

***Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held August 8, 2018***

**Members Present:** Secretary A. Thomas Anderson, Gordon Andoe, President Dr. Albert Beck, Bruce Johnson, Vice President Dr. Larry Kirk, Susan Mason, Steve Ostling, Melissa Schuster, Assistant Secretary Bo Sheppard, Carl Starkey, and Dr. Tom Vickery.

**Members Excused:** None.

**Members Absent:** None.

**Also Present:** District Manager Matt Ball, Assistant Manager Doug Weseman, and Office Manager Darlene Starkey, and residents Joel Soria and Maritza Sandoval-Soria.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on August 8, 2018, at 5117 Larkin Road, Oroville, CA 95965-9250.
2. The August 8, 2018, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 6:30 PM by President Beck.
3. Under persons wishing to address the Board on items not on the agenda, the District Manager introduced Maritza Sandoval-Soria to the Board and announced that Maritza Sandoval-Soria had been offered and has accepted the position of Office Manager. The Board welcomed Maritza and Maritza thanked the Board for the opportunity. Seeing and hearing no other persons wishing to address the Board, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Kirk, seconded by Member Starkey, and passed unanimously to approve the minutes of the Board of Trustees meeting held July 11, 2018, as written.
5. No closed session matters.
6. Reports (6.1 – 6.2)
- 6.1 Under item 6.1 of reports, District Manager's Report, the District Manager reported that on July 12, 2018, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this date. All staff also attended annual UST training provided by B.L. Griffin Co.

On July 16, 2018, the District Manager and Assistant Manager met with a representative of News and Review to explore the idea of creating another insert. An insert may run during next mosquito season as it was decided that it would be too late to do one this season.

On July 17, 2018, the District Manager attended the Oroville Mosquito Abatement (OMAD) board meeting. The District Manager presented a comprehensive report on the activities the District has undertaken within OMAD's service area. The board seemed pleased with the services the District is providing.

On July 18, 2018, the District Manager attended Sac Valley Region meeting. The region discussed the upcoming MVCAC Board meeting, organic issues, committee reports, district updates, industry updates, and CDPH updates.

On July 19, 2018, the District Manager attended the MVCAC Summer meeting via conference call. The MVCAC Board discussed meeting dates and locations, budgets, and reviewed reports from MVCAC committees, regions, industry, and CDPH.

On July 23, 2018, the District Manager and Office Manager interviewed applicants for the open Office Manager position.

On July 26, 2018, the District Manager and Member Mason attended the monthly Comanche Creek meeting with the city of Chico. The meeting covered topics which included Phase II grant updates, maintenance and repair projects, PG&E tree removal and planting, invasive plants on neighboring properties, and waste collection ideas.

On July 27, 2018, the District Manager participated in a conference call meeting with the MVCAC Legislative Committee. The committee discussed various legislative bills, politician meetings, and various projects.

On July 31, 2018, the District Manager met with Nancy Vorhees of Clarke to discuss products, shipping issues, projections, and needs.

On August 6, 2018, the District Manager met with Stephanie Whitman of Valent BioSciences to discuss products, shipping issues, projections, and needs.

- 6.2 Under item 6.2 of reports, the District Manager reported that the District's New Jersey light traps and gravid traps have continued catching mosquitoes. According to the graph, *Culex pipiens* populations are much higher than in previous years. However, this year due to expansion within the District's service area and the addition of surveillance efforts in OMAD's service area, the District now has 31 gravid traps deployed. It is important to note that at this time last year the District had 21 gravid traps deployed and operational. Along these same lines, the District's New Jersey light traps program has increased by two traps as well. Most mosquitoes species populations have increased over the past month. Sentinel chickens samples are continuing to be taken biweekly. CO2 trapping has continued and traps are being deployed routinely. Mosquito pools are being submitted for mosquito-borne disease. As of August 1, 2018, 241 pools have been submitted for testing.

WNV activity continues to be active within the service area. The District Manager reported that the District has received confirmation of 35 positive mosquito pools, 11 sentinel chickens, 1 dead bird, 1 human infection, and 3 human asymptomatic blood donors. WNV activity has been detected in the state and has increased over the past month.

A lot of requests for fish have already been taken and filled. The public tanks are out in public pickup spots and the District ponds are rearing a lot of fish. The District's Aquaculture Center continues to rear fish. Currently, the tanks are producing in excess of 20,000 fry per month. The District's fish ponds have been mucked (vegetation removal), but more needs to be done. The ponds have large populations of fish this season.

Mosquito and Vector Control Specialists (Specialists) have continued with urban mosquito surveillance and control. Such sources inspected and controlled include but not limited to, storm drains, catch basins, retention/detention ponds, and unmaintained swimming pools. A large number of targeted sources were captured during the District aerial surveillance project. Pools and other large sources are being inspected. Rural and agricultural lands are continuing to breed mosquitoes. Managed wetlands, pastures, rice, and other agriculture sources have been treated.

It was reported that the District's aircraft has continued making larvicide applications. As of July 31, 2018, 714Y has treated 2,462 acres of managed wetlands. The acreage at this time last year was 2,246 acres. 6633K has treated 26,269 acres of rice. The acreage at this time last year was 15,018 acres. 606Y has made 3 ULV adulticide treatments this year. Last year at this time, 606Y had made 3 ULV treatments.

The Public Relations (PR) Department is actively engaged in the public relations season. The PR Department is reviewing and updating (if needed) the District's website, brochures, photo and video files, and other informational documents. The District mobile friendly website continues to be updated as needed. Several public events are slated for the near future. The District has already conducted several interviews on local news channels and newspapers. The District recently had a booth at Gold Nugget Days (April), had a booth at Feather Fiesta Days in Oroville (May), and a booth at Red Suspenders Days in Gridley (May). The District's billboard campaign is currently running and will run through the end of September. The District has 8 billboards rotating throughout the county. Radio and TV advertising has commenced. These programs will run through the end of September. Advertising with the Chico News and Review, Chico ER/Oroville Mercury Register, and Gridley Herald has commenced and will run through the end of September.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

## 7. Policy matters (7.1- 7.2)

- 7.1 Under item 7.1 of policy matters, the Board was asked to consider several amendments to Job Description, Office Manager, Policy #6110. President Beck and Member Vickery requested the proposed amendments. After much discussion, it was then moved by Member Vickery, seconded by Member Anderson, and passed unanimously to amend Job Description, Office Manager, Policy #6110 as verbally amended during the meeting.
- 7.2 Under item 7.2 of policy matters, the Board was asked to consider if they wish to explore the idea of offering post-retirement benefits. The Board was asked at the July 11, 2018, Board meeting and a previous Board meeting several years ago if they would consider offering retiring employees medical, dental, and vision insurance until the retiree turns 65 years of age. The Board elected to do this once before in August of 2013 when it created the "Early Retirement Program" as a cost savings measure. The District Manager stated that any program based on savings is dependent upon the individual that would be hired to replace the person retiring. The District Manager further

tried to explain that there is no way to predict future costs and/or savings as everything would be tied to who was hired, starting wage, and associated benefits. After further discussion, the Board created an Ad Hoc committee which consists of President Beck, Member Anderson, and Member Vickery to further explore the feasibility and legality of offering post-retirement benefits. No action taken, nor needed.

8. Under topic of the month, the District Manager provided a report on the biology of *Aedes melanimon*.
9. After reviewing the demands made upon the District for the past month it was then moved by Member Anderson, seconded by Member Sheppard, and passed unanimously to authorize checks numbered 43529 and 43635 be signed and distributed. Expenditures for the month totaled \$553,838.02.
10. Under personnel, the District Manager reported that on July 23, 2018, Eric Hinojosa (Seasonal Lab Tech) voluntarily separated employment with the District.
11. No items of correspondence to report.
12. No other business to report.
13. No persons wishing to address the Board pertaining to closed session matters.
14. No closed session matters to report.
15. President Beck announced adjournment at 7:26 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 6:30 PM on September 12, 2018, at the Chico Substation's Board Room at 444 Otterson Drive, Chico, CA 95928.

Approved as written at the Board of Trustees meeting held September 12, 2018.

Respectfully submitted,

A. Thomas Anderson,  
Secretary