

***Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held November 13, 2019***

**Members Present:** Gordon Andoe, President Dr. Albert Beck, Bruce Johnson, Vice President Dr. Larry Kirk, Phil LaRocca, Steve Ostling, Secretary Bo Sheppard, Assistant Secretary Melissa Schuster, and Carl Starkey.

**Members Excused:** None.

**Members Absent:** None.

**Also Present:** District Manager Matt Ball, Assistant Manager Doug Weseman, Office Manager Maritza Sandoval, and Darlene Starkey.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on November 13, 2019, at 444 Otterson Drive, Chico, CA 95928.
2. The November 13, 2019, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:00 PM by President Beck.
3. Seeing and hearing no persons wishing to address the Board, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Sheppard, seconded by Member Kirk, and passed unanimously to approve the minutes of the Board of Trustees meeting held October 9, 2019, as written.
5. No closed session matters.
6. Reports (6.1 – 6.2)
- 6.1 Under item 6.1 of reports, District Manager's Report, the District Manager reported that on October 10, 2019, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this date. Also on this date, the District Manager met with Dane Waddle of the California Special District's Association (CSDA) to discuss and review the upcoming tour. The District's management had their semiannual meeting on this date as well.

On October 15, 2019, the District hosted a tour of over 32 California legislative representatives from different areas of the State of California. The tour attendees were given demonstrations by the lab, operations, and flight operations. The District received a lot of positive feedback to the tour that was provided. Tour attendees received a free District bag filled with brochures, an informational leaflet, fly swatter, and a business card. Member Schuster attended the District hosted tour and joined California legislative representatives throughout the tour.

On October 17, 2019, the District Manager and Office Manager met with a representative with Cintas. Cintas provided an estimate and explained their operations. Cintas is a garment company that provides and launders uniforms.

On October 21 and 22, 2019, District management interviewed potential candidates for the open Vector Ecologist / Fish Biologist position. Also on this date, the District Manager and Office Manager met with a representative of UniFirst to review clothes samples, understand the laundering process, and get estimates for service. The District Manager also met with Amanda Bradford. Mrs. Bradford was offered the position of Vector Ecologist / Fish Biologist conditionally pending District pre-employment requirements being satisfied.

On October 24, 2019, the District Manager attended the Sac Valley Regional meeting via web conferencing. The region discussed MVCAC action items, MVCAC financial reports, heard reports from MVCAC committees, and received updates from CDPH, Sac Valley Districts, and industry. Also on this date, the Office Manager attended an online meeting with GovInvest to review and discuss the products and software offered. Lastly, Amanda Bradford's pre-employment requirements were completed and satisfied.

On November 5, 2019, the District Manager and Office Manager attended a conference call with GovInvest to continue the discussion regarding the products and software they offer. Also on this date, the Office Manager gave a presentation at the Paradise Community Forum. The Office Manager and District Manager staffed a District information booth to answer mosquito and Camp Fire questions.

On November 6, 2019, District staff watched an educational webinar presented by AMCA titled, "Are honey bees really dying?" The presenter was Dr. Jamie Ellis. Also on this date, the District

Manager met with a representative from Central Life Sciences to discuss products, product packaging, prices, and availability. Rick Smith from UniFirst Corporation was present to measure all staff needing uniform services as the District signed a service agreement for uniform services.

On November 7, 2019, the District presented Butte LAFCo with a 2019 Achievement Award for most effective commission. The District nominated Butte LAFCo for stepping way outside of its box of obligations and responsibility assisting with the District and other special districts in the wake of the 2018 Camp Fire.

On November 12, 2019, the District Manager attended the Oroville Mosquito Abatement (OMAD) board meeting. The District Manager presented a comprehensive report on the activities the District has undertaken within OMAD's service area. The OMAD Board continues to be pleased with the services the District provided this mosquito season. The OMAD's Board of Trustees unanimously approved to dissolve Oroville Mosquito Abatement District. Butte County Mosquito and Vector Control District will continue to work with LAFCo as the Oroville Mosquito Abatement District annexation process continues to be a work in progress.

The District was closed on November 11, 2019, in observance of Veteran's Day.

- 6.2 Under item 6.2 of reports, the District Manager reported that the District's New Jersey light traps and gravid traps continued catching mosquitoes until they were pulled on November 5<sup>th</sup> and 12<sup>th</sup>. All mosquito populations have decreased over the past month. Sentinel chickens samples continued to be taken biweekly until November 6, 2019, as this was the last collection of the season. CO2 trapping has ceased for the season. Mosquito pools were submitted to be tested for mosquito-borne disease. The District submitted 427 mosquito pools this year.

WNV activity continues to be active within the service area. As of November 6, 2019, the District has received confirmation of 45 WNV positive mosquito pools, 34 sentinel chickens, 1 dead bird, 5 humans, and 1 human asymptomatic blood donors. Over the past month WNV activity continues to increase throughout the state.

A lot of requests for fish have continued to be taken and filled. The public tanks were pulled on October 23, 2019. The District's aquaculture tanks remain fishless while the District awaits the end of the public safety power shut offs or until the approved backup generator is installed and operational. The District's ponds continue to be maintained and large populations of fish are observed.

Mosquito and Vector Control Specialists (Specialists) have continued with urban mosquito surveillance and control. Such sources inspected and controlled include but not limited to, storm drains, catch basins, retention/detention ponds, and unmaintained swimming pools. Rural and agricultural lands are continuing to breed mosquitoes. Treatments to managed wetlands, pastures, rice, and other agriculture sources have dramatically decreased over the past month and as of October 17, 2019, are completed for the year. Re-flooded rice has been inspected and treated. Most District Specialists have been working within the Camp Fire burn scar planting fish in unmaintained swimming pools and inspecting and treating the septic tanks.

The District's aircraft has continued making larvicide applications. As of November 5, 2019, 714Y has treated 9,094 acres of managed wetlands. The acreage at this time last year was 8,696 acres. 6633K has treated 32,602 acres of rice. The acreage at this time last year was 38,512 acres. 606Y has made 13 ULV adulticide treatments this year. Last year at this time, 606Y had made 19 ULV treatments.

The Office Manager attended and staffed a booth for Kids Farm Day and Family Safety Fair at Patrick Ranch on October 19, 2019. The Office Manager gave a presentation at the Paradise Community Forum as well as staffed a booth following the presentation. The Public Relations (PR) Department is preparing for next season, reviewing and updating the website as needed, and making presentations where requested. The Assistant Manager is working on selecting a firm to create the District's new and updated website.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

## 7. Policy matters (7.1 – 7.2)

- 7.1 Under item 7.1 of policy matters, the Board was asked to consider renewing membership with the California Special Districts Association (CSDA). CSDA's dues structure is based on an agencies/district's operating revenue. The dues for operating revenue between \$2.0 million and \$5.0 million is \$7,077.00 annually. The District rejoined the CSDA in April of 2017. It was then moved by Member Kirk, seconded by Member Johnson, and passed unanimously to renew with CSDA.

- 7.2 Under item 7.2 of policy matters, the Board was asked to consider authorizing an additional employee to attend the AMCA Annual Conference in Portland, Oregon, March 16, 2020, through March 20, 2020. It was then moved by Member Schuster, seconded by Member Ostling, and passed unanimously to authorize an additional employee to attend the AMCA Annual Conference.
8. Under topic of the month, the Assistant Manager provided a report summarizing 2019 public education and outreach efforts performed by the District.
9. After reviewing the demands made upon the District for the past month it was then moved by Member Sheppard, seconded by Member Johnson, and passed unanimously to authorize checks numbered 47033 through 47139 be signed and distributed. Expenditures for the month totaled \$304,504.29.
10. Under personnel, the District Manager reported that the remaining seasonal employee was laid off on October 10, 2019. On November 12, 2019, Amanda Bradford started working for the District as the District's Vector Ecologist / Fish Biologist.
11. Under correspondence, the Board reviewed letters from the City of Gridley and Butte County Board of Supervisors. The Board received the District's holiday schedule for 2020. The District Manager also reported the District office will be closed the week of Thanksgiving, November 25, 2019 through November 28, 2019.
12. No other business to report.
13. No persons wishing to address the Board pertaining to closed session matters.
14. No closed session items.
15. President Beck announced adjournment at 4:34 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on December 11, 2019, at the Oroville Headquarters' Board Room at 5117 Larkin Road, Oroville, CA 95965-9250.

Approved as written at the Board of Trustees meeting held December 11, 2019.

Respectfully submitted,

James "Bo" Sheppard,  
Secretary