson may be resigning from her role as a trustee due to health issues.
14. No persons wishing to address the Board pertaining to closed session matters.
15. No closed session items.
16. President Beck announced adjournment at 7:47 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 6:30 PM on March 14, 2018, at the Chico Substation's Board Room at 444 Otterson Drive, Chico, CA 95928.

Approved as written at the Board of Trustees meeting held March 14, 2018.

Respectfully submitted,

A. Thomas Anderson,
Secretary