

***Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held May 11, 2016***

**Members Present:** Secretary A. Thomas Anderson, Gordon Andoe, President Dr. Albert Beck, Jack Bequette, Vice President Charles Bird, Bruce Johnson, Dr. Larry Kirk, Terry Mallan, Assistant Secretary Bo Sheppard, Carl Starkey, and Dr. Tom Vickery.

**Members Excused:** None.

**Members Absent:** None.

**Also Present:** District Manager Matt Ball, Assistant Manager Doug Weseman, Office Manager Darlene Starkey, and Carol Spangler a resident.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on May 11, 2016, at 444 Otterson Drive, Chico, CA 95928.
2. The May 11, 2016, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 6:30 PM by President Beck.
3. Under persons wishing to address the Board on items not on the agenda, President Beck announced that Vice President Charles Bird was going to resign his position on the Board as he would be moving out of state.
4. After review it was then moved by Member Kirk, seconded by Member Vickery, and passed unanimously to approve the minutes of the Board of Trustees meeting held April 13, 2016, as written with Members Anderson and Mallan abstaining due to their excused absences.
5. No closed session matters.
6. Reports (6.1 – 6.2)
- 6.1 Under item 6.1 of reports, District Manager's Report, the District Manager reported that on April 14, 2016, the District completed the monthly staff meeting, safety committee meeting, and all vehicle inspections. Also on this date, the District hosted a tour for California Department of Public Health's Mark Novak and newly hired Associate Public Health Biologist Dr. Elizabeth Andrews. Dr. Andrews will be assigned to Butte County MVCD as with other Sac Valley mosquito and vector control districts.

On April 18, 2016, the District published and distributed the request for proposals (RFP) for professional audit services. The RFP was published in the Chico ER and Oroville Mercury Register April 21 through April 24. The District also sent the RFP to auditing firms that were on file and posted the RFP to the website. The District has received several rejections and has yet to receive a proposal.

On April 19, 2016, the District mailed the annual reminder letter to property owners that have bred mosquitoes in the past that have three or more acres.

On April 20, 2016, the District mailed the annual organic letter and MOU to area organic farmers. Also on this date, the District Manager and Assistant Manager met with Piper Kimball of Leading Edge Associates to explore the potential use of unmanned aircraft systems to conduct surveillance and control of mosquitoes. The Assistant Manager was then provided a report and demonstration on MapVision 2.0. Also on this date, Senator Nguyen pulled SB 1246 from the Environmental Quality Committee.

On April 21, 2016, the District Manager and Assistant Manager attended a meeting in Colusa with USFWS officials, Glenn County MVCD, Colusa MAD, and Sutter-Yuba MVCD to review and receive Special Use Permits and Pesticide Use Proposals.

On April 25, 2016, the District Manager and Assistant Manager attended and hosted the Sac Valley Region meeting. Attendees reviewed MVCAC action items, budgets, and heard updates from the MVCAC committees.

On April 28, 2016, the District Manager attended the Annual Hamilton City Coordination Meeting with representatives from Glenn County MVCD. Glenn County MVCD will provide surveillance and

control outside of the Hamilton City service area and the District will continue to provide surveillance and control within the community service district. The two districts will provide information and coordinate control efforts as has been done in the past. Also on this date, the District Manager attended the Friends of Comanche Creek meeting. The foot bridge has been delivered, is in place, and should be open to the public in June or July of this year. A lot of invasive weed removal projects have been completed and others are in progress. Patrols have increased. The District may consider a donation for phase two of the project.

On May 3, 2016, the Assistant Manager and Bill Kunde met with Brandon Slater of Slater & Sons to walk the Chico Substation and to discuss the project at the Oroville Headquarters.

On May 9, 2016, the District Manager and Assistant Manager met with representatives from Butte County Public Health to discuss and plan public education and outreach efforts, surveillance and control practices, and to review vector-borne disease activity.

Oroville Headquarters Building Project Update: The District Manager has commenced discussions with the city of Oroville. Pursuant to the lease agreement, the District has received approval to move forward with the project. FAA will not be involved if the building will be 2 stories or less. The District Manager has updated and briefed the District's legal counsel who reviewed the District's enabling codes and the Public Contract Code. The District will continue to contact design and build contractors.

- 6.2 Under item 6.2 of reports, Department Report, the District Manager reported that tick surveillance has ceased until the fall, but the last tick flagging yielded *Ixodes pacificus* and *Dermacentor occidentalis* in areas of the District (Upper Bidwell and Lake Oroville areas). All ticks have been pooled and sent to Placer MVCD for testing. The District's New Jersey light traps and gravid traps have continued catching mosquitoes. *Aedes sierrensis* populations have increased throughout the foothills and are generating a large volume of service requests. The sentinel chickens have arrived and samples are being taken biweekly. Yellow jacket surveillance has commenced and small populations have been caught. CO2 trapping will commence when mosquito populations and weather yield favorable.

No WNV activity has been reported within the District's service area for 2016. WNV activity has been detected in the state and the District Manager reported 4 counties have identified the virus. WNV activity is much less this year than last to date.

The District placed all the sentinel fish tanks on Wednesday, April 27, 2016. This is the earliest the fish tanks have been placed. The business owners seem pleased with the early placement. The District fisheries department tanks have been cycled and fish health is well.

Mosquito and Vector Control Specialists (Specialists) have continued with winter/spring flood water mosquito surveillance in rock pits, dredger pits, flood water areas and due to above average high temperatures, urban sources. Specialists have continued with urban mosquito surveillance and control. Such sources inspected and controlled include but not limited to, storm drains, catch basins, retention/detention ponds, and unmaintained swimming pools.

The District's Air Operations is continuing annual maintenance on the three District aircraft and loader truck. All three aircraft are ready for spray operations, but some maintenance is still taking place.

The Public Relations (PR) Department is currently preparing for the upcoming public relations season. The PR Department is reviewing and updating (if needed) the District's website, brochures, photo and video files, and other informational documents. The PR Department recently had a booth at the Chico Home and Garden Show, Gold Nugget Days, and Feather Fiesta Day and has more public events slated for the near future such as, the Berry Creek Berry Festival, and many more. The PR Department has done several TV, radio, and newspaper interviews, has released several press releases, and recently published a public notice. The billboard campaign is now again running. Billboards will be present from May to September and the locations will rotate on a monthly basis. This year's theme is mosquitofish. The District will be advertising in the Chico ER and News and Review this mosquito season.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

7. Policy Matters (7.1 - 7.2)

- 7.1 Under item 7.1 of policy matters, the Board was asked to consider receiving, reviewing, and ordering posted for 30 days the 2016/2017 preliminary budgets. The District Manager and Office Manager reviewed and explained the fiscal budgets. The District Manager also reported the items that were budgeted in Capital Outlay and Accumulated Capital Outlay. It was then moved by Member Mallan, seconded by Member Bequette, and passed unanimously to receive 2016/2017 fiscal budgets and ordered the budgets to be posted for 30 days.
- 7.2 Under item 7.2 of policy matters, the Board was asked to consider reviewing the Hamilton City benefit assessment. The District Manager reported the activities conducted over the past year within Hamilton City and recommended maintaining the assessment and current activity level. It was then moved by Secretary Anderson, seconded by Vice President Bird, and passed unanimously to maintain the current assessment and activity level.

After this final item of policy matters, President Beck asked the District Manager to proceed to Topic of the Month.

8. Under topic of the month, the Board viewed a District generated video on the biology of *Culex pipiens*.
9. After reviewing the demands made upon the District for the past month it was then moved by Member Bequette, seconded by Assistant Secretary Sheppard, and passed unanimously to authorize checks numbered 40209 to 40313 be signed and distributed. Expenditures for the month totaled \$295,903.21.
10. No items of personnel to report.
11. No items of correspondence to report.
12. Under other business, the District Manager asked the Board if any wished to attend the Butte County Special District Association General Membership Meeting and Luncheon which will be held on Saturday, May 21, 2016 at Paradise Lake Picnic Area from 12PM to 3PM. Reservation must be received by Thursday, May 12, 2016. Butte County Supervisor Doug Teeter will be the guest speaker speaking on the Neil Road Landfill septic pond issue. President Beck, Secretary Anderson, Assistant Secretary Sheppard, and Member Vickery all stated they would like to attend.
13. No persons wishing to address the Board pertaining to closed session matters.
14. No closed session items.
15. President Beck announced adjournment at 7:25 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 6:30 PM on June 8, 2016, at the District Headquarters Board Room at 5117 Larkin Road, Oroville, CA 95965-9250.

Approved as written at the Board of Trustees meeting held June 8, 2016.

Respectfully submitted,

A. Thomas Anderson,  
Secretary