



# **Butte County Mosquito and Vector Control District**

5117 Larkin Road • Oroville, CA 95965-9250  
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**Matthew C. Ball**  
Manager

## **AGENDA**

### ***Regular Meeting of the Board of Trustees Of the Butte County Mosquito and Vector Control District***

(BCMVCD) Board Room, 5117 Larkin Road, Oroville, CA 95965-9250. The Board of Trustees is committed to making its proceedings accessible to all citizens. Individuals with special needs should call District staff at 530-533-6038 or 530-342-7350, Monday through Thursday, 6:00 a.m. to 4:30 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

1. **Regular Board of Trustees Meeting Time:** 6:30 PM      **Date:** October 12, 2016
2. **Call to Order** – 6:30 PM in the Board Room, 5117 Larkin Road, Oroville, CA 95965-9250.
3. **Persons Wishing to Address the Board on Items Not on the Agenda (limit to 5 minutes):**
4. **Approval of Minutes of the Meeting of:** September 14, 2016
5. **Closed Session Announcement (District Legal Counsel Present):** N/A
6. **Reports: (6.1 - 6.5)**
- 6.1 **District Manager's Report**

The District Manager will provide a brief report on current District business and activities. The Manager will also report on District employees, meetings attended, and current projects.

#### **6.2 District Departments Report**

The District Manager and District staff members present, will provide reports on all the business and activities of all the District's departments. District departments include, Entomology, Ground Operations, Aircraft Operations, and Public Information and Outreach.

#### **6.3 Board of Trustees Terms**

Board of Trustees, Member Bequette, Member Mallan, and Member Starkey have terms expiring December 31, 2016, and will be asked if reappointment is desired. Member Bequette has served since 2001 (16 years), Member Mallan has served since 1999 (18 years), and Member Starkey since 2013 (4 years).

#### **6.4 Review and Report on the 2016/2017 First Quarter Fiscal Report**

At the Board Meeting, staff will have the 2016/2017 1st quarter fiscal report available for review. The District Manager and Office Manager will provide a brief report regarding expenditures and revenues.

#### **6.5 Review and Report on the Third Quarter Newsletter**

The Assistant Manager will provide the Board with a brief report on and review the 3rd quarter newsletter.

**7. Policy Matters: (7.1 - 7.5)**

**7.1 Consider a Transfer of Appropriations from the Accumulated Capital Outlay Reserve to Capital**

The Board will be asked to consider a transfer of appropriations from the Accumulated Capital Outlay Reserve in the amount of \$250,000.00 to Communications Capital and a transfer of \$70,000.00 from the same reserve to Aircraft Capital.

**7.2 Consider Declaring 4 Trucks Surplus to Need, Establish a Minimum Bid, and Authorize the Sale**

The Board will be asked to declare four trucks surplus to need, establish the minimum bid amount for each truck, authorize the sale to the highest bidder, and to approve the notice for publication.

**7.3 Consider Voting for a MVCAC Meritorious Service Award and the MVCAC Officers for 2017**

The Board will be asked to consider voting for the Mosquito and Vector Control Association of California (MVCAC) Meritorious Service Award, Honorary Membership, and the MVCAC Officers for 2017.

**7.4 Consider Amendments to the Operations Section and Personnel Policy Sections of the Policy Manual**

The Board will consider amendments to Section 3030 Fixed-Asset Accounting Control, Subsection 3030.6 and to Section 7090 Retirement, Unemployment Insurance, Deferred Compensation, Subsection 7090.2.

**7.5 Consider Nominations for the Butte County Special Districts Association (BCSDA)**

The Board will be asked if anyone wishes to serve a two-year term on the Board of the BCSDA. The Board will be asked if they wish to nominate two Enterprise District and two Non-Enterprise District Directorships.

**8. Topic of the Month:**

The District Manager will provide a summarizing report on West Nile virus activity throughout the District's Service Area.

**9. Approve Payment of The Bills:**

The Board will be asked to review the demands made upon the District for the past month and consider approving the payment of the bills.

**10. Personnel:**

All remaining seasonal employees but two were laid off on October 6, 2016. The last seasonal employees will be laid off at a later date.

**11. Correspondence:**

The Board will review a letter by Member Anderson and signed by President Beck.

**12. Other Business:**

**13. Persons Wishing to Address the Board Pertaining to Closed Session Matters:**

**14. Closed Session Matters (District Legal Counsel Not Present):** N/A

**15. Adjournment:** (Next Regular Meeting of the BCMVCD Board of Trustees November 9, 2016, in Chico, Ca.)