

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held December 14, 2016

Members Present: Secretary A. Thomas Anderson, Gordon Andoe, President Dr. Albert Beck, Jack Bequette, Dr. Suzanne Hanson, Bruce Johnson, Terry Mallan, Assistant Secretary Bo Sheppard, Carl Starkey, and Dr. Tom Vickery.

Members Excused: Vice President Dr. Larry Kirk.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Doug Weseman, Office Manager Darlene Starkey, Vector Ecologist / Fish Biologist Chris Ocegueda, and Mosquito and Vector Control Specialist Aaron Lumsden.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on December 14, 2016, at 5117 Larkin Road, Oroville, CA 95965-9250.
2. The December 14, 2016, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 6:28 PM by President Beck.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Sheppard, seconded by Member Starkey, and passed unanimously to approve the minutes of the Board of Trustees meeting held November 9, 2016, as written.
5. No closed session matters.
6. Reports (6.1 – 6.2)
- 6.1 Under item 6.1 of reports, District Manager's Report, the District Manager reported that the District was closed on November 10, 2016, in observance of Veteran's Day.

The District Manager reviewed the notice of AB 1234 compliance options with the Board. The District Manager also stated that this memo was emailed to all trustees and employees of the District. The District Manager also reviewed AB 1661 (McCarty) which requires local agency officials, as defined, to receive sexual harassment prevention training and education if the local agency provides any type of compensation, salary, or stipend to those officials, and would allow a local agency to require employees to receive sexual harassment prevention training or information.

On November 15, 2016, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this day.

November 22, 2016, the District Manager met with Dave Nettles of MVC Media to discuss a public education outreach program based on viral videos and photographs that describes and explains the District's activities.

On November 29, 2016, the District Manager met with the Safety Committee to review and provide direction to the committee in regards to the Injury Illness Prevention Plan supplements. The Safety Committee is nearing completion of the updated Injury Illness Prevention Plan.

On December 1, 2016, District staff attend the MVCAC Annual Planning Session in Sacramento. The association discussed the accomplishments and projects of 2016 and new charges and assignments were discussed for 2017.

On December 6, 2016, the District Manager met with a representative from Adapco to discuss products, prices, and forecast next season's needs. Also on December 6, 2016, and December 13, 2016, District staff attended a WebEx conference call and presentation with Leading Edge and Associates to discuss and plan the District's MapVision 2.0 project.

On December 7, 2016, the District Manager met with the Manager of Glenn County Mosquito and Vector Control District to discuss surveillance and control coordination and strategies for 2017 and reviewed 2016.

As a reminder, the District will be closed starting December 19, 2016, and will reopen on January 3, 2017.

- 6.2 Under item 6.2 of reports, Department Report, the District Manager reported that District's New Jersey light traps and gravid traps continued catching mosquitoes until they were taken down for the season. All mosquito and yellowjacket surveillance has been suspended until the return of season. The District submitted 408 mosquito pools this year. Tick surveillance commenced in December and will continue through the end of spring. Tick pools will be tested again this year by Placer MVCD.

No new WNV activity was reported over the past month. The District had confirmation of human illness infections, asymptomatic human infections, mosquito pools, dead birds, and sentinel chickens wide spread throughout the District's Service Area in 2016. WNV activity has continued to increase throughout the state.

All public tanks were removed in early November. The public may still get fish from either of the District's offices or by placing a service request. The District's fish room continues to produce a large number of fry. 1738 fry were produced in October and 1721 in November. The colder temperatures have impacted the fish room. The warm 80 degree water mixed with the colder elements is resulting in damaging amounts of humidity in the fish room.

Mosquito and Vector Control Specialists (Specialists) have continued with urban mosquito surveillance and control. Such sources inspected and controlled include but not limited to, storm drains, catch basins, retention/detention ponds, and unmaintained swimming pools. Rural and agricultural sources are not being inspected as of now. Specialists have now commenced with winter projects, mosquito readiness, and other off season projects.

The District's aircraft are now receiving annual maintenance and repairs. 606Y, 714Y, and 6633K will have annual maintenance and needed modifications completed prior to the start of the next spray season. All aircraft are currently having the SatLoc G4 GPS units installed by the pilot.

The Public Relations (PR) Department has completed a very busy season. The PR Department is now working on the District's Annual Report and preplanning for next season.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

7. Policy Matters (7.1 - 7.3)

- 7.1 Under item 7.1 of policy matters, the Board was asked to consider a capital expenditure for a Reznor heater, installed in the District's fish room in the amount of \$5,068.00 by W.V. Alton, Inc. The four tanks are causing high humidity and the moisture is causing various issues that this heater will address. It was then moved by Member Vickery, seconded by Member Mallan, and passed unanimously to approve the capital expenditure for a Reznor heater, installed in the District's fish room in the amount of \$5,068.00 by W.V. Alton, Inc.
- 7.2 Under item 7.2 of policy matters, the Board was asked to consider a capital expenditure for a MVP-50T certified turboprop & jet engine monitor in the amount of \$8,575.00 plus all applicable taxes and shipping charges from Aircraft Spruce. This monitor is for 6633K (Jaws) and is needed to replace 4 failing gauges and other gauges that are near their life expectancy. It was then moved by Member Mallan, seconded by Member Bequette, and passed unanimously to approve the capital expenditure for a MVP-50T certified turboprop & jet engine monitor in the amount of \$8,575.00 plus all applicable taxes and shipping charges from Aircraft Spruce.
- 7.3 Under item 7.3 of policy matters, the Board was asked to consider Resolution 16-08 for Board of Trustee Terry Mallan whose term will expire at the end of the year. Member Mallan served as a Trustee for seventeen years. It was then moved by Member Anderson, seconded by Member Sheppard and passed unanimously to adopt and approve Resolution 16-08.

After this final item of policy matters, President Beck asked the District Manager to proceed to Topic of the Month.

8. Under topic of the month, the Board viewed a District generated video on the biology of ticks and the signs and symptoms of Lyme disease.

9. After reviewing the demands made upon the District for the past month it was then moved by Member Bequette, seconded by Member Anderson, and passed unanimously to authorize checks numbered 41127 and 41129 to 41231 be signed and distributed. Expenditures for the month totaled \$199,729.78.
10. Under personnel, the District Manager reported that Mosquito and Vector Control Specialist Aaron Lumsden has received the AMCA Boyd-Ariaz Grass Roots Award. Aaron will receive this award at the upcoming AMCA Annual Conference in San Diego.
11. Under items of correspondence, the Board reviewed a letter from the AMCA confirming that Aaron Lumsden had won the Boyd-Ariaz Grass Roots Award.
12. Under other business, the District Manager reminded the Board that the District will be closed December 19, 2016, through January 2, 2017.
13. No persons wishing to address the Board pertaining to closed session matters.
14. No closed session items.
15. President Beck announced adjournment at 7:15 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 6:30 PM on January 11, 2016, at the Chico Substation's Board Room at 444 Otterson Drive, Chico, CA 95928.

Approved as written at the Board of Trustees Meeting held January 11, 2017.

Respectfully submitted,

A. Thomas Anderson,
Secretary