

## **AGENDA**

### **Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District**

(BCMVCD) Board Room, 444 Otterson Drive, Chico, CA 95928. The Board of Trustees is committed to making its proceedings accessible to all citizens. Individuals with special needs should call District staff at 530-533-6038 or 530-342-7350, Monday through Thursday, 6:00 a.m. to 4:30 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

1. **Regular Board of Trustees Meeting Time:** 6:30 PM      **Date:** March 9, 2016
2. **Call to Order** – 6:30 PM in the Board Room, 444 Otterson Drive, Chico, CA 95928.
3. **Persons Wishing to Address the Board on Items Not on the Agenda (limit to 5 minutes):**
4. **Approval of Minutes of the Meeting of:** February 10, 2016
5. **Closed Session Announcement (District Legal Counsel Present):** N/A
6. **Reports: (6.1 - 6.4)**
- 6.1 **Special District's Leadership Foundation Presentation**

Cathrine Lemaire of the California Special Districts Association will present the Board of Trustees with a Transparency of Excellence Certificate.

6.2 **Benefits of Belonging to the California Special Districts Association**

Cathrine Lemaire, Member Services Director for the California Special Districts Association will report on the benefits of belonging to the California Special Districts Association.

6.3 **District Manager's Report**

The District Manager will provide a brief report on current District business and activities. The Manager will also report on District employees, meetings attended, and current projects.

6.4 **District Departments Report**

The District Manager and other District staff present, will provide a report on all the business and activities of all the District's departments. District departments include, Lab/Surveillance Department, which includes vector and virus surveillance, Control Operations Department, Aircraft Operations Department, and Public Information and Outreach Department.

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**7. Policy Matters: (7.1 - 7.5)**

**7.1 Consider a Special Service Expenditure with Ron O'Hanlon and Associates**

The Board will be asked to consider a special service expenditure not to exceed \$16,000.00 for the cost of Ron O'Hanlon and Associates to provide aerial photography and GIS mapping of un-maintained swimming pools and other suspect mosquito-breeding sources in Butte County and Hamilton City. Enclosed is an estimate from Ron O'Hanlon and Associates.

**7.2 Consider a 3-Year Contract with Adapco Inc. for Valent BioSciences Products**

The Board will be asked to consider a 3-year contract with Adapco Inc. for Valent BioSciences Products. This contract will fix the costs of VectoBac GR, G, GS, and 12AS for three years. Enclosed is the proposed contract. The District Manager will explain the contract and the associated benefits.

**7.3 District Manager Requests Annual Performance Evaluation**

Per the conditions of the Employment Agreement between the District and District Manager, the manager must remind and request an annual performance evaluation. The employment agreement states, "3. *The Board shall, in April of each year of the Agreement term, meet and confer with the Manager on the issue of his job performance. The Board shall prepare a written evaluation of the Manager's performance, which shall be delivered to, and discussed with, the Manager.*" The Board and District Manager will meet in closed session at April's Board Meeting to discuss the evaluation.

**7.4 District Manager Requests One-Year Contract Extension**

The Board will be asked to consider if it would like to extend the current employment agreement with the District Manager. Should the Board want to proceed, the consideration for a one-year contract extension will be held during the April Board meeting. Per the conditions of the Employment Agreement between the District and District Manager, the manager must request a one-year contract extension. The employment agreement states, "6. Extension of Agreement: *Upon written request by the Manager, made not less than 55 days prior to the completion of any year of the Agreement term (other than the final year), the parties shall, not less than 25 days prior to the completion of that year, meet and confer on the issue of whether the Agreement term should be extended for an additional year. In the case of a timely written request to meet and confer, the Board shall, not less than 15 days prior to the completion of the Agreement year, notify the Manager in writing whether it intends that the Agreement term be extended for an additional year. An agreement to extend shall be memorialized by written Amendment to Employment Agreement, signed by the parties.*"

**7.5 Fair Political Practices Commission Form 700 Statement of Economic Interest**

This time will be set aside to allow the Board of Trustees to complete the Form 700 Statement of Economic Interest as required by the Fair Political Practices Commission.

**8. Topic of the Month:**

The Board will hear a short report and review a brochure on *Anopheles freeborni*.

**9. Approve Payment of The Bills:**

The Board will be asked to review the demands made upon the District for the past month and consider approving the payment of the bills.

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10. **Personnel:** N/A

11. **Correspondence:**

The Board will review a letter written by District Manager Matthew C. Ball to the Board of Trustees.

12. **Other Business:** N/A

13. **Persons Wishing to Address the Board Pertaining to Closed Session Matters:**

14. **Closed Session Matters (District Legal Counsel Not Present):** N/A

15. **Adjournment:** (Next Regular Meeting of the BCMVCD Board of Trustees April 13, 2016, in Oroville, Ca.)