

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held January 9, 2019

Members Present: Secretary A. Thomas Anderson, Gordon Andoe, President Dr. Albert Beck, Bruce Johnson, Vice President Dr. Larry Kirk, Steve Ostling, Melissa Schuster, Assistant Secretary Bo Sheppard, Carl Starkey, and Dr. Tom Vickery.

Members Excused: None.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Doug Weseman, Regional Supervisor Aaron Lumsden, and Office Manager's Darlene Starkey and Maritza Sandoval.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on January 9, 2019, at 444 Otterson Drive, Chico, CA 95928.
2. The January 9, 2019, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 6:30 PM by President Beck.
3. Seeing and hearing no other persons wishing to address the Board, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Sheppard, seconded by Member Kirk, and passed unanimously to approve the minutes of the Board of Trustees meeting held December 12, 2018, as written.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters.
7. No newly appointed Board Members. The District Manager reported that both Member Sheppard and Schuster had been reappointed and that new Butte County Supervisor Ritter would need to appoint a trustee to the Board.
8. Under election of officers, President Beck opened nominations for President, it was moved by Member Vickery, seconded by Member Schuster, and passed unanimously to reelect Dr. Beck as President, Member Kirk as Vice President, Member Anderson as Secretary, and Member Sheppard to Assistant Secretary.
9. Reports (9.1 – 9.2)
 - 9.1 Under item 9.2 of reports, District Manager's Report, the District Manager reported that on December 12, 2018, the District completed and passed all required underground storage tank tests. BL Griffin performed the tests with Butte County Air Quality and Butte County Environmental Health supervising the tests.

District management completed all staff oral evaluations on December 18, and 19, 2018. Written evaluations were provided to staff the day prior to their oral evaluation.

As a reminder, the District was closed on December 21, 2018, and reopened on January 7, 2019. At times throughout the closure, some administration and lab staff were in to work on various projects and assignments.

On January 4, 2019, the District Manager toured part of Paradise and Magalia to ascertain the extent of the damage from the Camp Fire and to observe potential mosquito-breeding sources that could exist come the spring and summer. Member Schuster requested that the District trigger and apply for FEMA in regards to loss of revenue and increased service costs due to the Camp Fire.

The District will be closed on January 21, 2019, in observance of Martin Luther King Day.

- 9.2 Under item 9.2 of reports, the 2018/2019 Fiscal Budgets Reports, the District Manager reported on the 2018/2019 2nd quarter fiscal budgets. The District Manager reported that the District had expended 48.8% of Salaries and Wages, 66.2% of Services and Supplies, 96.8% of Capital Outlay, for an overall expended percentage of 57.6%. The District Manager then reviewed the revenues and the Hamilton City fiscal report and explained some expenditures.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

10. Policy matters (10.1 – 10.2)
 - 10.1 Under item 10.1 of policy matters, the Board was asked to consider approving and adopting a new Operations Policy, Policy #3003, Public Utilities Outage. The District Manager thanked Member Anderson for drafting the policy. It was then moved by Member Sheppard, seconded by Member Kirk, and passed unanimously to approve and adopt Operations Policy, Policy #3003 as written.
 - 10.2 Under item 10.2 of policy matters, the Board was asked to consider adoption of Resolution #19-01, a resolution for the employer paid member contributions. The District Manager explained that the CalPERS contract between the District and employees has changed, requiring employees to pay more towards the employee contributions and the District to pay less. A resolution is required anytime the plan changes. It was then moved by Member Vickery, seconded by Member Johnson, and passed unanimously to adopt Resolution #19-01.
11. Under topic of the month, the District Manager reviewed winter tasks and projects.
12. After reviewing the demands made upon the District for the past month it was then moved by Member Anderson, seconded by Member Schuster, and passed unanimously to authorize checks numbered 44158 through 44281, and 44308 be signed and distributed. Expenditures for the month totaled \$303,757.03.
13. No personnel items to report.
14. No correspondence items to report.
15. No other business to report.
16. No closed session matters.
17. President Beck announced adjournment at 6:47 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 6:30 PM on February 13, 2019, at the Oroville Headquarters Board Room at 5117 Larkin Road, Oroville, CA 95965-9250.

Approved as written at the Board of Trustees meeting held February 13, 2019.

Respectfully submitted,

A. Thomas Anderson,
Secretary