

***Regular Minutes of the Board of Trustees of the Butte County Mosquito and  
Vector Control District Meeting held May 9, 2018***

**Members Present:** Secretary A. Thomas Anderson, Gordon Andoe, President Dr. Albert Beck, Bruce Johnson, Vice President Dr. Larry Kirk, Susan Mason, Melissa Schuster, Assistant Secretary Bo Sheppard, Carl Starkey, and Dr. Tom Vickery.

**Members Excused:** None.

**Members Absent:** None.

**Also Present:** District Manager Matt Ball, Assistant Manager Doug Weseman, Office Manager Darlene Starkey, Fish Biologist / Vector Ecologist Chris Ocegueda, and Jeff Carter representing OMAD.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on May 9, 2018, at 444 Otterson Drive, Chico, CA 95928.
2. The May 9, 2018, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 6:30 PM by President Beck.
3. Under persons wishing to address the Board on items not on the agenda, Jeff Carter thanked the Board and District staff for agreeing to provide service to OMAD's service area for the 2018 mosquito season. Mr. Carter also provided a summary of events that led to the agreement. President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Sheppard, seconded by Member Kirk, and passed unanimously to approve the minutes of the Board of Trustees meeting held April 11, 2018, as written.
5. No closed session matters.
6. Reports (6.1 – 6.2)
- 6.1 Under item 6.1 of reports, District Manager's Report, the District Manager reported that on April 12, 2018, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this date.

On April 17, April 24, and May 7, 2018, District staff attended a WebEx conference call and presentation with Leading Edge and Associates to discuss, plan, and review the District's MapVision 2.0 project.

For several weeks in mid-April, District management interviewed applicants for the District's seasonal positions. The District will hire 13 seasonal employees this year.

On April 19, 2018, the District Manager and Assistant Manager attend a Sac Valley Region meeting in Artois. The region discussed MVCAC action items, legislation, MVCAC committee reports, district activities, industry news, VCJPA updates, and CDPH information.

On April 26, 2018, the District Manager and Member Anderson attended the MVCAC Spring Quarterly meeting in South Lake Tahoe. The meeting consisted of committee briefings, the MVCAC Board meeting, and a Trustee Council meeting.

On April 30, 2018, with the District's legal council's approval and recommendation, the District Manager entered into a contract with Oroville Mosquito Abatement for mosquito and mosquito-borne disease surveillance and control for the 2018 mosquito season. Staff began surveying, inspecting, and treating the new service area.

On May 3, 2018, the District Manager met with Dennis Candito of Adapco to discuss products, product availability, prices, inventory amounts, and projections for 2018.

6.2 Under item 6.2 of reports, the District Manager reported that tick surveillance has now ceased for the season. Tick surveillance will again commence in the fall of 2018. A total of 370 tick pools have been submitted to Placer MVCD for the 2017/2018 tick season. 182 of the 370 tick pools have been tested with 7 pools testing positive with *Borellia burgdorferi* and 6 testing positive with *Borellia miyamotoi*. Areas where positive pools were collected include, Bidwell Park, Lime Saddle, Lake Wyandotte, and Loafer Creek. The District's New Jersey light traps were placed and operational on April 10, 2018. The District's gravid traps were placed and started operating on April 9, 2018. The sentinel chickens arrived and were placed in their coops on April 5, 2018. Yellow jacket surveillance and CO2 trapping will commence when populations and climate conditions warrant.

It was reported that no West Nile virus (WNV) activity has been reported within the District's service area in 2018. WNV has been identified in three California counties to date; San Mateo County (dead birds), Santa Clara County (dead birds), and San Bernardino County (mosquito pool).

The District's four indoor fish tanks have continued to produce a high volume of fry. The tanks are producing over 20,000 fry per month and that the most recent month (April) produced over 50,000 fry. The Vector Ecologist / Fish Biologist will continue to test the tanks for optimal production. The public mosquitofish tanks were placed on the week of May 7, 2018.

Mosquito and Vector Control Specialists (Specialists) have continued with winter/spring flood water mosquito surveillance in rock pits, dredger pits, flood water areas, and urban sources. Specialists have just completed the first round of storm drain treatments. Specialists have also continued with annual training, calibration, maintenance, required annual reading, and winter compound projects. Service requests for inspections, fish, and treatments have increased dramatically over the past month.

The District's Air Operations is continuing annual maintenance on the three District aircraft and loader truck. All three aircraft are nearly ready for mosquito season. The first flight map was submitted on May 9, 2018.

The Public Relations (PR) Department is currently preparing for the upcoming public relations season. The PR Department is reviewing and updating (if needed) the District's website, brochures, photo and video files, and other informational documents. The District mobile friendly website continues to be updated as needed. Several public events are slated for the near future. The District has already conducted several interviews on local news channels and newspapers. The District recently had a booth at the Chico Home and Garden Show, Gold Nugget Days, and will have a booth at Feather Fiesta Days. The District will have a booth at many more events throughout the summer.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

## 7. Policy matters (7.1- 7.6)

7.1 Under item 7.1 of policy matters, the Board was asked to consider receiving, reviewing, and ordering posted for 30 days the 2018/2019 preliminary budgets. The District Manager and Office Manager reviewed and explained the proposed preliminary budgets. Following a discussion, it was then moved by Member Vickery, seconded by Member Anderson, and passed unanimously to receive, approve, and order posted for the 30 days the 2018/2019 budgets.

7.2 Under item 7.2 of policy matters, the Board was asked to review the Hamilton City benefit assessment. The District Manager reviewed the surveillance and control activities as well as other services provided for 2017. It was then moved by Member

Anderson, seconded by Member Sheppard, and passed unanimously to maintain the current level of service.

- 7.3 Under item 7.3 of policy matters, the Board was asked to consider amendments to Personnel Policy, Policy 7040, Sick Leave. The District Manager explained the reasons for the recommended amendments. It was then moved by Member Schuster, seconded by Member Starkey, and passed unanimously to approve the amendments as written to Policy #7040.
- 7.4 Under item 7.4 of policy matters, the Board was asked to consider amendments to Personnel Policy, Policy 7195, Smoke-Free Workplace. The policy has been updated to address vaping and e-cigarettes. It was then moved by Member Mason, seconded by Member Johnson, and passed by unanimously to approve the amendments as written to Policy #7195.
- 7.5 Under item 7.5 of policy matters, the Board was asked to consider approving and adopting Resolution #18-02, a resolution of appreciation to Jack Bequette for meritorious services to the citizens of Butte County and Hamilton City. It was then moved by Member Andoe, seconded by Member Kirk, and passed unanimously to approve and adopt Resolution #18-02.
- 7.6 Under item 7.6 of policy matters, the Board was asked to consider nominating a Special District Enterprise Member to serve on the Butte LAFCo Commission. The Board did not make a nomination, therefore, no action taken, nor needed.
8. Under topic of the month, the District Manager provided a report on the biology of *Aedes sierrensis*.
9. After reviewing the demands made upon the District for the past month it was then moved by Member Anderson, seconded by Member Starkey, and passed unanimously to authorize checks numbered 43188 and 43283 be signed and distributed. Expenditures for the month totaled \$321,119.80.
10. No personnel items to report.
11. Under correspondence the Board reviewed several letters.
12. No other business to report.
13. No persons wishing to address the Board pertaining to closed session matters.
14. No closed session matters to report.
15. President Beck announced adjournment at 7:41 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 6:30 PM on June 13, 2018, at the Oroville Headquarters' Board Room at 5117 Larkin Road, Oroville, CA 95965-9250.

Approved as written at the Board of Trustees meeting held June 13, 2018

Respectfully submitted,

A. Thomas Anderson,  
Secretary