

***Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held February 9, 2022***

**Members Present:** President Dr. Albert Beck, Michael Barth, Darlene Fredericks, Bruce Johnson, Vice President Dr. Larry Kirk, Assistant Secretary Melissa Schuster, Secretary Bo Sheppard, and Carl Starkey.

**Members Excused:** Philip LaRocca.

**Members Absent:** None.

**Also Present:** District Manager Matt Ball, Assistant Manager Doug Weseman, Assistant Manager Aaron Lumsden, Office Manager Maritza Sandoval, Entomologist Amanda Bradford, Vector Ecologist/Fish Biologist Ryan Rothenwander, and two members of the public.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on February 9, 2022, at 444 Otterson Drive, Chico, CA 95928.
2. The February 9, 2022, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:00 PM by President Beck.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Beck proceeded to request approval of the minutes.
4. After review, it was then moved by Member Sheppard, seconded by Member Starkey, and passed unanimously to approve the minutes of the Board of Trustees meeting held January 12, 2022, as written.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters needing legal counsel.
7. Reports (7.1 – 7.2)
  - 7.1 Under item 7.1 of reports, District Manager's Report, the District Manager reported that on January 13, 2022, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this date. Staff also attended annual training on forklift operations, respirator training, and pesticide safe use and handling training. In addition, staff received their spirometer and fit testing.

The District was closed on January 17, 2022, in observance of Dr. Martin Luther King Jr. Day.

On January 18, 2022, the District Manager attended a live webinar on sterile insect technology hosted free for members of the American Mosquito Control Association.

On January 19, 2022, District management interviewed applicants for the open Assistant Manager position.

On January 25, 2022, all District staff attended virtual defensive drivers training provided by the VCJPA free of charge. Also on this date, the District Manager met with a representative of Adapco to discuss products, prices, and to project need for the 2022 season.

On January 26, 2022, all licensed District staff attended a continuing education seminar provided by Clarke Mosquito Control Products.

On January 31, 2022, the District Manager provided a tour for the District's newest Trustee. The tour was of the Oroville facility and a recap of how the District operates.

On February 1-4, 2022, all licensed staff attended a tick academy. The tick academy was in depth training on tick biology, tick-borne disease, and tick surveillance. All employees attending received continuing education hours. On February 1, 2022, the District Manager attended a monthly meeting of managers of member districts of the Mosquito and Vector Control Association of California. Topics discussed included the upcoming conference, Covid, and other updates from districts throughout the state.

On February 3 and February 8, 2022, District management interviewed applicants for the open Mosquito and Vector Control Specialist position.

7.2 Under item 7.2 of reports, the Vector Ecologist/Fish Biologist reviewed the 2021 Annual Report. The District Manager thanked the Assistant Manager, Doug Weseman, for the last 14 years he has completed the annual report. The Board reported it was pleased with the report.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

8. Policy matters (8.1 – 8.4)

8.1 Under item 8.1 of policy matters, the Office Manager opened sealed bids for the surplus vehicles. The winning bids were announced; Truck #157, 2007 Chevy Colorado winning bid \$5,800.00; Truck #158, 2007 Chevy Colorado winning bid \$5,100.00; Truck #163, 2009 Dodge Dakota winning bid \$5,260.00; Truck #167, 2010 Dodge Dakota winning bid \$7,111.00. No action taken, nor needed.

8.2 Under item 8.2 of policy matters, the Board was asked to consider authorizing the new Assistant Manager to be a Deputy Auditor that has the authority to sign District checks, check registers, ACH transfers, and other legal documents. The Board was also asked to consider approving and adopting Resolution 22-03, 22-04, 22-05, and the Petition to Accept Check Registers as required by the County Auditor Controller. It was then moved by Member Kirk, seconded by Member Schuster, and passed unanimously with a vote of 8 ayes 0 nays to authorize the Assistant Manager to be a Deputy Auditor and adopted Resolution #22-03, #22-04, #22-05, and the Petition to Accept Check Registers.

8.3 Under item 8.3 of policy matters, the Board was asked to consider amendments to multiple Board policies; Policy 1020, Code of Ethics; Policy 1040, Board of Trustees; Policy 1060, Board President; Policy 1070, Board Meeting Agenda; and Policy 1080, Rules for Proceedings of Board of Trustees Meetings. After some discussion it was then moved by Member Sheppard, seconded by Member Starkey, and passed unanimously with a vote of 8 ayes 0 nays to adopt amendments to Board Policies 1040, 1060, 1070, and 1080 as proposed.

8.4 Under item 8.4 of policy matters, the Board had time set aside for Board Trustees to complete the Fair Political Practice Commission Form 700 Statement of Economic Interest, Form 700 required annually.

9. Under topic of the month, the District's Entomologist gave a presentation on *Anopheles freeborni*.

10. After reviewing the demands made upon the District for the past month, it was then moved by Member Sheppard, seconded by Member Kirk, and passed unanimously with a vote of 8 ayes 0 nays to authorize checks numbered 50411 through 50526 be signed and distributed. Expenditures for the month totaled \$220,707.00.

11. Under personnel, the District Manager introduced new Assistant Manager, Aaron Lumsden who was promoted from Regional Supervisor on January 31, 2022. The District Manager also stated a conditional offer was extended to Frank Lopez as Mosquito Vector Control Specialist with a contingent start date of February 28, 2022.

12. No items of correspondence to report.

13. Under other business to report, the Board was given instructions on how to complete the state mandated ethics training.

14. No persons wishing to address the Board pertaining to closed session matters.

15. No closed session matters not warranting legal counsel.

16. President Beck announced adjournment at 4:50 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on March 9, 2022, at the Chico Substation's Board Room at 444 Otterson Drive, Chico, CA 95928.

Respectfully submitted,

James "Bo" Sheppard,  
Secretary